

January 2, 2018

Reorganizational Meeting Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Reorganizational Meeting of the Elk County Commissioners was held on Tuesday, January 2, 2018 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were Marti Masson, LeeAnn Covac, Treasurer Peggy Schneider, Warden Greg GeBauer, Register & Recorder Pete Weidenboerner, Prothonotary Susanne Schneider, Jim Abbey and one member of the press. Commissioner Dan Freeburg was absent.

FORMALITY

The present Commissioners Matthew G. Quesenberry, Daniel R. Freeburg and Janis E. Kemmer comprise the members of the Elk County Board of Commissioners.

The Chairperson of the Elk County Commissioners is automatically the Chairperson of the Board of Commissioners.

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:03 a.m. on a motion by Jan Kemmer and seconded by Matt Quesenberry and carried unanimously.

ATTEST: _____
Chief Clerk

January 2, 2018

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Elk County, Ridgway, Pennsylvania

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FORMALITY

The present Commissioners Matthew G. Quesenberry, Daniel R. Freeburg and Janis E. Kemmer comprise the members of the Elk County Board of Commissioners.

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QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:03 a.m. on a motion by Jan Kemmer and seconded by Matt Quesenberry and carried unanimously.

ATTEST: _____
Chief Clerk

January 2, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, January 2, 2018 at 10:04 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Janis E. Kemmer, Chief Clerk Lee Neureiter, Solicitor Tom Wagner and Recording Secretary Chris Lilja. Also present were Marti Masson, LeeAnn Covac, Treasurer Peggy Schneider, Warden Greg GeBauer, Register & Recorder Pete Weidenboerner, Prothonotary Susanne Schneider, Jim Abbey and one member of the press. Commissioner Dan Freeburg was absent.

Jan Kemmer made a motion to approve the Minutes of the December 27, 2017 meeting seconded by Matt Quesenberry and carried unanimously.

Jan Kemmer made a motion to approve the Agenda seconded by Matt Quesenberry and carried unanimously.

NEW BUSINESS

1. Jan Kemmer made a motion to approve a Memorandum of Understanding (MOU) by and between Elk County and the Administrative Office of Pennsylvania Courts (AOPC), as agent for the Unified Judicial System (UJS). Matt Quesenberry seconded the motion and carried unanimously.
2. Jan Kemmer made a motion to approve a contract FY 17-18 Alternative Living Solutions for Children & Youth Services. Matt Quesenberry seconded the motion and carried unanimously.
3. Jan Kemmer made a motion to appoint Elk County Commissioner Matthew G. Quesenberry as the county representative on the City of St. Marys Tax Board as per the Local Tax Collection Law Act of May 25, 1945, P.L. 1050, No. 394 Cl.53. The term will be for one calendar year. Matt Quesenberry seconded the motion and carried unanimously.

APPROVAL OF BILLS

Jan Kemmer made a motion to approve the following bills:

GENERAL FUND	\$ 87,359.11
PAYROLL	\$250,256.63
DRUG & ALCOHOL	\$ 56.00
CO OF ELK SUBSTANCE ABUSE	\$ 1,000.00
RECYCLING CTR BLDG FUND	\$ 12,000.00
TRANSPORTATION BLOCK GRANT	\$230,056.50
GAS WELL IMPACT FEE	\$ 9,408.63
CDBG-C	\$ 67,078.08
911 WIRELESS FUND	\$ 6,434.52
NTRTP	\$ 17,609.17

Matt Quesenberry seconded the motion and carried unanimously.

CORRESPONDENCE

In accordance with Pennsylvania Code 25, Section 271.141(d), a copy of the Advanced Disposal Services, Greentree Landfill, is available for review at the Elk County Recycling Center, Washington St., St. Marys, Pa.

The Pennsylvania Game Commission is planning to install two culverts of an unnamed tributary to the Clarion River. The construction site is located on a PGC access road on State Game Lands #44. The new culverts will be 36" and 48" diameter corrugated plastic pipe that is 30-feet long. The existing crossing is a ford. The PGC is applying for use of a Chapter 105 General Permit (GP-7 Minor Road Crossing).

January 2, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

GOOD OF THE COUNTY

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:35 on a motion by Jan Kemmer and seconded by Matt Quesenberry.

ATTEST: _____
Chief Clerk

Next Meeting
Tuesday, January 16, 2018
10 a.m. Conference Room No. 2
Courthouse Annex

The Elk County Commissioners met in regular session on Tuesday, January 16, 2018 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were Coroner Michelle Muccio, Dan Rimer, Katie McFadden and two (2) members of the press.

Jan Kemmer made a motion to approve the Minutes of the January 2, 2018 meetings seconded by Dan Freeburg and carried unanimously.

Dan Freeburg made a motion to approve the Agenda seconded by Jan Kemmer and carried unanimously.

PRESENTATION

The Elk County Commissioners heard a report from Coroner Michelle Muccio focusing on concerns over opioid overdose trends. While she gave statistics on cases investigated by her office in 2017, her presentation focused largely on the recent wave of overdose deaths statewide due to usage of the drug fentanyl. The coroner's office investigated twice as many deaths eventually ruled overdoses as it did in 2016 and approximately half involved fentanyl. In 2016, no overdose deaths involved the drug. As little as three grains of sand of fentanyl can kill you, she said. Of the four deaths, the amounts of fentanyl detected in the systems of those who overdosed were the equivalent to more than 50 and as much as 150 grains of sand. That's enough to kill 40 to 50 people.

Due to its high toxicity, the drug is dangerous even to those not taking it, including first responders and families of overdose victims. Be extremely careful if you find anything when you're cleaning up drug users homes, she warned. Overall Muccio's office investigated 92 deaths in 2017, firmly within her estimate of the average caseload of 80 to 120 per year.

NEW BUSINESS

1. Jan Kemmer made a motion to approve a Contract for Services by and between the County of Elk and Gary A. Knaresboro, Esq. to fill a vacancy in the Office of Public Defender. This is a four (4) year term for calendar years 2018-2021. Mr. Knaresboro will replace Tabia Cole. Dan Freeburg seconded the motion and carried unanimously.
2. Jan Kemmer made a motion to re-appoint Elk County Planning Director Jodi Foster to serve another 5-year term on the Elk County Redevelopment Authority Board ending December 31, 2022. Dan Freeburg seconded the motion and carried unanimously.
3. Jan Kemmer made a motion to approve a Contract for Services by and between the County of Elk and Brittany Lynn Beaver, Beaver Reporting, for court recording services for the effective operation of the County Judicial System. Dan Freeburg seconded the motion and carried unanimously.
4. Dan Freeburg made a motion to approve the use of the courthouse lawn by Enchanted Alleghenies on November 16, 17, 18, 2018 for the purpose of holding a Renaissance Viking Festival to raise money and donate to worthwhile charities and organizations in Elk County. Jan Kemmer seconded the motion and carried unanimously.
5. Jan Kemmer made a motion to approve the use of Elk County Room Tax Grant monies in the amount of \$1,000 by the Elk Country Alliance to promote the two days Art & Craft Show at the Elk County Visitors Center. Dan Freeburg seconded the motion and carried unanimously.

January 16, 2017

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

APPROVAL OF BILLS

Dan Freeburg made a motion to approve the following bills:

GENERAL FUND	\$364,480.11
PAYROLL	\$245,164.88
WORK RELEASE	\$ 4,847.50
RECYCLING BLDG FUND	\$ 5,457.30
HSDF	\$ 6,954.00
GAS WELL IMPACT FEE	\$ 12,261.00
HAZMAT	\$ 402.62
911 WIRELESS FUND	\$ 22,620.57
CONSTRUCTION FUND	\$ 12,081.00
DEBT FUND	\$ 1,100.00

Jan Kemmer seconded the motion and carried unanimously.

CORRESPONDENCE

Updated information concerning NFG Midstream Clermont, LLC – Clermont Keyhole Pipeline, Jones Township, Elk County, PA.

GOOD OF THE COUNTY

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:45 a.m. on a motion by Dan Freeburg and seconded by Jan Kemmer.

ATTEST: _____
Chief Clerk

Next Meeting
Tuesday, February 6, 2018
10 A.M. Conference Room No. 2
Courthouse Annex Building

February 6, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, February 16, 2018 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were Warden Greg GeBauer, Tyler Daniels, Bekki Titchner, Kris Roselli, Dan Rimer and one member of the press.

Jan Kemmer made a motion to approve the Minutes of the January 16, 2018 meeting seconded by Dan Freeburg and carried unanimously.

Jan Kemmer made a motion to approve the Agenda seconded by Dan Freeburg and carried unanimously.

PRESENTATION

Tyler Daniels Assessment Office and Kris Roselli, Tax Claim Office explained that those with delinquent real estate taxes can now make payments to the Elk County Tax Claim Bureau online. The system allows online payments of delinquent taxes directly from the bureau's website, accessible by visiting the county website at www.co.elk.pa.us. The system accepts payment by credit card, debit and electronic check. While there is no fee to the county for using the system beyond the initial purchase and installation of the software, there is a user convenience fee charged to those submitting payments. Dan Freeburg made a motion to approve Velocity Payment System (retro to January 2018) as the system to implement the online payment of delinquent taxes. Jan Kemmer seconded the motion and carried unanimously.

NEW BUSINESS

1. Jan Kemmer made a motion to approve a Savin Maintenance and Service Agreement between the PA District Attorneys Institute and Elk County. This Agreement is effective for the period January 1, 2018 through December 31, 2018. Dan Freeburg seconded the motion and carried unanimously.
2. Dan Freeburg made a motion to approve a renewal Supervision Fund Agreement by and between the Commonwealth of PA, through the PA Board of Probation and Parole, and the Elk County Board of County Commissioners for FY 2017-2022. Jan Kemmer seconded the motion and carried unanimously.
3. Dan Freeburg made a motion to approve four (4) Veteran Burial Allowances, four (4) Widow Burial Allowances and four (4) Headstone Allowances for the Veteran Affairs Office. Jan Kemmer seconded the motion and carried unanimously.
4. Jan Kemmer made a motion to re-appoint Mr. Doug Ruffo to serve on the Elk County Planning Commission Board for a four-year term ending December 31, 2021. Dan Freeburg seconded the motion and carried unanimously.
5. Jan Kemmer made a motion to award from the Solid Waste Authority, a contract for Household Hazardous Waste and Universal Waste Programs for 2018-2020. Dan Freeburg seconded the motion and carried unanimously.
6. Dan Freeburg made a motion to approve the following contracts for Children & Youth Services:
 - i. FY 17-18 Pentz Run Youth Services
 - ii. FY 17-18 LifeSpan Family Services of PA
 - iii. FY 16-17 A Second Chance Incorporated

Jan Kemmer seconded the motion and carried unanimously.

February 6, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

APPROVAL OF BILLS

Jan Kemmer made a motion to approve the following bills:

GENERAL FUND	\$131,929.87
PAYROLL	\$503,796.30
ACT 13	\$ 1,250.00
HSDF	\$ 12,500.00
GAS WELL IMPACT FEE	\$ 5,000.00
CDBG-C	\$165,957.32
2014 CDBG	\$ 4,493.12
HAZMAT	\$ 187.83
911 WIRELESS	\$363,348.75
NTRTP	\$ 97,458.62

Dan Freeburg seconded the motion and carried unanimously.

CORRESPONDENCE

Bingaman & Son Lumber – St. Marys division is applying to the PADEP for issuance of a National Pollutant Discharge Elimination System Stormwater Permit.

Mersen USA St. Marys Pa Corp., will apply to the PADEP, Bureau of Air Quality for approval to install a sulfur dioxide scrubber for existing excess air ovens, an additional heated paddle mixer with minor changes to existing pollution control equipment, and two insignificant modifications to Title V Permit 24-00083 which include removing a run time limit on Source 440, without increasing emission limits, and the removal of an oxygen analyzer and audiovisual alarm on Source 402.

St. Marys Carbon is applying to PADEP, Bureau of Air Quality Control, for a permit to construct/modify/install on their Natural Minor Operating Permit at their facility in St. Marys.

Susquehanna Civil, Inc. intends to submit a Chapter 105 General Permit Application to PADEP, Northwest Regional Office for application to Dents Run Road over Dark Hollow Run Culvert Replacement to replace the structure that carried Dents Run Road over Dark Hollow Run.

Veolia intends to submit a National Pollutant Discharge Elimination System Permit application to PADEP for the discharge of treated wastewater and stormwater at Greentree Landfill, Fox Township, Elk County.

GOOD OF THE COUNTY

Low Income Assistance programs Brochures – West Penn Power Customers:

- Pa Customer Assistance Program (PCAP)
- Customer Assistance & Referral Evaluation Services (CARES)
- WARM Program
- Low-Income Home Energy Assistance Program (LIHEP)
- The Dollar Energy Fund

All County Offices will be closed on Monday, February 19th in observance of President's Day.

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

February 6, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:36 a.m. on a motion by Jan Kemmer and seconded by Dan Freeburg.

ATTEST: _____
Chief Clerk

Next Meeting
Tuesday, February 20, 2018
10 A.M. Conference Room No. 2
Courthouse Annex Building

The Elk County Commissioners met in regular session on Tuesday, February 20, 2018 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were Sheriff Todd Caltagarone, District Attorney Shawn McMahon, Jason McDermott, Marissa Gabor, Dan Rimer, C.A.P.S.E.A Billie Jo Weyant, Office of Human Services Bill Orzechowski and Alcohol & Drug Abuse Lisa Cherry and two members of the press.

Jan Kemmer made a motion to approve the Minutes of the February 6, 2018 meeting seconded by Dan Freeburg and carried unanimously.

Jan Kemmer made a motion to approve the Agenda seconded by Dan Freeburg and carried unanimously.

NEW BUSINESS

1. Dan Freeburg made a motion to approve Resolution No. 2018-01 – Operation Elk County – Our mission is to promote healthy life styles, prevent substance abuse, and provide access to treatment, recovery and re-entry. Jan Kemmer seconded the motion and carried unanimously.
Commissioners passed this resolution in support of Operation Elk County, a joint effort between the Elk County District Attorney and Sheriff, and Drug & Alcohol Abuse Services and the Elk County Family Resource Network to form a committee to “leverage all available resources to educate the public and develop and implement plans that will confront the current crisis.” The initiative will work to create a communications strategy, increase public outreach and coordinate resources – from prevention to services for those affected by opioid use through law enforcement and recovery.
2. Jan Kemmer made a motion to approve the following contracts for Children & Youth Services:
 - i. FY 17-18 – Alcohol & Drug Abuse Services
 - ii. FY 17-18 – Dickinson Mental Health Center/Forensic Mental Health Evaluations (new service)
 Dan Freeburg seconded the motion and carried unanimously.

APPROVAL OF BILLS

Dan Freeburg made a motion to approve the following bills:

GENERAL FUND	\$ 82,804.32
PAYROLL	\$244,031.79
DRUG & ALCOHOL	\$ 3,905.89
WORK RELEASE	\$ 167.50
2016 CDBG	\$ 256.80
2015 CDBG	\$ 14,810.00
HAZMAT	\$ 735.36
911 WIRELESS	\$ 8,573.09
NTRTP	\$313,970.17
AFFORDABLE HOUSING	\$ 3,716.70

Jan Kemmer seconded the motion and carried unanimously.

GOOD OF THE COUNTY

The Elk County Commissioners have established a grant program that will redistribute a portion of their allocation of the Act 13 Marcellus Shale Impact Fee for local projects. Act 13 Impact Fees are disbursed by the PA Public Utility Commission (PUC) directly to local governments to mitigate the impacts of unconventional gas well drilling and may be

February 20, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

used for a variety of projects. Grant requests must be a minimum of \$1,000 up to the maximum amount of \$10,000. The deadline for applications is March 1, 2018.

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:39 a.m. on a motion by Jan Kemmer and seconded by Dan Freeburg.

ATTEST: _____
Chief Clerk

Next Meeting
Tuesday, March 6, 2018
10 a.m. Conference Room No. 2
Courthouse Annex Building

March 06, 2018

**OFFICE OF THE ELK COUNTY COMMISSIONERS
ELK COUNTY, RIDGWAY, PENNSYLVANIA**

The Elk County Commissioners met in regular session on Tuesday, March 06, 2018 at 10:00 A.M. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Present were Commissioners Matthew Quesenberry, Chairperson, Daniel R. Freeburg and Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Kathy McClelland (filling in for Recording Secretary Chris Lilja). Also present were Warden Greg Gebauer, Dan Rimer and one member from the press.

Commissioner Daniel Freeburg made a motion to approve the minutes of the February 20, 2018 meeting; seconded by Commissioner Janis Kemmer and carried unanimously.

Commissioner Janis Kemmer made a motion to approve the Agenda; Commissioner Dan Freeburg seconded the motion and carried unanimously.

NEW BUSINESS

1. Commissioner Janis Kemmer made a motion to approve seven (7) Burial Allowances and five (5) Headstone Allowances for Veterans Affairs; Commissioner Daniel Freeburg seconded the motion and carried unanimously.
2. Commissioner Daniel Freeburg made a motion to approve a Contract Amendment between the Borough of Ridgway and having the County of Elk (Tracy Gerber, CDBG) administer the Borough's CDBG Program; Commissioner Janis Kemmer seconded the motion and carried unanimously.
3. Commissioner Janis Kemmer made a motion to approve a contract between Elk County Children & Youth Services and Cornell Abraxas; Commissioner Daniel Freeburg seconded the motion and carried unanimously.

Commissioner Matthew Quesenberry added that this contract renewal agreement will assist youth with alcohol and drug abuse problems ages 13-18.

APPROVAL OF BILLS

Commissioner Janis Kemmer made a motion to approve the following bills:

GENERAL FUND	\$ 201,958.80
PAYROLL	\$ 241,370.42
COUNTY OF ELK WORK RELEASE	\$ 437.46
HAZARDOUS MATERIAL RESPONSE	\$ 110.47
E-911 WIRELESS FUND	\$ 22,381.24
NTRTP	\$1,210,097.37

Commissioner Daniel Freeburg seconded the motion and carried unanimously.

CORRESPONDENCE

A letter from Rosebud Mining Company regarding Stage 2-3 (final) Completion Report for Little Toby Deep Mine CMAP No. 24991301 Horton Township, Elk County.

A Letter from PA Department of Conservation and Natural Resources regarding erosion and sedimentation control plan for earth disturbance and reforestation notification.

March 06, 2018

**OFFICE OF THE ELK COUNTY COMMISSIONERS
ELK COUNTY, RIDGWAY, PENNSYLVANIA**

CORRESPONDENCE Cont.

Received Act 14 notification regarding Seneca Resources Corporation submitting an ESCGP-2 permit application to the PA DEP Northwestern Regional Office for a Well Pad E09-F for Jones Township, Elk County, Pennsylvania.

GOOD OF THE COUNTY

Please continue to pray for our military personnel, our families and children, their teachers, all elected officials, and peace in the world.

QUESTIONS FROM THE PRESS

QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

Commissioner Daniel Freeburg made a motion to adjourn the meeting at 10:06 AM; Commissioner Janis Kemmer seconded the motion and carried unanimously.

ATTEST: _____
Chief Clerk

**Next Meeting
Tuesday, March 20, 2018 10 A.M.
Conference Room No. 2, Annex Building**

March 20, 2018

**OFFICE OF THE ELK COUNTY COMMISSIONERS
ELK COUNTY, RIDGWAY, PENNSYLVANIA**

The Elk County Commissioners met in regular session on Tuesday, March 20, 2018 at 10:00 A.M. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Present were Commissioners Daniel R. Freeburg and Janis E. Kemmer, and Kathy McClelland (filling in for Recording Secretary Chris Lilja). Also present were Ernie Mattiuz, Pennsylvania Farm Bureau, Dan Rimer and two members from the press. Commissioner Matthew Quesenberry, Chairperson and Lee Neureiter, Chief Clerk were absent today due to attendance at their spring conference.

Commissioner Janis Kemmer made a motion to approve the minutes of the March 06, 2018 meeting; seconded by Commissioner Daniel Freeburg and carried unanimously.

Commissioner Janis Kemmer made a motion to approve the Agenda; Commissioner Dan Freeburg seconded the motion and carried unanimously.

PRESENTATION

Ernie Mattiuz, Government Relations Director of the Elk County Farm Bureau gave a presentation today for the spring legislative update.

Mr. Mattiuz began by expressing that this year being the first in many, the state budget did not cut agriculture dollars. The Farm Bureau was successful in getting additional funding for Penn State Extension to bring them up to a level before the recession hit. The Farm Bureau is looking into getting Department of Agriculture research overseas dollars reestablished as well.

Mr. Mattiuz mentioned that they are looking more into Property Tax Reform. The Farm Bureau fully supports efforts to eliminate property taxation as the predominant means for school funding and rather use earned income tax, sales tax and other revenue sources to replace property taxation for financing administration of education by school districts.

Mr. Mattiuz also expressed concern with Fairness and transparency in gas well operations and assessment of royalty deductions. The Farm Bureau believes that royalty owners should be prohibited from receiving net royalty payments from gas well production below the statutorily required minimum of 12.5 percent of the value of production after deductions for well operation and related costs.

Commissioner Daniel Freeburg and Commissioner Janis Kemmer thanked Ernie for his presentation and updating Elk County.

NEW BUSINESS

1. Commissioner Janis Kemmer made a motion to approve St. Leo's School the use of the Courthouse Annex facility as a reunification site for students, staff and faculty in the event they are forced to evacuate their building and remain off premise for the remainder of the school day or until students are picked up by parents/guardian; Commissioner Daniel Freeburg seconded the motion and carried unanimously.
2. Commissioner Janis Kemmer made a motion to approve the use of the Courthouse lawn April 26, 27 and 28, 2018 for vendors, music and food during the Ridgway Chainsaw Carvers Rendezvous; Commissioner Daniel Freeburg seconded the motion and carried unanimously.

March 20, 2018

OFFICE OF THE ELK COUNTY COMMISSIONERS
ELK COUNTY, RIDGWAY, PENNSYLVANIA

3. Commissioner Janis Kemmer made a motion to reappoint Tom Buck, Chairman to the Elk County Solid Waste Authority for a new five year term effective January 1, 2018 through December 31, 2022; Commissioner Daniel Freeburg seconded the motion and carried unanimously.
4. Commissioner Janis Kemmer made a motion to appoint Sandy Lawrie to the Elk County Solid Waste Authority for a five year term expiring December 31, 2022; Commissioner Daniel Freeburg seconded the motion and carried unanimously.

Commissioner Daniel Freeburg added that Ms. Lawrie will fill the position previously held by John Blauser who resigned earlier this year. Commissioner Freeburg thanked Mr. Blauser for serving on the Elk County Solid Waste Authority.

5. Commissioner Janis Kemmer made a motion to approve the use of the Courthouse lawn on Saturday, August 11, 2018 from 10:00 AM to 1:00 PM for the churches in our community to hold their Annual Back to School Backpack Bash; Commissioner Daniel Freeburg seconded the motion and carried unanimously.
6. Commissioner Janis Kemmer made a motion to approve a contract between Elk County Children and Youth Services and Avanco International, Inc. for 2017/2018 for the Version 14 Upgrade of their CAPS system; Commissioner Daniel Freeburg seconded the motion and carried unanimously.
7. Commissioner Janis Kemmer made a motion to approve a contract between the Elk County Commissioners and the Department of Community and Economic Development for CDBG FY2017 in the amount of \$294,283.00; Commissioner Daniel Freeburg seconded the motion and carried unanimously.
8. Commissioner Janis Kemmer made a motion to approve the use of the Courthouse lawn on Friday, May 18 and 19, 2018 for the Elk County Chamber of Commerce to hold a vendor fair for the Community Yard Sale; Commissioner Daniel Freeburg seconded the motion and carried unanimously.

APPROVAL OF BILLS

Commissioner Janis Kemmer made a motion to approve the following bills:

GENERAL FUND	\$ 98,104.54
PAYROLL	\$ 245,096.02
ACT 13 MARCELLUS LEGACY FUND	\$ 435.00
COUNTY OF ELK/DRUG AND ALCOHOL	\$ 93.22
COUNTY OF ELK WORK RELEASE	\$ 33.00
HAZARDOUS MATERIAL RESPONSE	\$ 475.92
E-911 WIRELESS FUND	\$ 6,732.29
NORTHERN TIER REGIONAL TELE PROJ	\$ 492,543.13
PROTHONOTARY AUTOMATION	\$ 21,711.80

Commissioner Daniel Freeburg seconded the motion and carried unanimously.

CORRESPONDENCE

Allegheny Coatings has sent an application for a Plan Approval/Air Permit to the Pennsylvania Department of Environmental Protection, Air Quality, for the Allegheny Coatings Facility at Servidea Drive, Ridgway, PA.

March 20, 2018

**OFFICE OF THE ELK COUNTY COMMISSIONERS
ELK COUNTY, RIDGWAY, PENNSYLVANIA**

Notice from Langan Engineering and Environmental Services, Inc. of the intent to submit a General Permit 8 registration to the Pennsylvania Department of Environmental Protection for a Well Plugging Site #591108 (COP Tract 825 #1) in Benezette Township, Elk County, Pennsylvania.

GOOD OF THE COUNTY

Please continue to pray for our military personnel, our families and children, their teachers, all elected officials, and peace in the world.

QUESTIONS FROM THE PRESS

QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

Commissioner Janis Kemmer made a motion to adjourn the meeting at 10:26 AM; Commissioner Daniel Freeburg seconded the motion and carried unanimously.

ATTEST: _____
Chief Clerk

**Next Meeting
Tuesday, April 03, 2018 10 A.M.
Conference Room No. 2, Annex Building**

April 3, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, April 3, 2018 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were Nancy Baker, Dan Rimer, Jim McClain and two members of the press.

Jan Kemmer made a motion to approve the Minutes of the March 20, 2018 meeting seconded by Dan Freeburg and carried unanimously.

Dan Freeburg made a motion to approve the Agenda with addition of #7, Resolution No. 2018-04, National Library Week. Jan Kemmer seconded the motion and carried unanimously.

NEW BUSINESS

1. Jan Kemmer made a motion to adopt Resolution No. 2018-02 – Hospital Authority of DuBois/Penn Highlands Healthcare, seconded by Dan Freeburg and carried unanimously.
2. Jan Kemmer made a motion to adopt Resolution No. 2018-03 – 17th Anniversary of the Founding of Elk County, seconded by Dan Freeburg and carried unanimously.
3. Jan Kemmer made a motion to approve Luchs Tree Service to remove two (2) trees from the Courthouse/Annex. The cost will be \$2,500. Dan Freeburg seconded the motion and carried unanimously.
4. Jan Kemmer made a motion to approve the purchase of two programs by the Room Tax Committee Projects for TV ads for June, July and August 2018 (retro). Dan Freeburg seconded the motion and carried unanimously.
5. Dan Freeburg made a motion to approve the use of the courthouse lawn by the Ridgway/Elk County Chamber of Commerce to display banners for Elk County Trout-a-Thon, Ridgway Chainsaw Carvers Rendezvous and YMCA Triathlon. Jan Kemmer seconded the motion and carried unanimously.
6. Jan Kemmer made a motion to award the Spring 2018 Act 13 funds:

Civil Air Patrol	\$ 4,200
Equipment/Supplies to set up Emergency Command Center	
Johnsonburg Borough Police	\$ 6,500
Portable Radios, Remote Speaker Mics, Carry Case	
City of St. Marys	\$ 3,000
AED Units	
Ridgway Police Department	\$ 3,000
AED Units	
Jones Township Municipal Authority	\$ 5,250
(3) Grinder Pumps	
Benezette Township	\$ 5,250
Wastewater Disinfection System	
CAPSEA	\$ 2,300
Final Phase – Life Coach Training	
Jay Township Water Authority	\$ 5,250
Waterline/Fire Hydrant – Apple Street area	
Horton Township Volunteer Fire Department	\$ 5,250
Brush Truck	
Ridgway Fire Department	\$ 5,000
Carbon Monoxide Detectors	
Crystal Fire Department	\$ 5,000
Fire Hydrant Upgrades	
TOTAL	\$50,000

April 3, 2018

Office of the Elk County Commissioners
Elk County, Ridgway Pennsylvania

Trout Unlimited was awarded \$5,000 from Act 13 Legacy Fund. Eight applications were not funded.

7. Dan Freeburg made a motion to adopt Resolution No. 2018-04 – National Library Week 2018. Jan Kemmer seconded the motion and carried unanimously.

APPROVAL OF BILLS

Dan Freeburg made a motion to approve the following bills for the weeks of March 19, 2018 to March 30, 2018:

GENERAL FUND	\$495,856.39
PAYROLL	\$251,031.23
DRUG & ALCOHOL	\$ 50.30
MATP	\$302,119.60
HAZMAT	\$ 477.63
911 WIRELESS FUND	\$132,294.66
NTRTP	\$221,603.86

Jan Kemmer seconded the motion and carried unanimously.

GOOD OF THE COUNTY

Children & Youth Director Nancy Baker explained that April is Child Abuse Awareness Month. Blue pinwheels are going to be placed across the county to raise public awareness of child abuse.

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS QUESTIONS FROM TAXPAYERS

Jim McClain said Highland Township will be setting up a website and was inquiring as to the possibility of piggybacking with the County website. Our IT Department will work with him and give technical assistance on setting something up.

ADJOURN MEETING

The meeting was adjourned at 10:20 am on a motion by Jan Kemmer and seconded by Dan Freeburg.

ATTEST: _____
Chief Clerk

Next Meeting
Tuesday, April 17, 2018
10 a.m. Conference Room No. 2
Courthouse Annex

April 17, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, April 17, 2018 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were Kim Frey and two members of the press.

Jan Kemmer made a motion to approve the Minutes of the April 3, 2018 meeting seconded by Dan Freeburg and carried unanimously.

Jan Kemmer made a motion to approve the Agenda seconded by Dan Freeburg and carried unanimously.

NEW BUSINESS

1. Jan Kemmer made a motion to approve the use of the courthouse annex steps by the Ridgway American Legion for their annual Memorial Day Parade. Dan Freeburg seconded the motion and carried unanimously.
2. Jan Kemmer made a motion to approve a contract with Adelphoi Village for FY 17/18 for Children and Youth Services. Dan Freeburg seconded the motion and carried unanimously.

APPROVAL OF BILLS – April 2, 2018 to April 13, 2018

Jan Kemmer made a motion to approve the following bills:

GENERAL FUND	\$558,819.88
PAYROLL	\$289,287.81
GAS WELL IMPACT FEE/ACT 13	\$ 11,367.96
CDBG-C	\$ 9,173.28
HAZMAT	\$ 505.47
911 WIRELESS	\$ 75,474.17
NTRTP	\$ 48,942.78
DEBT FUND	\$ 88.02

Dan Freeburg seconded the motion and carried unanimously.

GOOD OF THE COUNTY

A recently issued state directive could cost approximately \$400,000 to implement in Elk County, but how much of that cost will be shouldered locally remains to be seen. Pa Secretary of State Robert Torres issued a directive instructing Pa. counties to purchase up-to-date voting machines with the capability of providing a paper-trail audit for the 2020 primary election. Counties were given a deadline of 12/31/2019 to contract for the purchase of new machines.

The current 118 machines being used in the county were purchased over a decade ago at a cost of more than \$300,000, a fraction of which was covered by state and federal funds. Elk County is on track to receive \$50,000 for new voting equipment. Our last system cost \$340,195, a little over \$9,000 was covered in federal and state aid.

Obviously the costs are a big concern and how we're going to bear those costs, Commissioner Quesenberry said. But the state also apparently is working with the Dept of General Services on making contracts available through COSTARS cooperative purchasing program. So, there are efforts being made to mitigate costs as much as possible.

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:27 a.m. on a motion by Dan Freeburg and seconded by Jan Kemmer.

ATTEST: _____
Chief Clerk

Next Meeting
Tuesday, May, 1, 2018
10 A.M. Conference Room No. 2
Courthouse Annex Building

May 1, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, May 1, 2018 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were Fritz Lecker, representative from Matt Gablers office, Dale Anderson, Joe Maletto and one member of the press.

Jan Kemmer made a motion to approve the Minutes of the April 17, 2018 meeting seconded by Dan Freeburg and carried unanimously.

Jan Kemmer made a motion to approve the Agenda with addition #3 – presentation from Representative Matt Gablers Office. Dan Freeburg seconded the motion and carried unanimously.

PRESENTATION – Fritz Lecker, on behalf of Representative Matt Gabler, read a Citation celebrating the momentous occasion of Elk County's 175th Anniversary on April 18, 2018.

NEW BUSINESS

1. Dan Freeburg made a motion to approve three (3) applications for county aid from the Liquid Fuel Funds in the amount of \$8,000 each for:
 - Jay Township – apply E-3 oil to various roads for dust control
 - Johnsonburg Borough – 2018 F550 dump truck purchase
 - Borough of Ridgway – pay loan payment for 2016 paving projectJan Kemmer seconded the motion and carried unanimously.
2. Jan Kemmer made a motion to appoint Dale Anderson to sit on the Elk County Planning Commission Board representing Ridgway Borough and Ridgway Township. His term will expire on December 31, 2021. Dan Freeburg seconded the motion and carried unanimously.

APPROVAL OF BILLS – April 16, 2018 to April 27, 2018

Dan Freeburg made a motion to approve the following bills:

GENERAL FUND	\$278,416.26
PAYROLL	\$265,655.11
LIQUID FUEL ACT 44	\$ 1,450.00
DUI – CORRECTIONS	\$ 8,900.00
DRUG & ALCOHOL	\$ 212.30
WORK RELEASE	\$ 1,195.80
CO OF ELK TREATMENT COURT	\$ 200.00
FSSR	\$ 6,955.00
GAS WELL IMPACT FEE/ACT 13	\$ 10,111.94
CDBG-C	\$ 1,779.00
2016 CDBG	\$ 1,541.80
2015 CDBG	\$ 4.83
2014 CDBG	\$ 6,536.39
HAZMAT	\$ 1,509.04
911 WIRELESS	\$979,124.00
NTRTP	\$ 10,529.97

Jan Kemmer seconded the motion and carried unanimously.

May 1, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

CORRESPONDENCE

National Fuel Gas Supply Corporation is applying for permit coverage from PADEP to perform a Recoat Dig along Line VW5442 located within the City of St. Marys. The Dig Site will require an approximate 10-foot wide by 15-foot long by 6-foot deep excavation within an approximate 20-foot by 100-foot disturbance area to assess an approximate 10-foot portion of the existing pipeline and recoat. Upon completion it will be backfilled and the disturbed area will be restored to original contours.

Benezette Township Supervisors will be filing for a Water Quality Management Permit from PADEP for the construction of improvements to the Benezette Township Wastewater Treatment Plant.

GOOD OF THE COUNTY

The 67th Annual National Day of Prayer is Thursday, May 3, 2018 at 6:30 p.m. at the Methodist Church Pavilion, 871 South Michael Road, St. Marys, PA 15857.

Due to the Primary Election on May 15th, the next Commissioners Meeting will be on Monday, May 14th.

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:07 a.m. on a motion from Jan Kemmer and seconded by Dan Freeburg.

ATTEST: _____
Chief Clerk

Next Meeting
Monday, May 14, 2018
10 a.m. Conference Room No. 2
Courthouse Annex Building

May 14, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Monday, May 14, 2018 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Solicitor Tom Wagner, Chief Clerk Lee Neureiter, Recording Secretary Chris Lilja and Dan Rimer. Commissioner Janis E. Kemmer was absent and there were no members of the press.

Dan Freeburg made a motion to approve the Minutes of the May 1, 2018 meeting seconded by Matt Quesenberry and carried unanimously.

Dan Freeburg made a motion to approve the Agenda seconded by Matt Quesenberry and carried unanimously.

NEW BUSINESS

1. Dan Freeburg made a motion to approve the Cameron/Elk (CE) Behavioral Health County Human Services Plan Assurance of Compliance, contingent on their public meeting at 2 p.m. today. Matt Quesenberry seconded the motion and carried unanimously.
2. Dan Freeburg made a motion to approve an application for county aid from the Liquid Fuel Funds in the amount of \$8,000 for Fox Township, contingent on receiving their description, seconded by Matt Quesenberry and carried unanimously.
3. Dan Freeburg made a motion to approve the sale of property in Benezette to Brenda Maholtz for \$750, seconded by Matt Quesenberry and carried unanimously.
4. Dan Freeburg made a motion to approve an Agreement for Professional Consulting Services between MAXIMUS Consulting Services and the County of Elk for a term beginning May 1, 2018 until March 31, 2020. Matt Quesenberry seconded the motion and carried unanimously. The amounts are as follows: 2018 - \$5,002, 2019 - \$5002 and 2020 - \$5004.
5. On a motion by Dan Freeburg and seconded by Matt Quesenberry, Resolution No. 2018-05 – Elk County 2017 Hazard Mitigation Plan Update has been tabled until the June 5, 2018 Commissioners Meeting.
6. Dan Freeburg made a motion to approve a contract for FY 17-18 with George Junior Republic in PA for Children & Youth Services. Matt Quesenberry seconded the motion and carried unanimously.
7. Dan Freeburg made a motion to approve for the Room Tax Committee:
 - i. Rack Card Display
 - ii. Over the Top online streaming services
 - iii. Facebook Ads

Matt Quesenberry seconded the motion and carried unanimously. The Commissioner will ask John Straitiff, PAGO, to come and speak at a Commissioner Meeting.

APPROVAL OF BILLS – April 30, 2018 – May 11, 2018

Dan Freeburg made a motion to approve the following bills:

GENERAL FUND	\$148,896.89
PAYROLL	\$327,396.30
DRUG & ALCOHOL	\$ 50.00
RECYCLING BUILDING FUND	\$ 4,492.19
HSDF	\$ 12,500.00
HAZMAT	\$ 356.17
911 WIRELESS	\$ 26,368.45
NTRTP	\$ 46,954.24
CONSTRUCTION FUND	\$ 1,359.65

Matt Quesenberry seconded the motion and carried unanimously.

May 14, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

CORRESPONDENCE

National Fuel Gas Supply Corporation in accordance with Acts 14, 67, 68 and 127, AECOM is hereby notifying us of National Fuel's intent to seek coverage from PADEP for utility line stream crossings and temporary road crossings south of SR120 Shippen Township, Cameron County and City of St. Marys, Elk County.

SGL Carbon LLC is informing the Commissioners of its intent to apply for a plan approval to expand its Chemical Vapor Deposition process by adding an additional coating reactor and expand its Purification process by adding an additional Vacuum Outgas Furnace.

Mersen USA St. Marys-PA Corp. will apply to PADEP, Bureau of Air Quality for approval to install an electric furnace with thermal oxidizer and a jet mill with dust collector.

GOOD OF THE COUNTY

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:09 a.m. on a motion by Dan Freeburg and seconded by Matt Quesenberry.

ATTEST: _____
Chief Clerk

Next Meeting
Tuesday, June 5, 2018
10 a.m. Conference Room No. 2
Courthouse Annex Building

June 5, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, June 5, 2018 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were Mike McAllister, Jodi Foster, Tracy Gerber, Nancy Baker, Peggy Schneider, Kim Frey, Ron Fannin, Jim Abbey, Dan Rimer, John Straitiff, Jennifer Challingsworth, Karla Wehler, Laura Krise, and Tim Wells.

Jan Kemmer made a motion to approve the Minutes of the May 14, 2018 meeting seconded by Dan Freeburg and carried unanimously.

Jan Kemmer made a motion to approve the Agenda seconded by Dan Freeburg and carried unanimously.

PRESENTATION

Mr. John Straitiff, Executive Director PA Great Outdoors Visitors Bureau and Jennifer Challingsworth and Karla Wehler were present at the meeting to speak about the many contributions the Hotel Room Tax monies have made to help represent Elk County throughout the state. Mr. Straitiff gave an update on many of the different areas such as Rack Card Display, Over the Top online streaming services and Facebook Ads that have helped bring tourists to Elk County.

OLD BUSINESS

1. Dan Freeburg made a motion to adopt Resolution No. 2018-05 – ELK COUNTY 2017 HAZARD MITIGATION PLAN UPDATE, seconded by Jan Kemmer and carried unanimously.

NEW BUSINESS

1. Bid Opening for Johnsonburg Public Library Bathroom Renovation Project was tabled on a motion by Dan Freeburg seconded by Jan Kemmer and carried unanimously. Tracy Gerber explained that because there was only one bid submitted that by DEP the law states the bid has to be rejected and re-bid.
2. Bid Opening for Ridgway Borough Curb Cut Project:
 - a. Stager Masonry - \$163,000.00
 - b. M&M Contracting - \$263,959.70
 - c. St. Marys Paving - \$247,748.25

After review by CDBG Co-coordinator Tracy Gerber, Stager Masonry was awarded the bid for \$163,000.00. Dan Freeburg made a motion to award the bid to Stager Masonry seconded by Jan Kemmer and carried unanimously.

3. Bid Opening for Elk County Smoke Alarm Project :
 - a. Elco Electric - \$44,400.00
 - b. TSI - \$94,800.00

After review by Ron Fannin, Maintenance Supervisor, the bid was awarded to Elco Electric of Ridgway for \$44,400.00 on a motion by Jan Kemmer, seconded by Dan Freeburg and carried unanimously.

4. Dan Freeburg made a motion to adopt Resolution No. 2018-06 – Approval of Community Development Block Grant Competitive Application, seconded by Jan Kemmer and carried unanimously.
5. Dan Kemmer made a motion to adopt Resolution No. 2018-07 – Elk County Resolution Recognizing the Staff of Children and Youth Services, seconded by Jan Kemmer and carried unanimously. The Commissioners thanked the staff of Children & Youth for their dedication to the children of Elk County.
6. Jan Kemmer made a motion to approve a Cleaning Service Agreement with B&T Enterprises, Inc. of Bradford, PA to provided cleaning of the Courthouse Annex. The contract is on a month to month basis at a rate of \$1,675.00/month. Dan Freeburg seconded the motion and carried unanimously.

7. Jan Kemmer made a motion to approve Mission Critical Partners of State College, PA Geographical Information System (GIS) Proposal for GIS consulting services on an as-needed basis to support the county's GIS needs. These services will be provided on a not-to-exceed cost of \$5,000, including expenses, for calendar year 2018. Dan Freeburg seconded the motion and carried unanimously.
8. Jan Kemmer made a motion to approve applications for county aid in the amount of \$8,000 each from the Liquid Fuel Funds for:
 - a. Horton Township to oil various township roads
 - b. Jones Township to purchase 200 tons of #3 limestone and 200 tons #4 limestoneDan Freeburg seconded the motion and carried unanimously.
9. Dan Freeburg made a motion to approve the use of the courthouse lawn by Trinity United Methodist Church on Sunday, September 9, 2018 from noon until 6 p.m. for their annual picnic. Jan Kemmer seconded the motion and carried unanimously.

APPROVAL OF BILLS

Jan Kemmer made a motion to approve the following bills:

GENERAL FUND	\$285,764.35
PAYROLL	\$293,097.82
DUI – CORRECTIONS	\$ 136.50
DRUG & ALCOHOL	\$ 106.26
MATP	\$164,374.65
GAS WELL IMPACT FEE/ACT 13	\$ 1,158.15
CDBG-C	\$ 64,164.95
HAZMAT	\$ 168.01
911 WIRELESS	\$ 9,321.33
NTRTP	\$171,998.70
DEBT FUND	\$369,506.36

Dan Freeburg seconded the motion and carried unanimously.

GOOD OF THE COUNTY

Commissioner Quesenberry stated that the Act 13 Elk County 2018 Scholarship Awards will be announced at the Commissioners Meeting on June 19, 2018.

The Commissioners thanked Department Head Kim Frey, her staff; all poll workers and everyone that helped make the May 15th election run smoothly during the storm that caused a power outage throughout the county.

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 11:15 a.m. on a motion by Dan Freeburg and seconded by Jan Kemmer.

June 5, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

ATTEST: _____
Chief Clerk

Next Meeting
Tuesday, June 19, 2018
10 a.m. Conference Room No. 2
Courthouse Annex

The Elk County Commissioners met in regular session on Tuesday, June 19, 2018 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were 911 Director Mike McAllister, Planning Director Jodi Foster, Ryan Miller. Commissioner Jan Kemmer was absent. No press.

Dan Freeburg made a motion to approve the Minutes of the June 5, 2018 meeting seconded by Matt Quesenberry and carried unanimously.

Dan Freeburg made a motion to approve the Agenda seconded by Matt Quesenberry and carried unanimously.

UPDATE: EMAS Director Mike McAllister - Record Management System Addendum

OLD BUSINESS

1. On a motion by Dan Freeburg and seconded by Matt Quesenberry the Bid Opening for the Johnsonburg Public Library Bathroom Renovation Project was tabled until the next Commissioners Meeting on July 3, 2018.

NEW BUSINESS

1. Bid Opening – CDBG FY 2017 Demolition of 130 Julia Street, Johnsonburg, Pa. – Two bids were received:
 - i. M & M Contractors - \$18,500.00
 - ii. Bucktail Excavators - \$24,777.00

On a motion by Dan Freeburg and seconded by Matt Quesenberry, M & M Contractors was awarded the bid for \$18,500.00.

2. Bid Opening – CDBG FY 2017 Demolition of 448 & 448 1/2 Center Street, Johnsonburg, PA – Two bids were received:
 - i. M & M Contractors - \$21,800.00
 - ii. Bucktail Excavators - \$24,842.00

On a motion by Dan Freeburg and seconded by Matt Quesenberry, M & M Contractors was awarded the bid for \$21,800.00

3. Dan Freeburg made a motion to approve 2018 Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund Grant Agreement (PHARE). Matt Quesenberry seconded the motion and carried unanimously.
4. Dan Freeburg made a motion to request \$1,000 from the Act 13 Legacy Fund to go towards the admin costs for North Central Greenways Mini-Grant Program seconded by Matt Quesenberry and carried unanimously.
5. Dan Freeburg made a motion to approve a Pennsylvania Water Trail Grant for \$2,000 from the Act 13 Legacy Fund to help pay for re-printing of Clarion River Water Trail map, seconded by Matt Quesenberry and carried unanimously.
6. Dan Freeburg made a motion to approve a new Elk County Trails Map developed by the Elk County Room Tax Committee, seconded by Matt Quesenberry and carried unanimously.
7. Dan Freeburg made a motion to approve an application for county aid in the amount of \$8,000 from the Liquid Fuel Funds for Millstone Township to purchase DSA limestone, #1 AASHTO and pipe. Matt Quesenberry seconded the motion and carried unanimously.
8. Dan Freeburg made a motion to approve nine (9) Burial Allowances and sixteen (16) Headstone Allowances for the Veterans Affairs Office, seconded by Matt Quesenberry and carried unanimously.

June 19, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

9. Dan Freeburg made a motion to approve the following contracts for Children & Youth Services:

- i. FY 17-18 Allen H. Ryen, PhD
- ii. FY 18-19 Thomas Coppolo, Child Advocate
- iii. FY 18-19 AVANCO International, Inc.

Matt Quesenberry seconded the motion and carried unanimously.

APPROVAL OF BILLS

Dan Freeburg made a motion to approve the following bills:

GENERAL FUND	\$375,631.37
PAYROLL	\$248,991.52
LIQUID FUEL	\$ 8,000.00
NATIONAL FOREST FUND	\$ 25,542.75
DRUG & ALCOHOL	\$ 796.51
GAS WELL IMPACT FEE/ACT 13	\$ 8,970.00
HAZMAT	\$ 342.80
911 WIRELESS	\$ 11,231.67
NTRTP	\$ 48,309.24

Matt Quesenberry seconded the motion and carried unanimously.

CORRESPONDENCE

The Marienville Ranger District of the Allegheny National Forest is applying for a GP-1 Fish Habitat Enhancement Structure with the Elk County Conservation District for the Bear Creek Watershed Habitat Improvement Project.

Pursuant to 25 PA Code §127.413, Northwest Hardwoods intends to file a renewal application with PADEP for the renewal of their Air Quality Operating Permit No. 24-00121.

GOOD OF THE COUNTY

The Compliance Report Inspection for the Elk County Prison is finished with 100% compliance. Congratulations to Warden GeBauer and his staff.

A Judicial Sale will take place 6/20/18 in Conference Room 2 at 10 a.m. in Conference Room No. 2.

QUESTIONS FROM TAXPAYERS

QUESTIONS FROM THE PRESS

ADJOURN MEETING

The meeting was adjourned at 10:45 a.m. on a motion by Dan Freeburg and seconded by Matt Quesenberry.

ATTEST: _____

Next Meeting
Tuesday, July 3, 2018
10 A.M. Conference Room No. 2
Courthouse Annex

July 3, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, July 3, 2018 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were Treasurer Peggy Schneider, Renee Catalano family and Colby Hefright family. No press was in attendance.

Dan Freeburg made a motion to approve the Minutes of the June 19, 2018 meeting seconded by Jan Kemmer and carried unanimously.

Jan Kemmer made a motion to approve the Agenda seconded by Dan Freeburg and carried unanimously.

AWARDING OF \$5,000 SCHOLARSHIPS

The Commissioners awarded two Marcellus Shale Act 13 Scholarships in the amount of \$5,000 each to Renee Catalano who is attending Penn State University. She is a senior majoring in Chemical Engineering.

The second scholarship was awarded to Colby Hefright who is attending Slippery Rock University in the fall with a major in the Petroleum and Natural Gas Field.

OLD BUSINESS

The Bid Opening for Johnsonburg Public Library Bathroom Renovation Project was tabled on a motion by Jan Kemmer and seconded by Dan Freeburg.

NEW BUSINESS

1. Dan Freeburg made a motion to approve applications for county aid from the Liquid Fuel Funds in the amount of \$8,000 each for:
 - i. Ridgway Township to support the repairs required on the Mohan Run Bridge
 - ii. City of St. Marys to purchase 334.45 tons of 1b limestoneJan Kemmer seconded the motion and carried unanimously.
2. Dan Freeburg made a motion to approve the following correction to the August 15, 2017 Minutes to read that the bid for the 2005 Ford Crown Victoria went to Shawn Collins for \$575.00, not Steve's Auto Service. Jan Kemmer seconded the motion and carried unanimously.
3. Dan Freeburg made a motion to approve the following correction to the December 5, 2017 Minutes – under old business the awarding of the bid for Airbus DS Geo-Diverse Vestra 7xUpgrade went to CentryLink. Jan Kemmer seconded the motion and carried unanimously.
4. Jan Kemmer made a motion to approve eight (8) Veteran Burial Allowances, twelve (12) Widow Burial Allowances and nine (9) Headstone Allowances for the Veteran Affairs Office. Dan Freeburg seconded the motion and carried unanimously.
5. Dan Freeburg made a motion to approve contracts for Children & Youth Services:
 - i. FY 17/18 Children's Center for Treatment/Beacon Light
 - ii. FY 18/19 Dr. Peter VonKorff, PsychologistJan Kemmer seconded the motion and carried unanimously.

July 3, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

APPROVAL OF BILLS – JUNE 18, 2018 TO JUNE 29, 2018

Dan Freeburg made a motion to approve the following bills:

GENERAL FUND	\$206,522.32
PAYROLL	\$243,254.36
LIQUID FUEL	\$ 8,000.00
DRUG & ALCOHOL	\$ 37.50
WORK RELEASE	\$ 551.40
HAZMAT	\$ 2,694.75
911 WIRELESS	\$ 3,433.26
NTRTP	\$ 85,521.77

Jan Kemmer seconded the motion and carried unanimously.

GOOD OF THE COUNTY

Please continue to pray for our military personnel, their families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:16 a.m. on a motion by Dan Freeburg and seconded the Jan Kemmer.

ATTEST: _____
Chief Clerk

Next Meeting
Tuesday, July 17, 2018
10 a.m. Conference Room No. 2
Courthouse Annex

July 17, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, July 17, 2018 at 10 a.m. in Conference Room No. 2 at the courthouse annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were CDBG Coordinator Tracy Gerber, Dan Rimer, Vondalee Swanson and one member of the press.

Dan Freeburg made a motion to approve the Minutes of the July 3, 2018 meeting seconded by Jan Kemmer and carried unanimously.

Jan Kemmer made a motion to approve the Agenda with two additions:

7 – Bid Opening 2003 Chevy Impala

8 – Support letter from Commissioners for West Creek Trail Association

Dan Freeburg seconded the motion and carried unanimously.

OLD BUSINESS – Bid Opening for Johnsonburg Public Library Bathroom Renovation Project

Dan Freeburg made a motion to award the bid for the Johnsonburg Public Library Bathroom Renovation Project to Top of the Line Builders with a bid of \$15,000 for labor and supplies. Jan Kemmer seconded the motion and carried unanimously. Notice of bid awarded letter will be sent and the project should be started within the next few months.

NEW BUSINESS

1. Jan Kemmer made a motion to approve an application for county aid from the Liquid Fuel Funds for \$8,000 for Highland Township to repair sections of Pigs Ear Road and Sacket Road. Dan Freeburg seconded the motion and carried unanimously.
2. Jan Kemmer made a motion to approve the use of the courthouse lawn on Sunday, July 29, 2018 for a church service of the Awakening Alliance Church of Ridgway. Dan Freeburg seconded the motion and carried unanimously.
3. Jan Kemmer made a motion to appoint Taryn Jones of the Special Kid's Network as a new member of the FRN Board. Dan Freeburg seconded the motion and carried unanimously.
4. Jan Kemmer made a motion to approve the Room Tax Committee Grant Application of \$1,000 for printing of the Clarion Water Trail Maps. Dan Freeburg seconded the motion and carried unanimously.
5. Jan Kemmer made a motion to approve twelve (12) Widow Burial Allowances and eight (8) Veteran Burial Allowances for the Veteran Affairs Office. Dan Freeburg seconded the motion and carried unanimously.
6. Jan Kemmer made a motion to approve the following contracts for Children & Youth Services:
 - a. FY 18-19 Dickinson Mental Health Center:
 - a. Parents as Teachers Program
 - b. Staying Connected with your teen/incredible years
 - c. Comprehensive Psychosocial Evaluation with Recommendations
 - b. FY 18-19 Community County Services, Inc.
 - a. Family Group Decision Making
 - b. Family Team Meetings

Dan Freeburg seconded the motion and carried unanimously.

7. Bid Opening – 2003 Chevy Impala from county auction – The asking price for the 2003 Chevy Impala was \$1,200. The bid received was under that amount and County Code requires the Commissioners to post this for bid for at least 10 additional days. Dan Freeburg made a motion to table the bid opening until the August 14, 2018 Commissioners meeting. Jan Kemmer seconded the meeting and carried unanimously.
8. Dan Freeburg made a motion to have the Commissioners write a letter of support for the West Creek Trail Association. Jan Kemmer seconded the motion and carried unanimously.

July 17, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

APPROVAL OF BILLS – July 2, 2018 thru July 13, 2018

Dan Freeburg made a motion to approve the following bills:

GENERAL FUND	\$239,215.31
PAYROLL	\$123,448.55
LIQUID FUEL	\$ 8,000.00
GAS WELL IMPACT FEE/ACT 13	\$ 12,700.00
HAZMAT	\$ 287.94
911 WIRELESS	\$ 8,801.43
NTRTP	\$558,866.34
CONSTRUCTION FUND	\$ 350.00
DEBT FUND	\$ 44.03

Jan Kemmer seconded the motion and carried unanimously.

CORRESPONDENCE

Received an application for exemption under Act 76 of 1977 LERTA and Fox Township Board of Supervisors for Dinsmore Rentals LLC of Kersey, PA.

GOOD OF THE COUNTY

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

Delinquent Property Tax posting are being done throughout the county.

The Elk County Fair is coming up.

The county held another successful auction of county property.

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned on 10:35 a.m. on a motion by Dan Freeburg and seconded by Jan Kemmer.

ATTEST: _____
Chief Clerk

Next Meeting
Tuesday, August 14, 2018
10 A.M. Conference Room No. 2
Courthouse Annex

August 14, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, August 14, 2018 at 10 a.m. in Conference Room No. 2 the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for Veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Janis E. Kemmer, Solicitor Tom Wagner and Recording Secretary Chris Lilja. Also present were Treasurer Peggy Schneider, Kim Frey, Nancy Baker, Dan Rimer, Tracy Gerber, Dickinson Center employees and three members of the public. Absent were Commissioner Dan Freeburg and Chief Clerk Lee Neureiter.

Jan Kemmer made a motion to approve the Minutes of the July 17, 2018 meeting seconded by Matt Quesenberry and carried unanimously.

Jan Kemmer made a motion to approve the Agenda seconded by Matt Quesenberry and carried unanimously.

RESOLUTION NO. 2018-08

Dickinson Center, Inc. is celebrating its 60th anniversary as a leader in the provision of behavioral health, intellectual and developmental disabilities, and children's prevention services in rural north-western Pennsylvania. Formed in 1958 as the Ridgway Area Psychiatric Center, the name was changed in 1982 to honor their founder, Dr. Robert J. Dickinson, a prominent psychiatrist.

As part of this milestone event, the Elk County Commissioners presented a 60th anniversary resolution to Dickinson Center's Heidi Thomas congratulating and thanking Dickinson's representatives for 60 years of serving the behavioral health needs of the county and the region.

PRESENTATION

Nancy Baker, Director of Children & Youth Services presented a preliminary outline of her department's budgetary needs for FY 2019. In the past 5 years, the number of incidents requiring Children & Youth Services has climbed steeply up some 71.5%, with a sizable portion of this attributed to the opioid crisis.

In the past year needs for foster parents have increased as well and interested couples should contact the office to begin the application process. Baker reported 5 successful adoptions in the last period with children ranging in age from 8 months to 15 years. The office reports a financial need of \$2.9 million will be required for FY 2019. The Commissioners thanked her for the office's tireless work to help children in the county.

OLD BUSINESS

Because the one bid for the 2003 Impala was under the asking price, per County Code, the bid was posted for 10 days and tabled until the August 14, 2018 meeting. No other bids were received.

Jan Kemmer made a motion to approve the sale of the 2003 Impala to Ken Shaffer for \$600.00, seconded by Matt Quesenberry and carried unanimously.

NEW BUSINESS

1. Bid Opening – Johnsonburg Community Center – Playground Renovation Project; three bids were received:
 - i. LandServe, Boalsburg, PA \$269,999.00
 - ii. M & B Services, Clarion, PA \$233,048.00
 - iii. Kane Lawn & Garden, Kane, PA \$224,300.00

Awarding of the bid was tabled until the next Commissioners Meeting on September 4, 2018 on a motion by Jan Kemmer, seconded by Matt Quesenberry and carried unanimously.

2. Jan Kemmer made a motion to approve seventeen (17) Headstone Allowances for the Veteran Affairs Office, seconded by Matt Quesenberry and carried unanimously.
3. Jan Kemmer made a motion to approve a Renewal Contract between Elk and Cameron Counties for calendar years 2018,2019,2020,2021 and 2022, seconded by Matt Quesenberry and carried unanimously.
4. Jan Kemmer made a motion to approve the use of the courthouse lawn by the Elk County Chamber of Commerce on September 21st and 22nd for the Flavors of Fall Festival, seconded by Matt Quesenberry and carried unanimously.
5. Jan Kemmer made a motion to approve the Elk County Room Tax Committee recommendation to purchase a ¼ page Elk County ad in the 2019 issue of Happy Traveler, seconded by Matt Quesenberry and carried unanimously.
6. Jan Kemmer made a motion to approve the following individuals as voting members of the Family Resource Network Collaborative Board:
 - i. Jackie Syktich – Clearfield Co. League of Social Services, Inc.
 - ii. Jenifer Dippold – Stackpole Hall Foundation
 - iii. Pam Fingado – Community Links
 - iv. Joe Fritz – Career Link

Matt Quesenberry seconded the motion and carried unanimously.

7. Jan Kemmer made a motion to approve an extension in time for Jones Township's Act 13 mini-grant cooperation agreement, seconded by Matt Quesenberry and carried unanimously.
8. Jan Kemmer made a motion to approve the following contracts for Children & Youth Services:
 - i. FY 18-19 Pentz Run Youth Services/Grant
 - ii. FY 18-19 Dr. Allen H. Ryen, PhD
 - iii. FY 18-19 Children's Advocacy Center of McKean County
 - iv. FY 17-18 Central Counties Youth Center

Matt Quesenberry seconded the motion and carried unanimously.

APPROVAL OF BILLS – July 16, 2018 to August 10, 2018

Jan Kemmer made a motion to pay the following bills:

GENERAL FUND	\$488,277.81
PAYROLL	\$509,518.13
LIQUID FUEL	\$ 8,000.00
ACT 13 MARCELLUS LEGACY FUND	\$ 1,000.00
DRUG & ALCOHOL	\$ 193.61
WORK RELEASE	\$ 1,560.00
GAS WELL IMPACT FEE/ACT 13	\$ 14,521.70
CDBG-C	\$ 5,697.20
PHFA (PHARE GRANT)	\$ 40,000.00
2016 CDBG	\$ 897.44
2015 CDBG	\$ 6,306.40
HAZMAT	\$ 688.84
911 WIRELESS	\$299,851.26
NTRTP	\$101,582.90
AFFORDABLE HOUSING	\$ 940.00
CONSTRUCTION FUND	\$ 8,799.00

Matt Quesenberry seconded the motion and carried unanimously.

August 14, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

BOARD OF THE COUNTY

Kim Frey, Director, Election Office

Proceeds from the Elk County Silent Auction were \$1,571.67.

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

An Elk County taxpayer was present at the meeting and requested to speak with the Commissioners after the meeting was adjourned.

ADJOURN MEETING

The meeting was adjourned at 10:45 a.m. on a motion by Jan Kemmer and seconded by Matt Quesenberry.

ATTEST

Lee A. Neumiller
Chief Clerk

Next Meeting
Tuesday, September 4, 2018
10 A.M. Conference Room No. 2
Courthouse Annex

August 31, 2018

**Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania**

The Elk County Commissions met in regular session on Friday, August 31, 2018 at 10a.m. in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for Veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Janis E. Kemmer, Dan Freeburg and Tom Wagner, Solicitor. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk and Tracy Gerber.

Jan Kemmer made a motion to approve the Minutes of the August 14, 2018 meeting seconded by Dan Freeburg and carried unanimously.

Jan Kemmer made a motion to approve the Agenda seconded by Dan Freeburg and carried unanimously.

OLD BUSINESS

Because all 3 bids for the Johnsonburg Community Center Playground Renovation Project were over budget for the project, Tracy Gerber requested the Commissioners reject the bids and proposed a re-bid.

Jan Kemmer made a motion to reject the 3 current bids and for a re-bid seconded by Dan Freeburg and carried unanimously.

Tracy Gerber also stated this will be a quick process and she plans on having Bid Opening at the next meeting on September 18, 2018. She stated she spoke to all 3 bidders from the first round and they all would like to receive another bid packet for the re-bidding.

NEW BUSINESS

1. Dan Freeburg made a motion to approve the revision of CDBG FY 2016 Application seconded by Jan Kemmer and carried unanimously.
2. Tracy Gerber explained there were 5 applications for the CDBG FY 2018 Projects. Out of those 5 applications, Planning recommends the following Applications be Approved:
 - a. Johnsonburg Borough for the Johnsonburg Community Building to completely repair the sewer line that runs into the Community Building in the amount of \$45,000.
 - b. Jones Township for a Waterline Replacement on Burning Well Road. The application came in for \$172,480.00; however, Planning would recommend the amount of \$134,198.00. Tracy stated this is because Jones Township is going to have their meeting September 10, 2018 and plan on approving that Jones Township will fund close to \$40,000.00 of the project. Therefore, the motion to approve Jones Township's application is contingent on the approval of Jones Township's \$40,000.00 funding of the project.
 - c. Jan Kemmer made a motion to approve the two applications, Jones Township's approval being contingent on the funding approval at their September 10th meeting, seconded by Dan Freeburg and carried unanimously.
3. Dan Freeburg made a motion to approve the new contract for FY 18-19 between Hope Center for Counseling and Mental Wellness, Inc. and Children and Youth Services. Motion was seconded by Jan Kemmer and carried unanimously.
4. Jan Kemmer made a motion to approve the use of the Courthouse Lawn on September 30, 2018 by Awakening Alliance Church from 9:00am-1:00pm. The motion was seconded by Dan Freeburg and carried unanimously.
5. Dan Freeburg made a motion to approve 3 headstone allowances and 3 Veterans burial allowances seconded by Jan Kemmer and carried unanimously.

6. Jan Kemmer made a motion to approve the Pennsylvania Water Trails Partnership mini-grant in the amount of \$4,000.00 seconded by Dan Freeburg and carried unanimously.

APPROVAL OF BILLS – August 13, 2018 – August 31, 2018

Jan Kemmer made a motion to approve the following bills seconded by Dan Freeburg and carried unanimously.

GENERAL FUND	\$213,112.61
PAYROLL	\$508,982.70
LIQUID FUEL	\$16,000.00
DUI-CORRECTIONS	\$2,120.00
DRUG & ALCOHOL	\$75.63
WORK RELEASE	\$1,982.90
SUBSTANCE ABUSE	\$50.00
HSDF	\$12,500.00
GAS WELL IMPACT FEE	\$5,210.09
CDBG-C	\$5,812.00
PHFA	\$8,080.00
2017 CDBG	\$18,500.00
HAZMAT	\$728.94
E-911 WIRELESS FUND	\$13,342.70
LAW ENFORCEMENT DISPATCH	\$4,720.00
NTRP	\$43,974.65
DEBT FUND	\$2.65

GOOD OF THE COUNTY

All County offices will be closed, Monday, September 3, 2018 in observance of Labor Day.

The Tuesday, September 4, 2018 meeting was cancelled and moved to today, August 31, 2018.

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

QUESTIONS FROM TAX PAYERS

ADJOURN MEETING

The meeting was adjourned at 10:25 a.m. on a motion by Dan Freeburg seconded by Jan Kemmer.

ATTEST: _____
Chief Clerk

NEXT MEETING
TUESDAY, SEPTEMBER 18, 2018
10AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

September 18, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissions met in regular session on Tuesday, September 18, 2018 at 10a.m. in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Dan Freeburg, Chairperson, Matthew Quesenberry, Janis E. Kemmer and Tom Wagner, Solicitor. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Tracy Gerber, CDBG Coordinator, Rachael Kilhoffer, Johnsonburg Borough Secretary, Ryan Miller, Johnsonburg Borough Engineer and Brian Stockman, Press.

Jan Kemmer made a motion to approve the Minutes of the August 31, 2018 meeting seconded by Matt Quesenberry and carried unanimously.

Matt Quesenberry made a motion to approve the Agenda seconded by Jan Kemmer and carried unanimously.

OLD BUSINESS

NEW BUSINESS

1. Jan Kemmer made a motion to approve the recommendation by The Elk County Room Tax Committee for the grant application from KECA to attend the Great American Outdoor Show during February 2019 in Harrisburg. Matt Quesenberry seconded that motion and carried unanimously.
2. Bid Opening – Johnsonburg Community Center – Playground Renovation Project: 2 bids were received.
 - a. Kane Lawn and Garden – Kane, PA \$193,834.97
 - b. Landserv – Boalsburg, PA \$184,300.00

The project was bid with alternatives and line items in case changes were needed. Landserv was awarded the bid in the amount of \$110,700.00. This includes two alternatives: 1) Dumpster Fence 2) ADA Parking Pad. Also included is resurfacing the basketball courts as opposed to completely replacing the basketball court surface.

Notice of bid award letter will be sent and the project should be started as soon as possible dependent on the weather cooperating.

3. Matt Quesenberry made a motion to approve the FY 2018-2019 Pentz Run Youth Services Contract for CYS as well as the FY 2018-2019 Family Resource Network Contract for CYS. Jan Kemmer seconded that motion and motion carried unanimously.
4. Jan Kemmer made a motion to approve the Memorandum of Agreement between Cameron, Clarion, Clearfield, Elk, Jefferson and McKean Counties on behalf of Northwest Central PA Emergency Response Group and Mercyhurst University. Matt Quesenberry seconded that motion and motion carried unanimously.
5. Jan Kemmer made a motion to approve the Act 13 Awards as listed below. Matt Quesenberry seconded that motion and motion carried unanimously.
 - a. Bennett's Valley Senior Center (Stream & Drainage Improvement) \$6,500.00
 - b. Elk County Historical Society (Micro-Film Digitization) \$6,000.00
 - c. Wilcox Volunteer Fire Department (Rescue Equipment Upgrades) \$9,565.00
 - d. St. Marys Airport (Rail System for Sewage Pump) \$2,000.00
 - e. Fox Township Ambulance (Ambulance Station Roof) \$8,000.00
 - f. Johnsonburg Volunteer Fire Department (Portable Fire Pump) \$3,200.00
 - g. Jones Township Municipal Authority (2- Grinder Pumps) \$4,755.00
 - h. Ridgway Township Municipal Authority (Relocation of Sewer/Water lines at Aylsworth Run) \$10,000.00

GRAND TOTAL OF ACT 13 GRANT AWARDS

\$50,020.00

6. Jan Kemmer made a motion to approve Spring Creek's Township's request for County Aid in the amount of \$8,000.00 in liquid fuel funds seconded by Matt Quesenberry and carried unanimously.

APPROVAL OF BILLS – August 27, 2018 → September 14, 2018

Matt Quesenberry made a motion to approve the following bills seconded by Jan Kemmer and carried unanimously.

GENERAL FUND	\$114,644.29
PAYROLL	\$508,643.49
LIQUID FUEL	\$8,000.00
WORK RELEASE	\$187.20
GAS WELL IMPACT FEE	\$26,737.20
CDBG-C	\$5,812.00
PHFA	\$8,080.00
2017 CDBG	\$18,500.00
HAZMAT	\$449.99
E-911 WIRELESS FUND	\$38,010.59
NTRP	\$114,871.45

COORESPONDENCE

1. Rettew provided notice regarding the Seneca Resources Company, LLC Ridgway Prospect Pad B Electric. The Rettew project number is 085042078. The notice was to inform the Commissioners of their plan to submit an ESCGP-2 Permit Renewal and Major Modification. (ESH13-047-0005)
2. Stahl Sheaffer Engineering, LLC provided notice to the Commissioners on behalf of Seneca Resources that they intend to submit a General Permit Application – 7 to the DEP for two wetland crossings for the Shawmut Grand 10-14 Project.
3. Urban Engineers provided notice to the Commissioners on behalf of National Fuel Gas Distribution Corporation that they will be applying for the following permit coverage from the DEP:
 - a. BWEW-GP-11 Maintenance, Testing, Repair, Rehabilitation, or Replacement of Water Obstructions and Encroachments.

GOOD OF THE COUNTY

There will be a ceremony at the Fox Township Fire Department Social Hall on Thursday, September 20, 2018 starting at 2pm. This ceremony is to recognize Elk County residents that have voted the last 50 straight years.

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

Brian Stockman asked the commissioners what they thought about Sheetz in Ridgway being denied a liquor license to open their beer cave at the Ridgway Sheetz location. Dan Freeburg replied that the commissioners respect the decisions of the local municipalities.

Brian Stockman asked about the amounts of the contracts for the CYS contracts that were approved. Tom Wagner replied by saying those contracts are an incident by incident basis. Lee Neureiter also replied that these contracts are renewals that have already been in place.

QUESTIONS FROM TAX PAYERS

ADJOURN MEETING

The meeting was adjourned at 10:45 a.m. on a motion by Matt Quesenberry seconded by Jan Kemmer and carried unanimously.

ATTEST: _____
Chief Clerk

NEXT MEETING
TUESDAY, October 2, 2018
10AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

October 2, 2018

**Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania**

The Elk County Commissions met in regular session on Tuesday, October 2, 2018 at 10a.m. in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Dan Freeburg, Chairperson, Matthew Quesenberry, Janis E. Kemmer and Tom Wagner, Solicitor. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Peggy Schneider, Treasurer, Bryan Linton, Dickinson Center Inc., Amber Luchs, Dickinson Center, Inc. and Brian Stockman, Press.

Matt Quesenberry made a motion to approve the Minutes of the September 18, 2018 meeting seconded by Jan Kemmer and carried unanimously.

Jan Kemmer made a motion to approve the Agenda with the addition of #4, three year lease agreement for office space on South Michael Street in St. Marys seconded by Matt Quesenberry carried unanimously.

OLD BUSINESS

NEW BUSINESS

1. Jan Kemmer made a motion to approve the Proclamation for October 2018 as National Disability Awareness month. Matt Quesenberry seconded the motion and carried unanimously. Chairman, Dan Freeburg, thanked Bryan Linton and Amber Luchs for everything they do at Dickinson Center, Inc. and for the community. He noted the importance of the employment support program offered by DCI and expressed great pleasure in having the ability to Proclaim October 2018 as National Disability Awareness month on behalf of the Commissioners.
 - a. Bryan Linton and Amber Luchs were in attendance today representing Dickinson Center, Inc. Bryan spoke on behalf of Dickinson Center, Inc. of the importance of employment support for individuals with disabilities. He stated DCI helped 17 individuals find employment this last year and assisted 19 other individuals in maintaining their employment. Bryan thanked the Commissioners in recognizing the importance and for making this Proclamation. He also extended an invitation to DCI's main office on Thursday, October 4, 2018 for a gathering where individuals with disabilities will speak of their experiences working with employment support.
2. Matt Quesenberry made a motion to approve the use of \$10,000 of Room Tax Grant Funds for 2019 Statewide "Elk County is Calling You" rack cards. (Printing 60,000 rack cards, shipping them to PA on Display, and the distribution to all state owned rest stops, travel plazas and Welcome Centers in PA. Jan Kemmer seconded that motion and carried unanimously.
3. Jan Kemmer made a motion to approve the use of \$1,869.11 of Room Tax Grant funds for redesign, printing and distribution of Lily of the Valley brochures by the Ridgway Heritage Council. Matt Quesenberry seconded that motion and carried unanimously.
4. Jan Kemmer made a motion to approve the signing of a 3 year lease with Louis Coppa in the amount of \$1,494.68 per month for office space on South Michael Street in St. Marys, PA for District Judge Mark Jacob. This is a renewal with no changes. Matt Quesenberry seconded that motion and motion carried unanimously.

APPROVAL OF BILLS – September 17 → September 28, 2018

Matt Quesenberry made a motion to approve the following bills seconded by Jan Kemmer and carried unanimously.

GENERAL FUND	\$82,522.01
PAYROLL	\$250,150.36
LIQUID FUEL	\$8,000.00

LIQUID FUEL ACT 114	\$103.07
DRUG & ALCOHOL	\$75.58
WORK RELEASE	\$186.00
TRANSPORTATION BLOCK GRANT	\$239.56
GAS WELL IMPACT FEE	\$6,500.00
2016 CDBG	\$11,600.00
2017 CDBG	\$21,800.00
HAZMAT	\$5,355.45
E-911 WIRELESS FUND	\$133,274.41
NTRP	\$42,828.64

COORESPONDENCE

1. Received notification that Dominion Energy Transmission, Inc. is applying for a renewal to the Title V Operating Permit (TVOP#24-00120) at Ardell Compressor Station.

GOOD OF THE COUNTY

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

QUESTIONS FROM TAX PAYERS

ADJOURN MEETING

The meeting was adjourned at 10:15 a.m. on a motion by Matt Quesenberry seconded by Jan Kemmer and carried unanimously.

ATTEST: _____
Chief Clerk

NEXT MEETING
TUESDAY, October 16, 2018
10AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

October 16, 2018

**Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania**

The Elk County Commissions met in regular session on Tuesday, October 16, 2018 at 10a.m. in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Dan Freeburg, Chairperson, Matthew Quesenberry, Janis E. Kemmer and Tom Wagner, Solicitor. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Tracy Gerber, CDBG Coordinator, Natalie Aiello, Laurie Maletto, Steve Marconi, Cheri Micale, and Melissa Sankey all of Penn State Cooperative Extension and Brian Stockman, Press.

Jan Kemmer made a motion to approve the Minutes of the October 2, 2018 meeting seconded by Matt Quesenberry and carried unanimously.

Matt Quesenberry made a motion to approve the agenda seconded by Jan Kemmer carried unanimously.

RESOLUTION

1. Resolution Number 2018-09 Approval of Community Development Block Grant Application
 - a. Tracy Gerber explained the application is for both Elk County and Ridgway Borough entitlements. \$307,760 is the application total (both entitlements). Elk County's is \$218,533.00 and Ridgway Boroughs is \$89,227.00.
 - b. Of these funds, Johnsonburg Borough will receive \$45,000 for the Sewer line to the community building, Jones Township Municipal Authority will receive \$134,198.00 for the water lines on Burning Well Road in Wilcox and Ridgway Borough will receive \$73,167.00 for the continuation of curb cuts.
 - c. Tracy further clarified that what the Commissioners are approving today is having Chairman Dan Freeburg sign the application and then the submittal of the application to DCED. Dan Freeburg stated he presumed Tracy took all of the appropriate steps necessary for the process at which time Tracy stated yes she did. There were two (2) public hearings. She did state that the second public hearing comment time is still open until October 25, 2018 and the application is due by November 1, 2018. The submittal of the application would then be contingent upon receiving no meaningful or relevant comments per Solicitor Thomas Wagner.

OLD BUSINESS

PRESENTATION

1. Members of the Penn State Cooperative Extension were in attendance today to briefly describe the programs they have successfully ran over the course of the past year. Laurie Maletto explained her nutrition education to the Commissioners and those present at the meeting. She described where she sees the majority of the Elk County population as well. Next, Steve Marconi went on to describe his successes with the gardening program and what the future has in store for this program. Natalie Aiello described her 4H program in detail. She explained about the growth of this program and how the community's youth are really getting involved in the various 4H programs available to them.

NEW BUSINESS

1. Jan Kemmer made a motion to approve the Agreement and Mutual Limited Release between Elk County and Avanco International, Inc., Matt Quesenberry seconded that motion and carried unanimously.
 - a. Solicitor Tom Wagner made a few brief statements regarding the agreement. Tom stated this is stemming from when Avanco experienced a potential data breach with the system our CYS workers utilize. The potential breach was investigated by CCAP and there were no findings of misuse of data. Tom went on to say this agreement in no way releases Avanco from any future findings that stemmed from this potential breach. Lastly, Tom informed the Commissioners and those in attendance that back when this potential breach took place, everyone in Elk County that could have been affected by the potential breach was notified and given the opportunity to notify if they had any misuse of their data.
2. Jan Kemmer made a motion to approve the one (1) year lease between Mark Stolburg and County of Elk running from November 1, 2018 – October 31, 2019 for renting the two stalls in the garage building on 311 South Street seconded by Matt Quesenberry and carried unanimously.
3. Matt Quesenberry made a motion to approve the appointment of Courtney Dunsworth, Taylor Fragale and Nicole Rutter to the FRN board seconded by Jan Kemmer and carried unanimously.
4. Matt Quesenberry made a motion to approve the County Aid Application from Benezette Township for \$80,000 seconded by Jan Kemmer and carried unanimously. These funds will be utilized for:
 - a. 2RC Limestone
 - b. New Bed for F350 Pickup Truck
 - c. New Salt Spreader

APPROVAL OF BILLS – October 1, 2018 → October 12, 2018

GENERAL FUND	\$301,571.58
PAYROLL	\$248,338.58
LIQUID FUEL ACT 114	\$299.80
DUI/CORRECTIONS	\$6,384.00
TRANSPORTATION BLOCK GRANT	\$251,288.05
2016 CDBG	\$1,492.40
HAZMAT	\$355.99
E-911 WIRELESS FUND	\$2,201.31
NTRP	\$40,875.55
DEBT FUND	\$17.81

- Matt Quesenberry made a motion to approve the following bills seconded by Jan Kemmer and carried unanimously.

COORESPONDENCE

1. NFG Midstream Clermont, LLC intends to submit an application for coverage under the Erosion and Sediment Control General Permit (ESCGP-2) for Earth Disturbance Associated with Oil & Gas Exploration, Production, Processing or Treatment Operations Facilities and a Chapter 105 Water Obstruction and Encroachment Joint Permit requirements of Acts 14, 67, 68 and 127 and the PA Municipalities Planning Code for the installation of a 1.1 mile Keyhole F09-Q Extension in Jones Township, Elk County, PA.

GOOD OF THE COUNTY

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

QUESTIONS FROM TAX PAYERS

ADJOURN MEETING

The meeting was adjourned at 10:42 a.m. on a motion by Jan Kemmer seconded by Matt Quesenberry and carried unanimously.

ATTEST: _____
Chief Clerk

NEXT MEETING
MONDAY, NOVEMBER 5, 2018
10AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

November 5, 2018

**Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania**

The Elk County Commissions met in regular session on Monday, November 5, 2018 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Dan Freeburg, Chairperson, Matthew Quesenberry, Janis E. Kemmer and Tom Wagner, Solicitor. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Kim Frey, Director of Elections, Brian Stockman, Press and Jacob Perryman, Press.

Jan Kemmer made a motion to approve the Minutes of the October 16, 2018 meeting seconded by Matt Quesenberry and carried unanimously.

Matt Quesenberry made a motion to approve the agenda seconded by Jan Kemmer carried unanimously with the following additions:

- Add the request for Conference Room Usage from Rides for Vets to the New Business.
- Add the receipt of the external Audit prepared by Sharkey Piccirillo to Correspondence.

RESOLUTION

1. Resolution Number 2018-10 The Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund/Act 13 of 2012 Impact Fee Act. Jan Kemmer made a motion to adopt resolution 2018-10, Matt Quesenberry seconded that motion and the motion carried unanimously.
 - There was clarification that for the Application, The County is using Act 137 monies in the amount of \$30,000 as a match to improve the chances of obtaining the monies for the housing rehabilitation.

OLD BUSINESS

NEW BUSINESS

1. Jan Kemmer made a motion to approve the usage of \$32,066.30 in HAVA Grant Funds to purchase new voting equipment, seconded by Matt Quesenberry and carried unanimously.
 - Kim Frey explained this money will be directly used to help purchase the new voting equipment that is required to be replaced in the 2019 year. The total amount of funds are over \$14 million dollars to be disbursed to the Commonwealth Counties. This total also includes the Commonwealth's 5% match as well.
 - Jan Kemmer asked how much money Elk County received last time from them. Kim explained Elk County received roughly over \$300,000.
 - Lee Neureiter explained that any of the Counties that do not utilize this money would then have their portion go back into the "pot" if you will and then divvied up between all of the Counties utilizing these monies.
2. Matt Quesenberry made a motion to accept Jerry Olson's resignation from the Elk Conservation Board effective 12/31/2018. Seconded by Jan Kemmer and carried unanimously.
 - Chairman, Dan Freeburg, commented and thanked Jerry for his time and service on the board. He stated he will be greatly missed. Dan Freeburg stated they will work on getting a new board member in the near future.

3. Jan Kemmer made a motion to approve the request for use of the Courthouse Lawn for the Yuletide Memories Winter Festival on November 24, 2018 seconded by Matt Quesenberry and motion carried.
4. Jan Kemmer made a motion to approve the request for use of the Courthouse Lawn for the Ridgway Downtown Decorating Committee from November 1 – January 12th, 2019 seconded by Matt Quesenberry and carried unanimously.
5. Jan Kemmer made a motion to approve the CYS Contract FY 18/19 with LifeSpan Family Services of PA seconded by Matt Quesenberry and carried unanimously.
6. Matt Quesenberry made a motion to approve the CYS Contract FY 17/18 with A Second Chance Incorporated seconded by Jan Kemmer and carried unanimously.
7. Matt Quesenberry made a motion to approve the 2019 Dates and times of usage for Conference Room #1 in the Annex building for Elk and Cameron County Rides for Vets.
 - January 7, February 4, March 4, April 1, May 6, June 3, July 1, August 5, September 9, October 7, November 4, December 2, 2019.
 - Chairman Dan Freeburg made an announcement for individuals to keep in mind this program is always looking for volunteer drivers and praising the program as a terrific program for Veterans.

APPROVAL OF BILLS – October 15, 2018 → November 2, 2018

GENERAL FUND	\$587,319.72
PAYROLL	\$245,904.83
LIQUID FUEL	\$8,000.00
ACT 13 MARCELLUS LEGACY FUND	\$3,500.00
DRUG & ALCOHOL	\$4,365.73
SUBSTANCE ABUSE	\$100.00
HUMAN SERVICE DEVELOPMENT BLK	\$12,500.00
FED. SOCIAL SERVICE/EMER. SHELTER	\$13,908.00
REPOSITORY INSPECTION	\$400.00
GAS WELL IMPACT FEE	\$13,919.52
2016 CDBG	\$626.55
2015 CDBG	\$47,157.42
HAZMAT	\$8,364.28
E-911 WIRELESS FUND	\$26,457.89
NTRP	\$19,906.54
DEBT FUND	\$75,348.70

- ➔ Jan Kemmer made a motion to approve the following bills seconded by Matt Quesenberry and carried unanimously.

COORESPONDENCE

1. The Commissioners received a congratulatory letter informing them DCED approved the Community Block Development Grant in the amount of \$632,322.00.
2. Act 101, Section 902 – Recycling Program Development and Implementation Grants were awarded. These grants reimburse counties and municipalities 90 percent of eligible recycling program development and implantation expenses. \$37 million dollars will be disbursed among those eligible counties and municipalities. Elk County is being awarded \$337,698.00

3. SGL Carbon LLC submitted notification to the Commissioners of their intent to apply for a plan approval to increase capacity of its Graphite Purification Department by purchasing an additional power supply Source 7200.
4. Notification of intent from The EADS Group to file an application with PA DEP for the National Pollutant Discharge Elimination System Permit. (Renewal Application)
– Jay Township Authority – Weedville Wastewater Treatment Plant
5. Notification from Morgan Advanced Materials that they are applying to the PA Department of Environmental Protection, Bureau of Water Quality to renew their current National Pollutant Discharge Elimination System permit #: PA0002534 for 441 Hall Avenue, St. Marys, PA 15857.
6. Notification from Penn Highlands Elk that they are applying to the PA Department of Environmental Protection, Bureau of Air Quality to renew its State Only Operating Permit for its facility at 763 Johnsonburg Road, St. Marys, PA 15857.
7. The County has received their external audit from Sharkey Piccirillo on October 22, 2018. Tom Wagner asked if there were any findings on the audit at which time the commissioners stated no there were no findings in the audit.

GOOD OF THE COUNTY

- ✓ County Offices will be closed tomorrow, Tuesday, November 6, 2018 for Election Day.
- ✓ County Offices will be closed Monday, November 12, 2018 in observance of Veteran's Day.
- ✓ The Area School Districts are hosting various Veteran's Day Programs:
 - Thursday, November 8, 2018 @ 9:00AM → Johnsonburg High School
 - Thursday, November 8, 2018 @ 11:00AM → Ridgway High School
 - Friday, November 9, 2018 @ 1:00PM → St. Marys Area School District
(The SMA SD program will also be broadcast on Zito Media Channel 21 and SMAHS Live on YouTube.)
- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

QUESTIONS FROM TAX PAYERS

ADJOURN MEETING

The meeting was adjourned at 10:23 a.m. on a motion by Jan Kemmer seconded by Matt Quesenberry and carried unanimously.

ATTEST: _____
Chief Clerk

NEXT MEETING
TUESDAY, NOVEMBER 20, 2018
10AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

November 20, 2018

**Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania**

The Elk County Commissions met in regular session on Monday, November 20, 2018 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Dan Freeburg, Chairperson, Janis E. Kemmer and Tom Wagner, Solicitor. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Tracy Gerber, CDBG Coordinator and Jacob Perryman, Press.

Jan Kemmer made a motion to approve the Minutes of November 5, 2018 meeting seconded by Dan Freeburg and carried unanimously.

Jan Kemmer made a motion to approve the agenda seconded by Dan Freeburg carried unanimously.

NEW BUSINESS

1. Jan Kemmer made a motion to approve the contract between County of Elk Domestic Relations, the Court of Common Pleas of the 59th Judicial District and Rebekka Dean who serves as the Hearing Officer. Dan Freeburg seconded that motion. Motion carried unanimously.
2. Jan Kemmer made a motion to approve the CYS Contract for FY 18/19 with The Guidance Center – Big Brothers Big Sisters. Dan Freeburg seconded that motion. Motion carried unanimously.
3. Jan Kemmer made a motion to approve the CYS Contract for FY 18/19 with Pathways Adolescent Center Inc. Dan Freeburg seconded that motion. Motion carried unanimously.
4. Jan Kemmer made a motion to approve the 2.5% Contractual increase for George N. Dagher, Elk County Children and Youth Services Agency Solicitor. Dan Freeburg seconded that motion. Motion carried unanimously.
5. Jan Kemmer made a motion to approve the 2019 Holiday/Meeting Calendar. Dan Freeburg seconded that motion. Motion carried unanimously.
6. Jan Kemmer made a motion to approve the CDBG Competitive Block Grant Contract. Dan Freeburg seconded the motion. Motion carried unanimously.
 - a. Tracy Gerber explained the grant received is 1 of 6 grants in the entire state of PA. This grant will benefit the Village of Force. The grant is for \$632,322.00. These funds will replace 3,190 feet of water lines in Force. It will replace all of the meters, hydrants and service connectors.
 - b. Dan Freeburg commended Tracy Gerber on her ability to obtain this grant. Dan said to be 1 of 6 total awardees in the state is quite the accomplishment. He stated Tracy took this project on as an elective and she went above and beyond to make sure she was awarded the grant in the end. He stated the Village of Force and the County of Elk is very lucky to have Tracy working so diligently on their behalf.
7. Jan Kemmer made a motion to approve 2 headstone allowances for Veteran's Affairs Office. Dan Freeburg seconded that motion. Motion carried unanimously.
8. Jan Kemmer made a motion to approve the Grant Agreement between PEMA and the County of Elk in the amount of \$2,061,593.39. Dan Freeburg seconded that motion. Motion carried unanimously. Dan went on to say this grant is for the large communication and phone system in the Northern Tier.
9. Jan Kemmer made a motion to approve the appointment of Directors for the Conservation District Board. Joe Labant to another 4 year term as public director and Chris Smith to serve

a 4 year term as public director. Chris will be replacing Jerry Olson who is resigning 12.31.2018. Dan Freeburg seconded this motion. Motion carried unanimously.

- a. Dan Freeburg went on to thank Joe and Chris for their service. He also took a moment to thank Jerry Olson for all of his time and service on the Conservation District Board.

APPROVAL OF BILLS – November 5, 2018 → November 16, 2018

GENERAL FUND	\$286,289.53
PAYROLL	\$246,039.46
ACT 13 MARCELLUS LEGACY FUND	\$24,500.00
DRUG & ALCOHOL	\$78.82
TREATMENT COURT	\$571.15
PHFA	\$9,800.00
2016 CDBG	\$39,963.19
2015 CDBG	\$29,260.49
E-911 WIRELESS FUND	\$8,124.49
NTRP	\$211,042.03

→ Jan Kemmer made a motion to approve the following bills seconded by Dan Freeburg and carried unanimously.

COORESPONDENCE

1. Received notification from Geotech Engineering, Inc. that Stage 3 (Final) Bond Release is being requested for 24.5 acres.

GOOD OF THE COUNTY

- ✓ County Offices will be closed Thursday, November 22nd and Friday, November 23rd for the Thanksgiving holiday.
- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

- Jacob Perryman questioned the CYS contracts. He wanted to know if these contracts are used on an “as needed basis”. Chairman Dan Freeburg replied that yes, these contracts that were approved with CYS are for when and if Elk County CYS needs to use these services. It is the rates is what is getting approved for the FY 2018-2019.

ADJOURN MEETING

The meeting was adjourned at 10:12 a.m. on a motion by Jan Kemmer seconded by Dan Freeburg and carried unanimously.

ATTEST: _____
Chief Clerk

NEXT MEETING
TUESDAY, December 4, 2018
10AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

December 4, 2018

**Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania**

The Elk County Commissions met in regular session on Tuesday, December 4, 2018 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Dan Freeburg, Chairperson, Janis E. Kemmer, Matthew Quesenberry and Tom Wagner, Solicitor. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Greg Gebauer, Warden, Brian Stockman and Jacob Perryman, Press.

Jan Kemmer made a motion to approve the Minutes of November 20, 2018 meeting seconded by Matthew Quesenberry and carried unanimously.

Jan Kemmer made a motion to approve the agenda with the following changes:

#3 becomes "Approve Contract between County of Elk and Indiana County Inmate housing for 2019." Then everything else will bump down to the next number. Also there will be an addition for #8 – Reappoint Matthew Quesenberry to 1 year term on the Conservation District Board. Matthew Quesenberry seconded that motion. Motion carried unanimously.

NEW BUSINESS

Greg Gebauer discussed the Contracts for Inmate Housing with the 3 counties listed.

- a. Erie County \$75/day – Same as 2018.
- b. Centre County \$65/day – Same as 2018.
- c. Indiana County \$65/day. – Same as 2018.

Greg stated these are yearly renewals for 2019. Greg reported these were approved by the prison board earlier this morning.

1. Jan Kemmer made a motion to approve the Contract between County of Elk and Erie County Inmate Housing for 2019. Matthew Quesenberry seconded that motion. Motion carried unanimously.
2. Jan Kemmer made a motion to approve the Contract between County of Elk and Centre County Inmate Housing for 2019. Matthew Quesenberry seconded that motion. Motion carried unanimously.
3. Jan Kemmer made a motion to approve the Contract between County of Elk and Indiana County Inmate Housing for 2019. Matthew Quesenberry seconded that motion. Motion carried unanimously.
4. Matthew Quesenberry made a motion to approve the Change of Allocation of previously approved Act 13 Funds for Bennetts Valley Senior Center to convert from electric to natural gas. Jan Kemmer seconded that motion. Motion carried unanimously. Dan Freeburg made a comment that these funds were originally to stabilize the stream bank; however, they needed to change the scope of the project.
5. Jan Kemmer made a motion to approve the reappointment of Bill Chiesa, Johnsonburg Borough and Richard Wittman, Spring Creek Township as Planning Board members for a new four year term ending December 31, 2022. Matthew Quesenberry seconded that motion. Motion carried unanimously.
6. Matthew Quesenberry made a motion to approve the CYS Contract FY 18-19 Adelphoi Village, Inc. Renewal. Jan Kemmer seconded that motion. Motion carried unanimously.
7. Matthew Quesenberry made a motion to approve the CYS Contract FY 17-18 NHS Pennsylvania/AKA Merakey Renewal. Jan Kemmer seconded that motion. Motion carried unanimously.

8. Dan Freeburg made a motion to reappoint Matthew Quesenberry for a 1 year term on the Conservation District board. Jan Kemmer seconded that motion. Motion carried unanimously.

APPROVAL OF BILLS – November 19, 2018 → November 30, 2018

GENERAL FUND	\$87,104.76
PAYROLL	\$258,751.25
LIQUID FUEL ACT 144	\$200.00
WORK RELEASE	\$1,617.00
RECYCLING CENTER BLDG FUND	\$2,653.74
GAS WELL IMPACT FEE	\$4,755.00
HAZMAT	\$336.89
E-911 WIRELESS FUND	\$3,104.43
NTRP	\$61,619.58
AFFORDABLE HOUSING	\$4,208.00

- Jan Kemmer made a motion to approve the following bills seconded by Matthew Quesenberry and carried unanimously.

COORESPONDENCE –N/A

GOOD OF THE COUNTY

- ❖ Special Meeting to approve elected officials salaries December 18, 2018 at 6:00PM.
- ❖ Special Meeting to approve the budget December 27, 2018 at 10:00AM
- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- ❖ The 2019 Budget will be on display in the Commissioner's office until December 27, 2018.

QUESTIONS FROM THE PRESS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:14 a.m. on a motion by Dan Freeburg seconded by Jan Kemmer and carried unanimously.

ATTEST: _____
Chief Clerk

NEXT MEETING
TUESDAY, December 18, 2018
6:00PM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

December 18, 2018

**Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania**

The Elk County Commissions met in regular session on Tuesday, December 4, 2018 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Dan Freeburg, Chairperson and Janis E. Kemmer. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Peggy Schneider, Treasurer, Ernie Mattiuz, Roger Auman, Marsha Raubenstrauch, Ray and Michelle McMinn, Brian Stockman and Jacob Perryman, Press.

Jan Kemmer made a motion to approve the Minutes of December 4, 2018 meeting seconded by Dan Freeburg and carried unanimously.

Jan Kemmer made a motion to approve the agenda seconded by Dan Freeburg. Motion carried unanimously.

PRESENTATION

Ernie Mattiuz from the Elk County Farm Bureau gave a short presentation regarding the Mobile Ag Lab that was utilized by all three local school districts via Act 13 Funds. Ernie thanked the Commissioners for all they have done to make this possible for the children in the area. Ernie had Marsha Raubenstrauch, teacher at Ridgway Elementary school, talk about the experience the children had utilizing the Mobile Ag Lab. The Lab was available 3 weeks in October 2018 to the schools. Marsha explained it was an incredible experience for the students. The Lab sent a very important and valuable message to the area youth about agriculture in our area. Marsha expressed what a great collaboration this whole project was.

Ernie also wanted to mention to the Commissioners that in November, Elk County Farm Bureau was recognized as a top sponsor at the State Ag level. Ernie expressed they couldn't have done it without the support of the Commissioners. Ernie, on behalf of The Elk County Farm Bureau, presented the Commissioners with a plaque for their support of Agriculture Education in the area.

RESOLUTIONS

1. Jan Kemmer made a motion to approve Resolution Number 2018-11 Approval of Fixing the Salaries of Certain County Officers for the FY 2020-2023. (See Attached Wage Worksheet) Dan Freeburg seconded the motion. Motion carried unanimously.

NEW BUSINESS

1. Jan Kemmer made a motion to approve Federal Fiscal Year 2018 State Homeland Security Grant Program Agreement between PEMA and the Northwest Central Pennsylvania Emergency Response Group in the amount of \$273,703.00. Dan Freeburg seconded that motion. Motion carried unanimously.
2. Jan Kemmer made a motion to approve the reappointment of Jodi Foster and Bekki Titchner to Headwaters Resource Conservation and Development Council Board for a three year term until 2021. Dan Freeburg seconded that motion. Motion carried unanimously.
3. Jan Kemmer made a motion to approve the reappointment of Richard Dallasen to the Elk County Solid Waste Authority Board for another 5 year term beginning January 2019 through December 2024. Dan Freeburg seconded that motion. Motion carried unanimously.
4. Jan Kemmer made a motion to approve the following items for the Veterans Affairs Office:

- a. 25 Veteran Burial Allowances
- b. 20 Veteran Headstone Allowances
- c. 8 Veteran Widow Burial Allowances.

Dan Freeburg seconded that motion. Motion carried unanimously.

APPROVAL OF BILLS – December 3, 2018 → December 14, 2018

GENERAL FUND	\$219,418.89
PAYROLL	\$253,456.79
LIQUID FUEL ACT 144	\$8,000.00
DRUG & ALCOHOL	\$540.81
RECYCLING CENTER BLDG FUND	\$12,000.00
GAS WELL IMPACT FEE	\$8,000.00
HAZMAT	\$356.33
E-911 WIRELESS FUND	\$87,211.72
NTRP	\$264,315.41

→ Jan Kemmer made a motion to approve the following bills seconded by Dan Freeburg and carried unanimously.

COORESPONDENCE

- The Commissioners received notification from Judge John B. Leete that the Elk County Regional Treatment Court has been closed.
- Received notification that Alpha Precision Group, Sintered Metals (Alpha Sintered Metals, LLC) is applying to the DEP Bureau of Air Quality, to renew its State Only Operating Permit for its facility located at 95 Mason Run Road Ridgway Township, Ridgway, PA 15853.
- Received 2019 certification of county funds form for the Pennsylvania Farmland Preservation Program.

GOOD OF THE COUNTY

- ❖ Special Meeting at 10:00am on December 27, 2018 to approve the 2019 budget.
- ❖ Reorganizational Meeting at 10:00am January 2, 2019 in Conference Room #2.
- ❖ Salary Board Meeting January 2, 2019 following the reorganizational meeting.
- ❖ Retirement Board Meeting January 2, 2019 following the Salary Board Meeting.
- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS – N/A

ADJOURN MEETING

The meeting was adjourned at 6:26pm on a motion by Jan Kemmer seconded by Dan Freeburg and carried unanimously.

ATTEST: _____
Chief Clerk

NEXT MEETING
TUESDAY, JANUARY 2, 2018
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

December 27, 2018

**Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania**

The Elk County Commissions met in a special session on Thursday December 27, 2018 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Dan Freeburg, Chairperson, Janis E. Kemmer and Matthew Quesenberry. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Brian Stockman and Jacob Perryman, Press.

Jan Kemmer made a motion to approve the agenda seconded by Matthew Quesenberry. Motion carried unanimously.

NEW BUSINESS

1. Jan Kemmer made a motion to approve the 2019 Budget for the County of Elk. Matthew Quesenberry seconded that motion. Motion carried unanimously.
 - a. Chairperson Dan Freeburg noted there were no comments from the public during the comment period. He also stated a few changes were made to the budget during that timeframe and asked Chief Clerk Lee Neureiter to elaborate a little about that.
 - b. Lee stated the following changes were made:
 - 1) The Help America Vote Act will give the County of Elk a guaranteed \$32,066.00 in 2019 therefore that has now been reflected in the budget.
 - 2) Chief Clerk position went from 35 hours per week to 40 hours per week position resulting in \$3,275.00 difference.
 - 3) Housing had an inadvertent miss and had to put in \$3,350.00 in expenditures.
 - 4) Junior probation and Adult probation should be showing a 3% increase per their contract. It was entered into the budget as 2.5% therefore, another 0.5% had to be added to those departments' wages for employees to accurately increase their wages per their contract.
 - 5) The Sherriff's office had an increase in their dues for 2019. It went up an additional \$125.00 therefore that amount has been added to the Sherriff's budget.

GOOD OF THE COUNTY

- ❖ Reorganizational Meeting at 10:00am January 2, 2019 in Conference Room #2.
- ❖ Salary Board Meeting January 2, 2019 following the reorganizational meeting.
- ❖ Retirement Board Meeting January 2, 2019 following the Salary Board Meeting.
- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:06am on a motion by Jan Kemmer seconded by Matthew Quesenberry and carried unanimously.

ATTEST: _____
Chief Clerk

**NEXT MEETING
TUESDAY, JANUARY 2, 2018
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING**