

**January 3, 2023
Office of the Elk County Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, January 3, 2023 at 10:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Kary Schneider, Deputy Chief Clerk; Dan Rimer, IT; Peggy Schneider, Treasurer; Marilyn Secco, Press and Jake Mercer, Press.

Excused was Patrick Straub, Chief Clerk.

Those attending via Zoom were Connie Herzing and Mr. Bizzak, Tom Wagner, Solicitor; Professor Terry Brawand and Brian Stockman.

M. Fritz Lecker made a motion to approve the agenda as presented, seconded by Joseph C. Daghir, carrying unanimously.

M. Fritz Lecker made a motion to approve the December 20, 2022 minutes as presented, seconded by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS - N/A

RESOLUTIONS –N/A

OLD BUSINESS –N/A

NEW BUSINESS-

1. Correction/change to a 12/20/2022 Agenda item stating that a new account would need to be opened. The current accounts for Elk County DRO will continue, they will not to be closed, the accounts will be renamed only. We need continuity in the account numbers for BCSE/PaSCDU financial transactions. The current accounts for Cameron County will be closed, and the funds transferred/deposited into the respective existing Elk County counterpart bank accounts. The funds will be transferred either via wire or cashier's check. – **This is an announcement only**
2. Request from Kathy McClelland, Office Manager of the Elk County Planning Department, to reappoint Richard Wittman, Spring Creek Township and Bill Chiesa, Johnsonburg Borough as Planning Board members for a new four (4) year term ending December 31, 2026 to the Elk County Planning Commission. – **Motion by Matthew G. Quesenberry seconded by M. Fritz Lecker and carried unanimously**
3. New contract for CYS with Michael Crabtree, PH.D. for FY 22/23 – **Motion by M. Fritz Lecker seconded by Matthew G. Quesenberry and carried unanimously**
4. Renewal contracts with the Part Time Prison Nurses effective January 1, 2023 through December 31, 2023 - This Agreement will be automatically renewed for successive one (1)

year terms until terminated by either party – **Motion by Joseph C. Daghir seconded by Matthew G. Quesenberry carried unanimously**

5. Deputy Coroner Independent Contractor Agreements, effective 1/1/23 with no stated term and may be terminated at any time by either party or by the County Coroner, with or without cause - **Motion by M. Fritz Lecker seconded by Matthew G. Quesenberry carried unanimously**

APPROVAL OF THE BILLS: December 17, 2022 through December 31, 2022

• General Fund	\$109,849.33
• Liquid Fuels	\$6,000.00
• County of Elk/Drug & Alcohol	\$627.00
• Co of Elk Substance Abuse	\$150.00
• COVID ARP	\$3,653.64
• Fiscal Recovery Funds	\$1,983.75
• KOZ	\$5,000.00
• Hazardous Material Response	\$261.84
• E-911 Wireless Fund	\$3,316.17
• Northern Tier Regional Tele Project	\$30,605.48
• Co of Elk Integrity	\$1,100.00

→ **Joseph C. Daghir made a motion to approve the payment of the bills listed above seconded by Matthew G. Quesenberry and carried unanimously.**

CORRESPONDENCE -

(The following correspondence (if any) is available in the Commissioner's office for further review.)

1. Correspondence received from the Elk County Planning Department notifying that the County's Hazard Mitigation Plan is being updated
2. Correspondence received from Commonwealth of Pennsylvania Department of Environmental Protection Bureau of Clean Water notifying of a reissuance of National Pollutant Discharge Elimination System permit for Rocco Defranco has been received

GOOD OF THE COUNTY

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS –

Discussion was held with the Commissioners on the following questions;

- **Is the Deputy Coroner a new position**
- **What was the correction/change to the New Business Item #1**

QUESTIONS FROM TAXPAYERS –

The Commissioners were invited to the William Brawand estate

ADJOURN MEETING –

The meeting was adjourned at 10:19AM on a motion by M. Fritz Lecker, seconded by Joseph C. Daghir and carried unanimously.

ATTEST:



Chief Clerk

**Next Meeting:
Tuesday, January 17, 2023
10:00 A.M. Courthouse Annex
Conference Room #2**

**January 3, 2023
Meeting Minutes**

**Elk County Salary Board
Elk County, Ridgway, Pennsylvania**

The Elk County Salary Board met on Tuesday, January 3, 2023, following the Commissioner's 10AM meeting in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Peggy Schneider, Treasurer; Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Dan Rimer, IT; Jake Mercer, Press and Marilyn Secco, Press.

Attending via Zoom were Tom Wagner, Solicitor; Professor Terry Brawand, and Charles Stapleton.

M. Fritz Lecker made a motion to approve the agenda as amended, adding the red lettered items, seconded by Matthew G. Quesenberry and carried unanimously

ADD:

Formality

Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry along with Treasurer, Peggy Schneider comprise the members of the Elk County Salary Board.

Joseph Daghir is the Chairperson of the Salary Board as he is the Chairperson for the County Commissioners.

Matthew G. Quesenberry noted the December 6, 2022 minutes required a correction, Next Meeting date should be changed to January 3, 2023 from April 4, 2023 - Joseph C. Daghir made a motion to approve the amended minutes, seconded by M. Fritz Lecker and carried unanimously

OLD BUSINESS: N/A

NEW BUSINESS –

ADD:

- 1. Approve non-union County employee 3% cost of living adjustment for 2023. –
Motion by M. Fritz Lecker, seconded by Peggy Schneider carried unanimously**

General Information:

Elected officials will receive a 2% increase for 2023 as per Resolution 2018-11.

Employees under the collective bargaining agreements will receive increases in 2023 as follows:

Prison CBA	2.5%
Commissioners Residual CBA	2.5%
Court Related CBA	2.5%

CURRENT SOLICITOR LIST FOR 2023:

<u>DEPARTMENT</u>	<u>SOLICITOR NAME</u>	<u>ANNUAL COMPENSATION</u>
Auditors	Talladay Law Office	\$ 1,500.00

Prothonotary/Clerk of Courts -	Jeffrey DuBois	2,000.00
Recorder Deeds/Register of Wills	Bradley Kraus	2,000.00
Sheriff	Jeffrey DuBois	4,200.00
Treasurer	David Pontzer	1,000.00
Commissioners	Thomas Wagner	25,379.94
Coroner	Susan Shanaman	Per billable Hour

Peggy Schneider stated David Pontzer is no longer her Solicitor and she is looking for a new one

QUESTIONS FROM THE PRESS –

Discussion was held with the Salary Board on the following question;

- Does the vacant Solicitor position in the Treasurers Department need to be filled

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING - Motion by Joseph C. Daghir seconded by Peggy Schneider, carrying unanimously the meeting was adjourned.

ATTEST: _____



Chief Clerk

**Next Meeting
Tuesday, April 4, 2023
Following Commissioners Meeting
In Conference Room No. 2
Courthouse Annex Building**

January 3, 2023

**Elk County Retirement Board Meeting Minutes
Elk County, Ridgway, Pennsylvania**

The Elk County Retirement Board met on Tuesday, January 3, 2023 Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Dagher, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Peggy Schneider, Treasurer; Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Dan Rimer, IT; Marilyn Secco, Press and Jake Mercer, Press.

Excused: Tom Wagner, Solicitor

Attending via Zoom were Professor Terry Brawand

APPROVAL OF AGENDA

M. Fritz Lecker made a motion to amend the Agenda to correct the date for the Approval of Minutes from September 20, **2023** to the correct date of the minutes to approve to, September 20, **2022**, Joseph C. Dagher seconded the motion, carrying unanimously

M. Fritz Lecker made a motion to approve the amended Agenda, seconded by Joseph C. Dagher carrying unanimously

APPROVAL OF MINUTES

Matthew G. Quesenberry made an amendment to the minutes, New Business #1, "at the discretion of the Board of Commissioners", should read "at the discretion of the Retirement Board" With that change, a motion was made by Matthew G. Quesenberry, seconded by Joseph C. Dagher and carried unanimously

FORMALITY

Commissioners Joseph C. Dagher, M. Fritz Lecker, Matthew G. Quesenberry; Treasurer, Peggy Schneider and Chief Clerk Patrick E. Straub comprise the members of the Retirement Board.

Joseph C. Dagher is the Chairperson of the Retirement Board as he is the Chairperson for the County Commissioners.

NEW BUSINESS –

- 1) Approve 3% increase for Korn Ferry Actuarial Monthly Fees. (From \$1,352.00 to \$1,392.00) – Motion by Joseph C. Dagher, seconded by Peggy Schneider the motion carried unanimously**
- 2) Maintain County contribution rate of 7% for 2023 – Motion by M. Fritz Lecker, seconded by Joseph C. Dagher carried unanimously**

- 3) **Rate of interest credited to member contributions for prior year at 5.5% and at same rate if employed for the full calendar year of 2023** – Motion by M. Fritz Lecker, seconded by Joseph C. Daghir carried unanimously
- 4) **If a member leaves the plan in 2023 the rate of interest will be paid on a pro-rated basis (based on number of days employed in 2023 with the County), up to a maximum of 2.75%** - Peggy Schneider made a motion, seconded by Joseph C. Daghir carrying unanimously
- 5) **Printing and distribution of individual benefit statements to all active employees at a rate of \$1.85 per statement** - Motion by Joseph C. Daghir, seconded by Peggy Schneider the motion carried unanimously
- 6) **Elk County Employees' Retirement System to pay all actuarial, trustee, and investment management fees from the Elk County Retirement Fund for 2023** - Motion by M. Fritz Lecker, seconded by Matthew G. Quesenberry carrying with the majority and one (1) opposed, Peggy Schneider
- 7) **Review Korn Ferry letter concerning optional COLA increase for 2023** No action required
- 8) **CS McKee re-allocation of investments within Retirement Fund portfolio effective on or about 11/22/22** –Motion by Matthew G. Quesenberry, seconded by Joseph C. Daghir carrying unanimously

Fixed:

CSM Intermediate Aggregate Fixed Income	30%
CSM Enhanced Cash	<u>10%</u>
	40%

Equity:

CSM Large-Cap Value	30%
Vanguard S&P500 Index	20%
CSM Small-Cap	5%
CSM Intl Equity	2.5%
North Square Extrinsic Intl	<u>2.5%</u>
	60%

Total	100.0%
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QUESTIONS FROM THE PRESS –

Discussion was held with the Retirement Board on the following questions;

- **Why there was an opposing vote on New Business Item # 6**
- **Explanation of the investment portfolio**
- **Advertised as Reorganization Meeting**

QUESTIONS FROM TAXPAYERS

- When was the last time the retirees of the County received a COLA

ADJOURN MEETING

The meeting was adjourned at 11:20am on a motion by M. Fritz Lecker, seconded by Joseph C. Daghir and carried unanimously

ATTEST: _____
Chief Clerk

January 17, 2023
Office of the Elk County Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, January 17, 2023 at 10:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir and M. Fritz Lecker. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Dan Rimer, IT; Kathy McClelland, Office Manager/Housing Specialist; Kim Frey, Elections Director; Marilyn Secco, Press and Jake Mercer, Press; Stephen Bagley and Martin Dornish, Citizens of Elk County; Dave Green, Executive Director Northern Tier Community Action Corporation and Shawn McAulay, Deputy Director Northern Tier Community Action Corporation.

Excused was Matthew G. Quesenberry, Commissioner.

Those attending via Zoom were Tom Wagner, Solicitor and Professor Terry Brawand.

M. Fritz Lecker made a motion to approve the agenda as presented, seconded by Joseph C. Daghir, carrying unanimously.

M. Fritz Lecker made a motion to approve the December 27, 2022 minutes as presented, seconded by Joseph C. Daghir and carried unanimously.

Joseph C. Daghir made a motion to approve the January 3, 2023 minutes as presented, seconded by M. Fritz Lecker and carried unanimously.

PRESENTATIONS - N/A

RESOLUTIONS

1. Resolution Number 2023-01 Adopting a County Flag – **Motion by Joseph C. Daghir seconded by M. Fritz Lecker and carried unanimously**
2. Resolution Number 2023-02 Whole-Home Repairs - **Motion by Joseph C. Daghir seconded by M. Fritz Lecker and carried unanimously**
3. Resolution Number 2023-03 Correcting the Salary Schedule Adopted on December 20, 2022, to Include Compensation for the Elected County Auditors - **Motion by M. Fritz Lecker seconded by Joseph C. Daghir and carried unanimously**

OLD BUSINESS -N/A

NEW BUSINESS-

1. Application for use of the County's Annex Building by the Girl Scouts of Western Pa on March 18, 2023 for a Babysitter Course - **Motion by M. Fritz Lecker seconded by Joseph C. Daghir and carried unanimously**
2. Request from Tracy Gerber, Director of the Elk County Planning Department, to appoint Brandi Hanes to sit on the Elk County Planning Commission representing Jay and Benezette Townships with a term expiring December 31, 2025 - **Motion by Joseph C. Daghir seconded by M. Fritz Lecker and carried unanimously**
3. Renewal contract for Elk County Prison for Inmate Housing with Centre County at \$75 per day expiring December 31, 2024 - **Motion by Joseph C. Daghir seconded by M. Fritz Lecker and carried unanimously**
4. Renewal contract for CYS with George N. Daghir to provide necessary services as the Agency Solicitor from January 1, 2023 and ending January 1, 2024 – **Due to a lack of votes needed as a result of Commissioner Daghir abstaining due to a conflict of interest, motion by M. Fritz Lecker to table Item #4, seconded by Joseph C. Daghir and carried unanimously**
5. Renewal contract for CYS with Children's Center for Treatment and Education for from January 1, 2023 through December 31, 2023 - **Motion by Joseph C. Daghir seconded by M. Fritz Lecker and carried unanimously**

APPROVAL OF THE BILLS: January 1, 2023 through January 13, 2023

• General Fund	\$166,557.76
• Act 13 Marcellus Legacy Fund	\$150.00
• County of Elk/Drug & Alcohol	\$969.90
• Co of Elk Work Release	\$408.44
• Co of Elk Substance Abuse	\$50.00
• COVID ARP	\$38,366.82
• Federal Social Service/Emergency Shelter	\$6,954.00
• Hazardous Material Response	\$8,240.01
• E-911 Wireless Fund	\$39,502.79
• Northern Tier Regional Tele Project	\$19,947.03

➔ **Motion by M. Fritz Lecker seconded by Joseph C. Daghir and carried unanimously**

CORRESPONDENCE -

(The following correspondence (if any) is available in the Commissioner's office for further review.)

1. Commonwealth of Pennsylvania Department of Community & Economic Development announcing that a total of \$313,679 has been approved for the 2022 Community Development Block Grant Program

GOOD OF THE COUNTY

- The Elk County Commissioners are pleased to announce the opening of the Spring 2023 Act 13 Mini Grant Program. Applications will be received from February 1 through the 28th, and awards will be announced in March 2023. The Act 13 application is available on the County of Elk website at: <https://www.co.elk.pa.us/>
- Kim Frey, Elections Director clarified a recent newspaper article error. Permanent Absentee Voters **DO** need to return their application on an annual basis. February 7th at 6pm in Conference Room #2 is Candidate Night for anyone seeking to run in the 2023 County election, packets will be distributed at that time
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS –

Discussion was held with the Commissioners on the following questions;

- **What the income requirement is for the Whole-Home Repairs Program**
- **How does the limited number of contractors in the area impact the Whole-Home Repairs Program**

QUESTIONS FROM TAXPAYERS –

The Commissioners were thanked by Professor Terry Brawand for visiting the William Brawand estate property the week prior.

ADJOURN MEETING –

The meeting was adjourned at 10:44AM on a motion by M. Fritz Lecker, seconded by Joseph C. Daghir and carried unanimously.

ATTEST: _____


Chief Clerk

**Next Meeting:
Tuesday, February 7, 2023
10:00 A.M. Courthouse Annex
Conference Room #2**

February 7, 2023
Office of the Elk County Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, February 7, 2023 at 10:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Dan Rimer, IT; Jim Abbey, IT Director; Tracy Gerber, Planning Director; Nancy Baker, CYS Director; LeeAnn Covac, Court Administrator; Mike McAllister, Emergency Services Director; Tyler Daniels, Chief Assessor; Marilyn Secco, Press and Brian Stockman, Press.

Those attending via Zoom were Tom Wagner, Solicitor; Pam Streich, Executive Director Workforce Solutions of North Central PA; Mr. Anderson, and Professor Terry Brawand.

M. Fritz Lecker made a motion to approve the agenda as presented, seconded by Matthew G. Quesenberry, carrying unanimously.

Joseph C. Daghir made a motion to approve the January 17, 2023 minutes as presented, seconded by M. Fritz Lecker and carried unanimously.

PRESENTATIONS - N/A

RESOLUTIONS

1. Resolution Number 2023-04 County of Elk and On Behalf Of (OBO) Ridgway Borough Fair Housing reappointment of Kathy McClelland, Housing Specialist as Fair Housing Officer from January 1, 2023 through December 31, 2023 – **Motion by Joseph C. Daghir seconded by M. Fritz Lecker and carried unanimously**

OLD BUSINESS

1. **Due to a lack of votes needed as a result of Commissioner Daghir abstaining due to a conflict of interest, this item was tabled at the last meeting.** Renewal contract for CYS with George N. Daghir to provide necessary services as the Agency Solicitor from January 1, 2023 and ending January 1, 2024 – **Motion by Matthew G. Quesenberry seconded by M. Fritz Lecker and carried unanimously with Joseph C. Daghir abstaining**

NEW BUSINESS-

1. Reappoint delegate Joseph C. Daghir and appoint delegate Tracy Gerber to the Headwaters Resource Conservation & Development Council for a two (2) year term –

Motion by M. Fritz Lecker seconded by Matthew G. Quesenberry, carrying unanimously

2. Request from the Elk County Redevelopment Authority to reappoint Tracy Gerber to a five (5) year term beginning January 1, 2023 and ending December 31, 2027 on the Elk County Redevelopment Authority Board - **Motion by M. Fritz Lecker seconded by Matthew G. Quesenberry, carrying unanimously**
3. Reappoint Eric Wolfe as the Elk County Industry Representative on the North Central Board of Directors for a three (3) year term beginning January 1, 2023 and ending December 31, 2025 - **Motion by Matthew G. Quesenberry seconded by Joseph C. Dagher, carrying unanimously**
4. Appointment of Michael McAllister, Director of Emergency Services as 911 Coordinator for the County of Elk - **Motion by Matthew G. Quesenberry seconded by Joseph C. Dagher, carrying unanimously**
5. Reappointment of Michael McAllister, Director of Emergency Services as County Representative to the NWCERG Executive Board - **Motion by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously**
6. Renewal contract for Elk County Prison for Inmate Housing with Indiana County Jail for a period of one (1) year at a rate of \$65 per day - **Motion by M. Fritz Lecker seconded by Matthew G. Quesenberry, carrying unanimously**
7. Renewal contract with Statewide Tax Recovery with the County of Elk to collect Per Capita taxes after the responsibility has been relinquished by Tax Collectors - **Motion by Joseph C. Dagher seconded by Matthew G. Quesenberry, carrying unanimously**
8. MOU Authority and Signature Page with North Central Workforce Development - **Motion by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously**
9. New agreement with Glade Run Lutheran Services to provide electronic monitoring equipment for sentenced clients of Elk County Probation - **Motion by Joseph C. Dagher seconded by Matthew G. Quesenberry, carrying unanimously**
10. Contract with OKTA to provide the County of Elk with Multi Factor Authentication (MFA) software - **Motion by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously**
11. Request from Nancy Baker, CYS Director, to appoint Tyler Daniels to the Children and Youth Advisory Board replacing Barb Bowley effective January 9, 2023 - **Motion by Joseph C. Dagher seconded by Matthew G. Quesenberry, carrying unanimously**
12. Renewal contract for CYS with Community County Services, Inc. for FY 22/23 - **Motion by Joseph C. Dagher seconded by Matthew G. Quesenberry, carrying unanimously**
13. Renewal contract for CYS with Adelphoi Village, Inc. for FY 22/23 for Group Home services - **Motion by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously**
14. Request from PA Great Outdoors Visitor Bureau for \$19,238 in County Room Tax Marketing Grant Funds for printing and distribution of Elk County Wayfinding maps - **Motion by M. Fritz Lecker seconded by Matthew G. Quesenberry, carrying unanimously**
15. Application from Elk County Chamber of Commerce for Elk County Tourism Marketing Grant funds in the amount of \$3,500 for the 2023 Ridgway Chainsaw Carving Rendezvous - **Motion by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously**

16. Application for use of the County's Annex Building by Pennsylvania State University on behalf of Penn State Extension – Elk County from April 14 through April 15, 2023 for Counselor Training - **Motion by M. Fritz Lecker seconded by Joseph C. Daghir and carried unanimously**
17. Application for use of the County's Annex Building by the PA Game Commission on June 10, 2023 for their annual defensive tactics training - **Motion by M. Fritz Lecker seconded by Joseph C. Daghir and carried unanimously**

APPROVAL OF THE BILLS: January 14, 2023 through February 3, 2023

• General Fund	\$315,520.63
• Liquid Fuel	\$6,000.00
• Liquid Fuel Act 144	\$1,400.00
• Act 13 Marcellus Legacy Fund	\$1,000.00
• County of Elk/Drug & Alcohol	\$523.53
• Co of Elk Work Release	\$310.99
• Co of Elk Substance Abuse	\$50.00
• COVID ARP	\$89,280.06
• Fiscal Recovery Funds	\$220.80
• Gas Well Impact Fee	\$12,815.07
• PHARE	\$33,388.00
• 2020 CDBG	\$16,308.31
• 2019 CDBG	\$3,350.84
• Hazmat	\$90.42
• E-911 Wireless Fund	\$51,013.60
• Law Enforcement Dispatch	\$30,834.38
• Northern Tier Regional Tele Project	\$279,800.78
• Record Improvement	\$4,494.00

➔ **Motion by M. Fritz Lecker seconded by Joseph C. Daghir and carried unanimously**

CORRESPONDENCE -

(The following correspondence (if any) is available in the Commissioner's office for further review.)

1. Speer Carbon Co., LLC regarding intent to renew its PA DEP operating permit 24-00167 at its St. Mary's facility. PA Code Title 25 requires a 30-day public comment period.
2. PA Game Commission regarding intent to submit application to PA DEP under project name "UNT to Porcupine Hollow Bridge" in Benezette Township. PA Act 14 requires a 30-day public comment period.
3. GAI Consultants on behalf of National Fuel Gas Supply regarding intent to apply to PA DEP for Chapter 105 Water and Encroachment General Permit under project name "FM120 Abandonment Project" in both Elk and Cameron Counties. PA Act 14 requires a 30-day public comment period.

GOOD OF THE COUNTY

- Act 13 Mini Grant Program applications will be received through the 28th of February, with awards announced in March 2023
- The Elk County Commissioner meeting scheduled for Tuesday, March 21st, 2023 at 10am will be cancelled and rescheduled for the following day, Wednesday, March 22nd, 2023 at 10am in Conference Room #2 of the Courthouse Annex
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS – None

QUESTIONS FROM TAXPAYERS – None

ADJOURN MEETING –

The meeting was adjourned at 10:36AM on a motion by Matthew G. Quesenberry, seconded by M. Fritz Lecker and carried unanimously

ATTEST:



Chief Clerk

**Next Meeting:
Tuesday, February 21, 2023
10:00 A.M. Courthouse Annex
Conference Room #2**

February 21, 2023
Office of the Elk County Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, February 21, 2023 at 10:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Dan Rimer, IT; Marilyn Secco, Press and Brian Stockman, Press.

Those attending via Zoom were J. Bizzak.

M. Fritz Lecker made a motion to approve the agenda as presented, seconded by Matthew G. Quesenberry, carrying unanimously.

Joseph C. Daghir made a motion to approve the February 7, 2023 minutes as presented, seconded by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS - N/A

RESOLUTIONS

Resolution Number 2023-05 Developmental Disabilities Awareness Month – **A motion by Joseph C. Daghir, seconded by M. Fritz Lecker to table this item until the March 7, 2023 meeting so that a representative from Cameron/Elk Mental Health could attend the meeting carried unanimously**

OLD BUSINESS N/A

NEW BUSINESS-

1. Amendment to existing Maximus Consulting Services, Inc. Professional Consulting Services Agreement expiring June 1, 2023. Maximus provides cost allocation services to the County. This amendment will provide a 2-year extension to include fiscal years 2022 and 2023 – **A motion by M. Fritz Lecker, seconded by Matthew G. Quesenberry carried unanimously**
2. Renewal of 1-year contract between MCM Consulting Group, Inc. (MCM), and Northern Tier Regional 911 System (NTR911SP) for the period 01-01-23 to 12-31-23 in the amount of \$112,428.00. – **A motion by Matthew G. Quesenberry, seconded by Joseph C. Daghir carried unanimously**
3. Renewal of 3 year professional services agreement between MCM Consulting Group, Inc. and County of Elk for the period 01-01-23 to 12-31-25 in the amount of \$13,500 per year. - **A motion by Joseph C. Daghir, seconded by Matthew G. Quesenberry carried unanimously**

4. New Contract for CYs with Children's Home of Reading Youth & Family Services, Inc. for FY 22/23 for Shelter/Group Home Services - **A motion by Joseph C. Dagher, seconded by M. Fritz Lecker carried unanimously**
5. Elk County Repository Properties: **Matthew G. Quesenberry outlined County inspection changes for Ridgway Borough properties to coordinate inspection efforts by multiple parties - A motion by Joseph C. Dagher, seconded by M. Fritz Lecker carried unanimously**

CORRESPONDENCE – N/A

(The following correspondence (if any) is available in the Commissioner's office for further review.)

GOOD OF THE COUNTY

- The Elk County Commissioner meeting scheduled for Tuesday, March 21st, 2023 at 10am will be cancelled and rescheduled for the following day, Wednesday, March 22nd, 2023 at 10am in Conference Room #2 of the Courthouse Annex
- Act 13 Mini Grant Program applications will be received through the 28th of February, with awards announced in March 2023
- After discussion with Tom Wagner, Solicitor and The County of Elk Elected Auditors, the Approval of the Bills section on the Commissioners Agenda's will no longer be listed. In conformity with County Code, the bills have already been approved in due process by the Commissioners before being placed on the Agenda therefore redundant action is not required at a Commissioner meeting. All County expenditure information is available to the public on a right to know basis.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS –

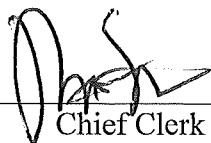
Brian Stockman, Press, asked if there were any updates on the Elk County Prison inmate death - **Matthew G. Quesenberry responded by saying, "The investigation is ongoing".**

QUESTIONS FROM TAXPAYERS – None

ADJOURN MEETING –

The meeting was adjourned at 10:21AM on a motion by M. Fritz Lecker, seconded by Matthew G. Quesenberry and carried unanimously

ATTEST: _____


Chief Clerk

**Next Meeting:
Tuesday, March 7, 2023
10:00 A.M. Courthouse Annex
Conference Room #2**

March 7, 2023
Office of the Elk County Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, March 7, 2023 at 10:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Dan Rimer, IT; LeeAnn Covac, District Court Administrator; Nancy Baker, Director CYS; Natalie Aiello, 4-H Youth Development Educator; Pam FinGado, Developmental Disability Specialist with Community Links; Marilyn Secco, Press and Brian Stockman, Press.

Those attending via Zoom were Professor Terry Brawand, Jeffrey Anderson, Maybelle and iPhone.

M. Fritz Lecker made a motion to approve the agenda as presented, seconded by Joseph C. Daghir, carrying unanimously.

Matthew G. Quesenberry made a motion to approve the February 21, 2023 minutes as presented, seconded by Joseph C. Daghir and carried unanimously.

PRESENTATIONS - N/A

RESOLUTIONS

1. Resolution Number 2023-05 Developmental Disabilities Awareness Month – **A motion by Joseph C. Daghir, seconded by M. Fritz Lecker carried unanimously**
2. Resolution Number 2023-06 Pennsylvania 4-H Week March 12th-18th, 2023 - **A motion by Joseph C. Daghir, seconded by Matthew G. Quesenberry carried unanimously**

OLD BUSINESS N/A

NEW BUSINESS-

1. Application for use of the Courthouse lawn on June 3, 2023 for a wedding - **A motion by M. Fritz Lecker, seconded by Matthew G. Quesenberry carried unanimously**
2. New contract for CYS with Keystone Adolescent Center, Inc. for FY 22/23 for Group Home/Transitional Living Services - - **A motion by Joseph C. Daghir, seconded by Matthew G. Quesenberry carried unanimously**
3. Renewal contract for CYS with Dr. Allen H. Ryen, Psychologist for FY 22/23 - **A motion by Joseph C. Daghir, seconded by M. Fritz Lecker carried unanimously**
4. Renewal contract with Potter County Women's Recovery Center in order to provide alternative to incarceration services for women from March 1, 2023 through February

29, 2024 - A motion by Joseph C. Daghir, seconded by M. Fritz Lecker carried unanimously

CORRESPONDENCE

(The following correspondence (if any) is available in the Commissioner's office for further review.)

1. Northwest Hardwoods, Inc. regarding intent to renew its PA DEP operating air permit 24-00121 at its Ridgway facility. PA Code Title 25 requires a 30-day public comment period.
2. USDA regarding initiation of an environmental analysis for the Madlick project within Marienville District of the Allegheny National Forest. Federal Code via National Environmental Policy Act title 36 requires a comment period through March 29, 2023.
3. Eastern Gas Transmission and Storage regarding intent to apply to PA DEP for a PA Chapter 105 Water and Encroachment Permit and Army Corps of Engineers Section 404 Permit subject to Acts 14, 67,68 and 127 of the Municipal Planning Code. Project location is in Benezette Township. PA Act 14 requires a 30-day public comment period.
4. PA DEP regarding municipal responsibilities required under 25 PA Code chapter 102, specifically issuance of NDPES Stormwater Construction permits.
5. PA Great Outdoors Visitors Bureau regarding profit and loss statements for 2020 and 2021

GOOD OF THE COUNTY

- The Elk County Commissioner meeting scheduled for Tuesday, March 21st, 2023 at 10am has been cancelled and rescheduled for the following day, Wednesday, March 22nd, 2023 at 10am in Conference Room #2 of the Courthouse Annex
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS –

Marilynn Secco asked Director Nancy Baker further questions about the Keystone Adolescent Center

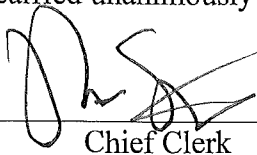
QUESTIONS FROM TAXPAYERS

Professor Terry Brawand made remarks about the County Communications Tower located in Jones Township.

ADJOURN MEETING –

The meeting was adjourned at 10:26AM on a motion by Joseph C. Dagher, seconded by M. Fritz Lecker and carried unanimously

ATTEST:



Chief Clerk

Next Meeting:
Wednesday, March 22, 2023
10:00 A.M. Courthouse Annex
Conference Room #2

March 22, 2023
Office of the Elk County Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Wednesday, March 22, 2023 at 10:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Dan Rimer, IT; Jim Abbey, IT Director; Gary Knaresboro, Public Defender; Kathy McClelland and Becki Taylor from the Elk County Planning Department; Al Joe Maletto, Johnsonburg Borough; Marilyn Secco, Press and Brian Stockman, Press. Attorney Rick Brown proxied for Solicitor Tom Wagner.

Those attending via Zoom were Professor Terry Brawand, Jeff, Maybelle and iPhone.

M. Fritz Lecker made a motion to approve the agenda as presented, seconded by Matthew G. Quesenberry, carrying unanimously.

M. Fritz Lecker made a motion to approve the March 7, 2023 minutes as presented, seconded by Joseph C. Daghir carried unanimously.

PRESENTATIONS - N/A

RESOLUTIONS

1. Resolution Number 2023-07 Revision to the FY 2019 CDBG Entitlement – **A motion by Matthew G. Quesenberry, seconded by Joseph C. Daghir carried unanimously**
2. Resolution Number 2023-08 PA 811 Safe Digging Month – **A motion by Joseph C. Daghir, seconded by M. Fritz Lecker carried unanimously**

OLD BUSINESS N/A

NEW BUSINESS-

1. Application for use of the Courthouse lawn by the Ridgway-Elk County Chamber of Commerce from March 23rd through June 10th, 2023 to hang a banner promoting the Trout-a-thon - **M. Fritz Lecker made a motion, seconded by Joseph C. Daghir contingent upon the Chamber coordinating with the County's Maintenance Department to hang the banner - The motion carried unanimously**
2. Application for use of the Courthouse Lawn by the Ridgway Holiday Decorating Committee from March 22nd through April 15th, 2023 to erect a seven (7) foot cross - **M. Fritz Lecker made a motion, seconded by Matthew G. Quesenberry to table this item for further review, the motion carried unanimously**

3. Ratification of an application for use of the Annex building on March 19th, 2023 by the 4-H Stride for Stride Horse Club - **A motion by Joseph C. Daghir, seconded by M. Fritz Lecker carried unanimously**
4. Request to appoint Kathy McClelland of the Elk County Planning Department to the Board of Directors of the Northern Tier Community Action Corporation – **A motion by M. Fritz Lecker, seconded by Matthew G. Quesenberry carried unanimously**
5. Increase hourly rate for conflict Public Defender to \$80/ hour, effective April 1, 2023 – **A motion by Matthew G. Quesenberry, seconded by Joseph C. Daghir carried unanimously**
6. County of Elk Multi-Factor Authentication Policy (MFA) - **A motion by M. Fritz Lecker, seconded by Joseph C. Daghir carried unanimously**
7. MOU with the County of Lawrence for a grant program to reduce lead-based paint hazards and healthy home hazards in eligible housing properties - **A motion by Joseph C. Daghir, seconded by Matthew G. Quesenberry carried unanimously**
8. Delegation Agreement between the County of Elk and the Elk County Solid Waste Authority – **A motion by Matthew G. Quesenberry, seconded by Joseph C. Daghir, contingent upon The Solid Waste Authority's approval carried unanimously**

CORRESPONDENCE

(The following correspondence (if any) is available in the Commissioner's office for further review.)

1. U.S. Department of Agriculture (USDA) regarding initiation of an environmental analysis for the Thomas Life Estate Restoration project located on Allegheny National Forest lands in Millstone Township (Warrant 4042). The USDA is proposing demolition of structures and return of this 43-acre parcel to a natural setting, and improve habitat. There is a comment period through April 3, 2023.

GOOD OF THE COUNTY

- Act 13 2023 Spring Grant Awards - A record number of applications was received - 46 total; the cost of all projects was nearly \$575,000.00; with requests that the county fund \$311,845. Walking a tight line between balancing the greatest benefit to the most people, combined with additional priority given to those who have not received these grant funds in the past, shook out to a total of 13 projects to whom we were able to award funds.

A1:F1

MEDIA RELEASE - SPRING 2023 MINI-GRANT AWARDS

3/17/2023

ACT 13		MINI GRANTS		MARCH 2023		to Grant		Sheet 1
Date Rec'd		PRIOR AWARD	Project	Funding Category	Description	Cost of project	Amount Requested	AWARD AMOUNT

\$75K

to

16-Feb	Ridgway Twp Municipal Authority	Y	Envirosight Sewer Camera	Water, Stormwater	Inspect sewers; identify issues	10815.48	10,000	\$10,000.00
28-Feb	Johnsonburg Municipal Authority	Y	Storage Tank - JAHS	Water, Stormwater	Replace Tanks @ JAHS to prevent school closing	35000	10,000	\$5,000.00
23-Feb	Johnsonburg Borough Police Dept	Y	Purchase (2) Tasers/cartridges	Emergency Prep	Replace outdated Tasers/cartridges/holsters	7680.4	7,680.40	\$7,680.40
28-Feb	Johnsonburg Community Trust	N	Brick repairs	EmPrep/Public Safety	Repair fallen brick spots/assess building front	5530	5,530	\$5,000.00
27-Feb	Jay Twp Sewage Authority	Y	Replace Press Pump	Water, Stormwater	Replace damaged press pump	6424	6,424	\$6,424.00
27-Feb	Horton Township	Y	Strategic Management Plan	Planning Initiatives	DCED Strategic Mgmt Plan program	29400	10,000	\$10,000.00
9-Feb	Elkland Search & Rescue	Y	Power Mast Antenna	Emergency Prep	Purchase/install power mast on Mobile Command Unit	4451	2,225.50	\$2,225.00
30-Jan	St. Mary's Youth Baseball Assoc	N	Renovate Berwind Park	Environmental programs	Blacktop dugouts; repair infield, new/replace fencing	11910	10,000	\$5,000.00
16-Feb	Wilcox VFD	Y	Upgrade Training Room	Emergency Prep	Tables/Chairs (Utilized for Fire/EMS Classes for tri-county 1st responders)	6798	6,798	\$6,402.60
23-Feb	Trinity United Methodist Church	N	AED Replacement	Emergency Prep	AED Purchase to replace outdated model		2,268	\$2,268.00
21-Feb	Flying Dove Ranch	N	Playground Equipment	Environmental Programs	Noah's Ark playset for summer camps	14800	10,000	\$5,000.00
27-Feb	Elk County Farm Bureau	20/17	Sponsor Mobile Ag Lab	Environmental programs	PA Farm Bureau Mobile lab to all school in Elk Co.	9000	7,500	\$5,000.00
16-Feb	Fox Twp Sportsmen	N	Culvert Pipe Replacement	Roads, bridges	Replace 30" x 60' pipe on driveway	30000	10,000	\$5,000.00
TOTAL AWARD AMOUNT:								\$75,000.00

County employees Kirk Zimmerman and Kathy McClelland were recognized for their hard work with the Act 13 Spring Grant Awards

- The County of Elk was recognized by The Pennsylvania Counties Workers' Compensation Trust, a program of CCAP, for the Lowest Experience Modification of all PComp Members **and** Outstanding Efforts to Reduce the County's Claims Costs
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

Marilynn Secco commented that there would only be a few days remaining to the requested time if New Business #2, Request to Use the Courthouse Lawn, would not be acted on until the next Commissioners meeting. M. Fritz Lecker stated it could be discussed, approve and then ratified at the next meeting.

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING –

The meeting was adjourned at 10:37AM on a motion by Matthew G. Quesenberry, seconded by M. Fritz Lecker and carried unanimously

ATTEST:


Chief Clerk

**Next Meeting:
Tuesday, April 4, 2023
10:00 A.M. Courthouse Annex
Conference Room #2**

		MEDIA RELEASE - SPRING 2023 MINI-GRANT AWARDS						3/17/2023
A1:F1	ACT 13		MINI GRANTS		SEPTEMBER 2022	3/17/2023	\$75K to Grant	Sheet 1
Date Rec'd		PRIOR AWARD	Project	Funding Category	Description	Cost of project	Amount Requested	AWARD AMOUNT
16-Feb	Ridgway Twp Municipal Authority	Y	Envirosight Sewer Camera	Water, Stormwater	Inspect sewers; identify issues	10815.48	10,000.00	\$10,000.00
28-Feb	Johnsonburg Municipal Authority	Y	Storage Tank - JAHS	Water, Stormwater	Replace Tanks @ JAHS to prevent s	35000	10,000.00	\$5,000.00
23-Feb	Johnsonburg Borough Police Dep	Y	Purchase (2) Tasers/cartridges	Emergency Prep	Replace outdated Tasers/cartridges	7680.4	7,680.40	\$7,680.40
28-Feb	Johnsonburg Community Trust	N	Brick repairs	EmPrep/Public Safety	Repair fallen brick spots/assess buil	5530	5,530.00	\$5,000.00
27-Feb	Jay Twp Sewage Authority	Y	Replace Press Pump	Water, Stormwater	Replace damaged press pump	6424	6,424.00	\$6,424.00
27-Feb	Horton Township	Y	Strategic Management Plan	Planning Initiatives	DCED Strategic Mgmt Plan program	29400	10,000.00	\$10,000.00
9-Feb	Elkland Search & Rescue	Y	Power Mast Antenna	Emergency Prep	Purchase/install power mast on Mc Blacktop dugouts;repair infield, new/replace fencing	4451	2,225.50	\$2,225.00
30-Jan	St. Marys Youth Baseball Assoc	N	Renovate Berwind Park	Environmental programs	Tables/Chairs (Utilized for Fire/EMS Classes for tri-county 1st responders	11910	10,000.00	\$5,000.00
16-Feb	Wilcox VFD	Y	Upgrade Training Room	Emergency Prep	model	6798	6,798.00	\$6,402.60
23-Feb	Trinity United Methodist Church	N	AED Replacement	Emergency Prep	Noah's Ark playset for summer camp school in Elk Co.	14800	10,000.00	\$2,268.00
21-Feb	Flying Dove Ranch	N	Playground Equipment	Environmental Programs	Replace 30" x 60' pipe on driveway	9000	7,500.00	\$5,000.00
27-Feb	Elk County Farm Bureau	20/17	Sponsor Mobile Ag Lab	Environmental programs		30000	10,000.00	\$5,000.00
16-Feb	Fox Twp Sportsmen	N	Culvert Pipe Replacement	Roads, bridges		TOTAL AWARD AMOUNT: \$75,000.00		

April 4, 2023

**Office of the Elk County Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, April 4, 2023 at 10:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Dan Rimer, IT; Jim Abbey, IT Director; Nancy Baker, CYS Director; Mike McAllister, EMA Director; Billie Jo Weyant, Executive Director CAPSEA and Brian Stockman, Press.

Those attending via Zoom were Professor Terry Brawand, Maybelle, Mr. Bizzak, Logan and J. Bizzak.

A motion was made by M. Fritz Lecker to amend the Agenda to add Item #6; Application for use of the Courthouse lawn from CYS to hang a banner for Child Abuse Prevention Month, seconded by Matthew G. Quesenberry, carrying unanimously.

A motion was made by M. Fritz Lecker to approve the Amended Agenda seconded by Joseph C. Daghir carried unanimously.

Joseph C. Daghir made a motion to approve the March 22, 2023 minutes as presented, seconded by M. Fritz Lecker carried unanimously.

PRESENTATIONS - N/A

RESOLUTIONS

1. Resolution Number 2023-09 Child Abuse Prevention Month– **A motion by Joseph C. Daghir, seconded by Matthew G. Quesenberry carried unanimously**
2. Resolution Number 2023-10 Sexual Assault Awareness Month - **A motion by Joseph C. Daghir, seconded by M. Fritz Lecker carried unanimously**

OLD BUSINESS N/A

NEW BUSINESS-

1. Application for use of the Courthouse lawn by the Bethlehem Lutheran Church, Neighbors Feeding Neighbors program on April 1, 2023 to erect a canopy for shelter during a bake sale - **A motion by Joseph C. Daghir, seconded by Matthew G. Quesenberry carried unanimously retroactively approving the request**
2. Application for use of the Courthouse Lawn by the Ridgway Holiday Decorating Committee from March 15th through April 15th, 2023 to erect Spring decorations - **A**

motion by Joseph C. Daghir, seconded by M. Fritz Lecker carried unanimously retroactively approving the request

3. 2023 Elk County Tourism Marketing Grant Application for the Elk County Fair for \$3,500 - **A motion by M. Fritz Lecker seconded by Joseph C. Daghir carried unanimously**
4. New contract with Appalachia Technologies for a Computer Network Segmentation project for The County of Elk - **A motion by Joseph C. Daghir, seconded by Matthew G. Quesenberry carried unanimously**
5. Renewal contract with Peter Von Korff, PH.D. for CYS to provide psychological counseling, assessments and therapy to children and families in Elk County - **A motion by Joseph C. Daghir, seconded by M. Fritz Lecker carried unanimously**
6. Application for use of the Courthouse lawn by Elk County Children & Youth from April 3rd through May 1st, 2023 to hang a banner recognizing National Child Abuse Awareness Month - **A motion by Matthew G. Quesenberry, seconded by M. Fritz Lecker carried unanimously**

CORRESPONDENCE

(The following correspondence (if any) is available in the Commissioner's office for further review.)

1. PA Department of Human Services regarding Office of Development Program (ODP) Quality Assessment and Improvement review of the Cameron/ Elk Counties MH/MR organization. This review is conducted every 3 years and aimed at assessing the organization's ability to conduct certain operational and administrative functions. The ODP concluded its review on January 18, 2023 and indicated that Cameron/ Elk Counties MH/MR was in compliance with most areas. The report is available for review by all stakeholders.
2. PA Department of Human Services regarding payment of a driver retention and hiring bonus for the Medical Assistance Transportation Program (MATP) fiscal year 2022-2023. The amount of this payment totaled \$42,157.20 for the Elk County program.
3. Eastern Gas Transmission and Storage regarding intent to apply to PA DEP for a PA Chapter 105 General Permit (GP-11) for wetland impacts associated with the LN-50 Cathodic Protection Project. This notice is required under the requirements of Acts 14, 67, 68 and 127 of the Municipal Planning Code. Project location is in Benezette Township. PA Act 14 requires a 30-day public comment period.
4. LDG on behalf of National Fuel Gas Supply Company regarding intent to apply to PA DEP for a PA Chapter 105 General Permit (GP-11) in order to complete maintenance on its existing V24S pipeline. This will include any permits required under PA Code Title 25, Environmental Protection, Dam Safety and Waterway Management. Project location is in Horton Township. PA Act 14 requires a 30-day public comment period.

GOOD OF THE COUNTY

- County of Elk employee, Rose Anna Ehrensberger, has been promoted to the position of 911 Coordinator effective April 2, 2023
- The County of Elk has recently completed annual CPR + training for County employees – We are happy to announce that 74% of the County's employees are CPR/First Aid/AED/Stop the Bleed certified and would like to thank our in-house trainer, Rodney Constable for making that happen
- County Broadband update
- County of Elk flag raising ceremony will be held on the Courthouse lawn on April 18th at Noon
- Our next meeting on April 18th, 2023 will begin an hour later than normal. We will start at 11am instead of 10 am for that meeting.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- A \$75,000.00 check presentation to CAPSEA will take place at 11am today to kick off their Under One Roof campaign

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING –

The meeting was adjourned at 10:31AM on a motion by M. Fritz Lecker, seconded by Joseph C. Daghir and carried unanimously

ATTEST: _____


Chief Clerk

Next Meeting:
Tuesday, April 18, 2023
11:00 A.M. Courthouse Annex
Conference Room #2

April 18, 2023

**Office of the Elk County Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, April 18, 2023 at 11:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk, Tom Wagner, Solicitor, Dan Rimer, IT, Nancy Baker, CYS Director, AlJoe Maletto, Johnsonburg Borough, Becki Taylor, Elk County Planning, Marilyn Secco, Courier Express and Brian Stockman, Ridgway Record,

Those attending via Zoom were Ray Crosby, Samantha Brawand and Professor Terry Brawand.

APPROVAL OF AGENDA

A motion was made by M. Fritz Lecker to approve the agenda; seconded by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Joseph C. Daghir to approve the April 4, 2023 minutes as presented, seconded by M. Fritz Lecker and carried unanimously.

PRESENTATIONS – N/A

RESOLUTION

1. Resolution Number 2023-11 Modification to Community Development Block Grant FY2020 CV Application – **A motion was made by Joseph C. Daghir, seconded by Matthew G. Quesenberry and carried unanimously.**

OLD BUSINESS – N/A

NEW BUSINESS

1. Bid opening for FY 2020 & 2021 for the Johnsonburg West End Storm Sewer Replacement – Planning Department. No action was taken because no bids were received for this project. Ms. Taylor will rebid the project with a 120-day time frame completion for the project.
2. New lease contract with Quadient Leasing USA, Inc. to acquire new replacement mailing system for the 59th District Court Office, St. Mars – **A motion was made by Joseph C. Daghir, seconded by Matthew G. Quesenberry and carried unanimously.**
3. Request from Elk County Room Tax Committee for \$8,000 for paid Facebook ads promoting Elk County – **A motion was made by Joseph C. Daghir, seconded by M. Fritz Lecker and carried unanimously.**

4. Request from Elk County Room Tax Committee for \$5,536 for PA Outdoor News advertising promoting Elk County – **A motion was made M. Fritz Lecker, seconded by Matthew G. Quesenberry and carried unanimously.**
5. Addendum with Cornell Abraxas FY 22/23 contract adding new facilities: A) Unit CA Secure Residential Fire Setter-Sex Offenders – B) Abraxas 1 Explorer Dorm PRTF – **A motion was made by Joseph C. Daghir, seconded by Matthew G. Quesenberry and carried unanimously.**
6. New contract with The Bradley Center (RTF) for CYS FY 22/23 – **A motion was made by M. Fritz Lecker, seconded by Joseph C. Daghir and carried unanimously.**
7. Renewal contract with Avanco International, Inc. (CAPS) FY 23/24 for CYS – **A motion was made by M. Fritz Lecker, seconded by Matthew G. Quesenberry and carried unanimously.**

CORRESPONDENCE

1. PA Department of Environmental Resources (PA DEP) received April 10, 2023 regarding Dubar Creek, et al Stream Redesignations. Final-form rulemaking will be considered by the Environmental Quality Board (EQB) at its April 11, 2023 meeting, and if approved, submitted to the Independent Regulatory Review Commission, and Senate and House Committees for consideration.
2. Area Transportation Authority of North Central Pennsylvania (ATA) received April 10, 2023 regarding the PA Department of Human Services Medical Assistance Payment of \$43,157.20 for 2022-2023, including instruction on how the money was to be distributed. This is a special payment based on 2021-2022 total trip count and separate and distinct from the regular quarterly Medical Assistance Transportation Program (MATP),

GOOD OF THE COUNTY

- County of Elk flag raising ceremony will be held on the Courthouse lawn today, April 18th at Noon. All are welcome.
- Our next meeting on May 2nd, 2023 will be held at the Johnsonburg Borough Building/Police Department at 10:00 AM.
- With the official termination of the Federal COVID Disaster Declaration, today will be the last Commissioner meeting that will be hosted virtually. Public is welcome and encouraged to attend Commissioners meetings in person.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.


QUESTIONS FROM THE PRESS

QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 11:15 AM on a motion by M. Fritz Lecker, seconded by Matthew G. Quesenberry and carried unanimously.

ATTEST: _____


Chief Clerk

Next Meeting:

Tuesday, May 2, 2023

10:00 AM Johnsonburg Borough Building/Police Department

May 2, 2023
Office of the Elk County Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, May 2, 2023 at 10:00 AM, at the Johnsonburg Borough Building/Police Department. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Dagher, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Dan Rimer, IT; Aidan Bobik, County Intern; AlJoe Maletto, President Johnsonburg Borough Council; Richard Warmbrodt, Johnsonburg Council Member; Rachael Kilhoffer, Johnsonburg Borough Secretary; Chief Clopp, Johnsonburg Chief of Police; Courtney Dunsworth, Genna Smith and Sheri Lawson, Alcohol & Drug Abuse Services, Inc.; Marilyn Secco and Brian Stockman, Press.

APPROVAL OF AGENDA

A motion was made by M. Fritz Lecker to approve the agenda, seconded by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Matthew G. Quesenberry to approve the April 18, 2023 minutes as presented, seconded by M. Fritz Lecker and carried unanimously.

PRESENTATIONS – N/A

RESOLUTIONS

1. Resolution Number 2023-12 – National Prevention Week - **A motion was made by M. Fritz Lecker seconded by Joseph C. Dagher and carried unanimously.**

OLD BUSINESS – N/A

NEW BUSINESS

1. Application for use of the Courthouse lawn by the Ridgway Community Vacation Bible School July 24-28, 2023 from 6-8pm for games for the children who are attending VBS - **A motion by Joseph C. Dagher, seconded by M. Fritz Lecker carried unanimously**
2. New 3-year contract with Municipal Services Bureau (MSB) to provide payment processing services for collection for County taxes owed. All processing fees are borne by payor and vary by method of payment. There are no recurring fees to County. Former vendor was Velocity Payment Systems. - **M. Fritz Lecker made a motion, seconded by Matthew G. Quesenberry, carrying unanimously**

3. Application for Liquid Fuels Tax Funds for Millstone Township for the purchase of a plow and or spreader for the Township truck in the amount of \$7,000 – **A motion to combine New Business Items 3, 4, and 5 and to approve the same items was made by Joseph C. Daghir, seconded by Matthew G. Quesenberry carried unanimously**
4. Application for Liquid Fuels Tax Funds for Fox Township for paving of Cherry Road (T-516) and Upper Cherry Road (T-517) in the amount of \$7,000 – **A motion to combine New Business Items 3,4, and 5 and to approve the same items was made by Joseph C. Daghir, seconded by Matthew G. Quesenberry carried unanimously**
5. Application for Liquid Fuels Tax Funds for Jones Township for the purchase of 2,000 tons of #8 limestone in the amount of \$7,000 – **A motion to combine New Business Items 3,4, and 5 and to approve the same items was made by Joseph C. Daghir, seconded by Matthew G. Quesenberry carried unanimously**
6. Increase of credit line on CNB Corporate credit card from \$15,000 to \$25,000 - **Matthew G. Quesenberry made a motion seconded by M. Fritz Lecker carried unanimously**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)

GOOD OF THE COUNTY

- A County Flag was presented to the members of the Johnsonburg Borough/Police Department by the Elk County Commissioners
- Johnsonburg Police Chief Clopp and members of the Borough thanked the Commissioners for the ARPA money they had received allowing them to purchase cameras that were installed throughout the borough - local businesses and the Borough have provided free internet access for the cameras
- The next Commissioner meeting will be held on **Wednesday**, May 17th not Tuesday the 16th due to the Primary Election on the 16th
- We encourage everyone to vote on Tuesday, May 16th
- Taxpayer comments will be limited to 5 minutes per constituent
- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS –

The Commissioners were asked what was being done to prevent contraband from entering the Elk County Prison – The Commissioners announced that a full body scanner has been ordered and should be operational in the near future.

QUESTIONS FROM TAXPAYERS –

Johnsonburg Borough Secretary Rachel Kilhoffer inquired about the possibility of having the County implement Act 152 which would allow a \$15 fee to be collected on real estate transfers; these funds could be designated for demolition projects within the county. Also discussed was the possibility of the County implementing a \$5 fee for county-wide car registrations, and having these monies be designated for municipal road and bridge repairs.

ADJOURN MEETING

The meeting was adjourned at 10:56 AM on a motion by M. Fritz Lecker, seconded by Joseph C. Daghir and carried unanimously.

ATTEST:

A handwritten signature in black ink, appearing to be 'M. Fritz Lecker', written over a horizontal line.

Chief Clerk

Next Meeting:

Wednesday, May 17, 2023

10:00 AM Conference Room #2 Courthouse Annex

May 17, 2023

**Office of the Elk County Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The Elk County Commissioners met on Wednesday, May 17, 2023 at 10:00 AM, Conference Room #1 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Dagher, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Dan Rimer, IT; Aidan Bobik, County Intern; Todd Caltagarone, Sheriff; Nancy Baker, CYS Director; Kim Frey, Elections Director; Sue Milliard, Deputy Elections Director; Lucia Hayes, St. Mary's High School student job shadowing Solicitor Tom Wagner; Marilyn Secco and Jake Mercer, Press.

APPROVAL OF AGENDA

A motion was made by Matthew G. Quesenberry to approve the agenda, seconded by M. Fritz Lecker and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Joseph C. Dagher to approve the May 2, 2023 minutes as presented, seconded by M. Fritz Lecker and carried unanimously.

PRESENTATIONS – N/A

RESOLUTIONS

1. Resolution Number 2023-13 – National Police Week - A motion was made by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously.

OLD BUSINESS – N/A

NEW BUSINESS

1. Application for use of the Courthouse lawn by Elk County CYS May 10-31, 2023 to hang a banner recognizing May as Foster Care month - A motion by Joseph C. Dagher, seconded by M. Fritz Lecker carried unanimously
2. Application for Liquid Fuels Tax Funds for the Borough of Ridgway to pay loan payment for 2020 Paving Project in the amount of \$7,000 - A motion by M. Fritz Lecker, seconded by Matthew G. Quesenberry carried unanimously
3. New lease contract with Quadient Leasing USA, Inc. to acquire new mailing system for the 59th District Court Office, Johnsonburg - A motion by Matthew G. Quesenberry, seconded by Joseph C. Dagher carried unanimously

4. Addendum to FY22/23 Keystone Adolescent Center, Inc. for CYS – Nancy Baker explained this addendum is to add female beds to the existing contract for male beds
- A motion by Joseph C. Daghir, seconded by M. Fritz Lecker carried unanimously

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)

Commissioner Matthew G. Quesenberry noted that correspondence of public interest that has a 30-day comment period is put on the agenda and not necessarily all the correspondence that is received in the Commissioner's office is noted on the Agenda.

1. PA Department of Human Services regarding Office of Development Program (ODP) Quality Assessment and Improvement review of the Cameron/ Elk Counties MH/MR organization. This review is conducted every 3 years and aimed at assessing the organization's ability to conduct certain operational and administrative functions. The ODP concluded its review on January 18, 2023 and indicated that Cameron/ Elk Counties MH/MR was in compliance with most areas. The report is available for review by all stakeholders.
2. PA Department of Human Services regarding payment of a driver retention and hiring bonus for the Medical Assistance Transportation Program (MATP) fiscal year 2022-2023. The amount of this payment totaled \$42,157.20 for the Elk County program.
3. Eastern Gas Transmission and Storage regarding intent to apply to PA DEP for a PA Chapter 105 General Permit (GP-11) for wetland impacts associated with the LN-50 Cathodic Protection Project. This notice is required under the requirements of Acts 14, 67, 68 and 127 of the Municipal Planning Code. Project location is in Benezette Township. PA Act 14 requires a 30-day public comment period.
4. LDG on behalf of National Fuel Gas Supply Company regarding intent to apply to PA DEP for a PA Chapter 105 General Permit (GP-11) in order to complete maintenance on its existing V24S pipeline. This will include any permits required under PA Code Title 25, Environmental Protection, Dam Safety and Waterway Management. Project location is in Horton Township. PA Act 14 requires a 30-day public comment period.

GOOD OF THE COUNTY

- Kim Frey stated there was a 32% turn out for the Primary election with no issues being reported – Elk County was the first in the state to report results and a big part of that is the 145 poll workers that put in a 14-to-16-hour day – A big thank you to all poll workers!
- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS –

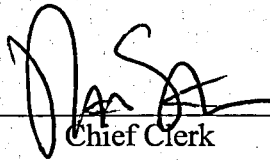
- The press asked Kim Frey to restated the percent of voter turnout, which she confirmed as 32%

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:28 AM on a motion by Joseph C. Daghir, seconded by Matthew G. Quesenberry and carried unanimously.

ATTEST: _____


Chief Clerk

**Next Meeting:
Tuesday, June 6, 2023
10:00 A.M. Conference Room #2 Courthouse Annex**

June 6, 2023

**Office of the Elk County Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, June 6, 2023 at 10:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Aidan Bobik, County Intern; Nancy Baker, CYS Director; Kris Roselli, Tax Claim Director; Becki Taylor, CDBG Coordinator; Jim Chorney, Executive Director North Central; Kathy Kroeger and Judy Smith, CEMHMR; a representative from Continental Construction, AlJoe Maletto, President Johnsonburg Borough Council; Ryan Miller, Consulting Engineer Johnsonburg Borough; Marilyn Secco and Brian Stockman, Press.

Excused was Commissioner M. Fritz Lecker.

APPROVAL OF AGENDA

A motion was made by Matthew G. Quesenberry to approve the agenda, seconded by Joseph C. Daghir and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Joseph C. Daghir to approve the May 17, 2023 minutes as presented, seconded by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS – N/A

RESOLUTIONS

1. 2023-14 Support of Increased Funding for Mental Health Services in FY 23/24 State Budget - **A motion by Joseph C. Daghir, seconded by Matthew G. Quesenberry carried unanimously**
2. 2023-15 Child Welfare Professionals Appreciation Week, Recognizing the Staff of Elk County Children and Youth Services - **A motion by Joseph C. Daghir, seconded by Matthew G. Quesenberry carried unanimously**

OLD BUSINESS – N/A

NEW BUSINESS

1. Bid opening for the Johnsonburg West End Storm Sewer Project – **This was a rebid - One bid was received from Continental Construction in the amount of \$787,728.90. After a brief adjournment Becki Taylor, CDBG Coordinator, asked that the bid be**

tabled until the next Commissioner meeting, June 20th for further review - **Matthew G. Quesenberry made a motion to table the bid until the next Commissioner meeting, seconded by Joseph C. Dagher carrying unanimously**

2. Application for use of the Courthouse lawn by Elk County Council on the Arts June 9th, 2023 for open seating for Mic Night at the Gazebo - **A motion by Joseph C. Dagher, seconded by Matthew G. Quesenberry carried unanimously**
3. Application for use of the Courthouse lawn by Elk County Council on the Arts October 12th 2023 for seating and setup for an outdoor painting activity- **A motion by Joseph C. Dagher, seconded by Matthew G. Quesenberry carried unanimously**
4. Application for Liquid Fuels Tax Funds for Highland Township for 210 tons of 2A limestone for Sackett Road in the amount of \$7,000 - **A motion by Matthew G. Quesenberry seconded by Joseph C. Dagher carried unanimously**
5. Renewal agreement with Palmetto Posting Inc., to post delinquent tax notices on the properties for the County of Elk - **A motion by Joseph C. Dagher, seconded by Matthew G. Quesenberry carried unanimously**
6. New agreement with Child Welfare Education for Leadership Program (CWEL) for CYS employee to attend graduate level social work classes tuition free - **A motion by Matthew G. Quesenberry seconded by Joseph C. Dagher carried unanimously** -
7. New contract with Premier Corrections Consulting, LLC for on-site review, evaluation, and recommendations on current Elk County Prison processes. The focus of this engagement is to explore increased efficiencies within the facility. Contracted amount for specified scope of work is \$22,800 plus travel time, travel expenses, and \$75 per diem. - **A motion by Joseph C. Dagher, seconded by Matthew G. Quesenberry carried unanimously**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. USDA regarding notification of pending payment to the County of Elk by the U.S. Treasury (through Commonwealth of PA) representing its allocation of ANF forest receipts for fiscal year 2022 based on number of acres. The payment to the County will be issued in the amount of \$433,694.07 and represents a payment of cash in lieu of taxes. These funds are distributed to school districts and townships for education and road maintenance.

GOOD OF THE COUNTY

- Jim Chorney gave an update on available programs through North Central
- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS –

- The press asked the date of Child Welfare Professionals Appreciation Week, which is June 5th – 9th
- The press asked the start date for Premier Corrections Consulting engagement – It is unknown at this time when this will start
- The press asked if the full body scanner at the Elk County Jail was installed – yes and training occurred last week – Will the press be invited to see it – This will need to be coordinated with the Warden to confirm if that would be possible

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:37AM on a motion by Matthew G. Quesenberry, seconded by Joseph C. Daghir and carried unanimously

ATTEST: _____



Chief Clerk

**Next Meeting:
Tuesday, June 20, 2023
10:00 A.M. Conference Room #2 Courthouse Annex**

June 20, 2023

**Office of the Elk County Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, June 20, 2023 at 10:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Aidan Bobik, County Intern; Becki Taylor, CDBG Coordinator; Jim Abbey, GIS/IT Director; Ryan Miller, Consulting Engineer Johnsonburg Borough; Elise Grovanz, Community Development Coordinator North Central PA Regional Planning and Development Commission; Marilyn Secco and Brian Stockman, Press.

APPROVAL OF AGENDA

A motion was made by Matthew G. Quesenberry to approve the agenda, seconded by M. Fritz Lecker and carried unanimously.

APPROVAL OF MINUTES

A motion was made by M. Fritz Lecker to approve the June 6, 2023 minutes as presented, seconded by Joseph C. Daghir and carried unanimously.

PRESENTATIONS –

Elise Grovanz, North Central Community Development Coordinator - Community Capacity program, provided information about services she can provide, including Call for Projects which is a free service to help stakeholders to identify and secure grant resources

RESOLUTIONS

1. 2023-16 PennDOT Electronic Access Licensing Agreement for Liquid Fuels to acknowledge a change in the application process - **A motion by Matthew G. Quesenberry seconded by Joseph C. Daghir carried unanimously**

OLD BUSINESS –

1. Report out by the Planning Department on Johnsonburg West End Storm Sewer Project, tabled at June 6th Commissioner meeting - **Becki Taylor asked the Board of Commissioners to reject the sole bid of \$787,728.90 by Continental Construction. The project will be re-scoped to include Julia Street only and then sent out for re-bid – A motion by Matthew G. Quesenberry seconded by Joseph C. Daghir to reject the bid carried unanimously**

NEW BUSINESS

1. Renewal Memorandum of Understanding with Cambria County Prison to house juvenile male inmates for Elk County Prison, effective June 22, 2023 with no set term limit - **Joseph C. Daghir made a motion, seconded by M. Fritz Lecker carried unanimously**
2. Addendum with Keystone Adolescent Center, Inc. for Residential Diagnostic Services for CYS, effective July 1, 2022 through June 30, 2023 - **Joseph C. Daghir made a motion, seconded by Matthew G. Quesenberry carried unanimously**
3. Addendum with Pathways Adolescent Center, Inc. for male shelter services for CYS, effective July 1, 2022 through June 30, 2023 - **A motion by Matthew G. Quesenberry seconded by Joseph C. Daghir carried unanimously**
4. Renewal Memorandum of Understanding with North Central Workforce Development from 7/1/23 through 6/30/26 - **Joseph C. Daghir made a motion, seconded by Matthew G. Quesenberry carried unanimously**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. Keystone Powdered Metal Company regarding intent to renew its PA DEP operating permit 24-00016 at its St. Mary’s facility. This notice is provided in accordance with Act 14, Section 1905-A of the PA Administrative Code. PA Code Title 25 requires a 30-day public comment period.
2. Stiffler McGraw regarding intent of Ridgway Township Municipal Authority to apply for a minor amendment to their public water supply permit for the project “Boot Jack Tank No.1 Painting Project”, Project No. 15-0014.121. The amendment will enable the Authority to perform tank maintenance and painting of the subject tank adjacent to Rout 219 Ridgway Township. This notice is provided in accordance with Act 14. PA Code Title 25 requires a 30-day public comment period

GOOD OF THE COUNTY

- Tom Wagner, Solicitor presented the Commissioners with newly printed trail maps/guides from the West Creek Recreational Trail Association – these were printed with ARPA Grant fund
- M. Fritz Lecker announced that Elk County’s solicitor, Tom Wagner has been named the 2023 CCAP Outstanding Solicitor of the Year; Wagner will be formally honored at the CCAP Conference in Erie, in August.
- The Department of Environmental Protection declared a Statewide Drought Watch on June 15th, 2023, recommending voluntary water conservation
- County offices will be closed Monday, July 3rd and Tuesday, July 4th in recognition of Independence Day. We hope everyone has a safe and enjoyable holiday
- We welcome and encourage the public to attend our meetings.

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS –

- The press asked when they would be allowed to see the body scanner at the Prison – Prison Board Chairman, Matthew G. Quesenberry, will work with Warden Atwell to schedule a date and time.

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:39AM on a motion by, M. Fritz Lecker, seconded by Matthew G. Quesenberry and carried unanimously

ATTEST: _____


Chief Clerk

**Next Meeting:
Wednesday, July 5, 2023
10:00 A.M. Conference Room #2 Courthouse Annex**

July 5, 2023

Office of the Elk County Commissioners

Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Wednesday, July 5, 2023 at 10:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Dagher, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Aidan Bobik, County Intern; Jim Abbey, GIS/IT Director; Ryan Miller, ARS Engineering Services; Marilyn Secco and Brian Stockman, Press.

Excused was Tom Wagner, Solicitor.

APPROVAL OF AGENDA

A motion was made by M. Fritz Lecker to approve the agenda, seconded by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Joseph C. Dagher to approve the June 20, 2023 minutes as presented, seconded by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS – N/A

RESOLUTIONS – N/A

OLD BUSINESS – N/A

NEW BUSINESS

1. Request from Spring Creek Township to appoint Ron Minnick to sit on the Elk County Planning Commission representing Spring Creek Township with a term expiring December 31, 2026 - **M. Fritz Lecker made a motion, seconded by Matthew G. Quesenberry carried unanimously**
2. Renewal contract with Pentz Run Youth Services, Inc. for FY 23/24 to provide Independent Living Services for CYS - **Joseph C. Dagher made a motion, seconded by M. Fritz Lecker carried unanimously**
3. Renewal contract with Cornell Abraxas Group, Inc. for FY 23/24 as a placement provider for CYS - **Joseph C. Dagher made a motion, seconded by M. Fritz Lecker carried unanimously**

4. Renewal contract with Children's Aid Society for FY 23/24 to provide foster care for CYS - **Joseph C. Daghir made a motion, seconded by M. Fritz Lecker carried unanimously**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.) N/A

GOOD OF THE COUNTY

- Ryan Miller stated that the final bid packet and invitation to bid will be going out very soon for the replacement of 30 windows in the Courthouse addition. This project is expected to commence spring/summer 2024.
- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:12AM on a motion by, M. Fritz Lecker, seconded by Matthew G. Quesenberry and carried unanimously

ATTEST:



Chief Clerk

**Next Meeting:
Tuesday, July 18, 2023
10:00 A.M. Conference Room #2 Courthouse Annex**

July 18, 2023

**Office of the Elk County Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, July 18, 2023 at 10:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Aidan Bobik, County Intern; Dan Rimer, IT; Beth Foster, Veterans Affairs; Nancy Baker, CYS Director; Becki Taylor, CDBG Coordinator; Tracy Gerber, Planning Director; Ryan Miller, ARS Engineering Services on behalf of Johnsonburg Borough; Al Jo Maletto and JR DePanfilis, Johnsonburg Borough Council; Marilyn Secco and Brian Stockman, Press.

Excused was Commissioner M. Fritz Lecker.

APPROVAL OF AGENDA

A motion was made by Matthew G. Quesenberry to approve the agenda, seconded by Joseph C. Daghir and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Joseph C. Daghir to approve the July 5, 2023 minutes as presented, seconded by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS – N/A

RESOLUTIONS

1. 2023-17 Naming of the Vietnam Veterans Memorial Bridge - **Joseph C. Daghir made a motion, seconded by Matthew G. Quesenberry carried unanimously**

OLD BUSINESS – N/A

NEW BUSINESS

1. CDBG Bid opening for Johnsonburg Julia Street Storm Sewer Project FY2020 – **Bids were received from St. Mary's Paving Company in the amount of \$105,977 and RJ Vollmer Excavating at \$95,490 – A motion by Matthew G. Quesenberry to award the bid to and RJ Vollmer Excavating seconded by Joseph C. Daghir carried unanimously**

2. CDBG Bid opening for former Johnsonburg Hotel Clean-Up Project FY 2022 – **Bids were received from Bob Cummings Construction in the amount of \$241,000, Ellenberger Excavating \$86,400, International Excavating of Ohio, LLC \$442,740 and Bucktail Excavating \$142,581, there was a 5th bid received, however it was not in proper form - A motion by Matthew G. Quesenberry to table the bids until the next Commissioner meeting seconded by Joseph C. Daghir carried unanimously**
3. Application for Use of the Courthouse Lawn by the Elk County Council on the Arts on August 8, 2023 to kick off the Farmer's Market - **Joseph C. Daghir made a motion, seconded by Matthew G. Quesenberry carried unanimously**
4. Application for Liquid Fuels Tax Funds for Benezette Township for 2023 Tar and Chip project in the amount of \$7,000 - **Matthew G. Quesenberry made a motion, seconded by Joseph C. Daghir carried unanimously**
5. Renewal of a Participation Grant Agreement with Commonwealth of Pennsylvania Department of Human Services Medical Assistance Transportation Program for the year July 1, 2023 to June 30, 2024 - **Matthew G. Quesenberry made a motion, seconded by Joseph C. Daghir carried unanimously**
6. Renewal contract with Child Welfare Information System Data Sharing from 10/1/23 through 9/30/24 for CYS - **Matthew G. Quesenberry made a motion, seconded by Joseph C. Daghir carried unanimously**
7. Renewal contract with Pathways Adolescent Center for FY 23/24 to provide group home services for CYS **Joseph C. Daghir made a motion, seconded by Matthew G. Quesenberry carried unanimously**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)

1. Elk County Farm Bureau regarding an invitation to attend the 27th annual Elk County Farm Bureau Legislative Farm Tour Friday, August 18, 2023 at 10:00am, held at "Earlyville Farm" 183 Hayes Rd., Kersey PA. Earlyville was established in 1923 by Giovanni Mattiuz in 1923 and has been a working farm ever since making it Pennsylvania' newest Century Family Farms.
2. Keller Engineers regarding Benezette Township's intent to file for a water quality management permit revision from the PA DEP for the implementation of an effluent pump station at the waste water treatment plant. This notice is provided in accordance with Act 14. PA Code Title 25 requires a 30-day public comment period.
3. USDA regarding notice of pending project and a location map for the replacement of an undersized 48" x 33" x 32' culvert with a 7.92' x 5.58' x 42' corrugated steel squash pipe at the crossing of unnamed tributary to Martin Run and Forest Rd. 195 in Highland Twp. The goal is to enhance flood capacity, aquatic organism passage, erosion reduction and sedimentation.
4. PA PUC regarding West Penn Power Company's intent to file for approval to alter a public crossing (DOT 505 753D) by installing a fiber optic cable where Grant St. crosses (3) tracks of Buffalo & Pittsburgh railroad located in the Borough of Johnsonburg.

5. Pin Oak Energy Partners regarding the submission of a renewal GP-5 application to the PA DEP Air Quality Program for continued operation of the Mount Jewett Interconnect Facility near County Line Rd, Jones Twp.

GOOD OF THE COUNTY

- 2023 recipient of the Pennsylvania Children & Youth Administration's Pam Cousins Award is Elk County CYS Director, Nancy Baker – This award is given for going above and beyond in the field of child welfare
- The annual Elk County Fair will take place Tuesday, August 8th through Saturday, August 12th
- Dedication of the Vietnam Veterans Memorial Bridge will take place on Friday, July 28th 2023 at 11am at the Ridgway Moose Club on North Broad Street, Ridgway, PA
- The next meeting of the Elk County Commissioners on Tuesday, August 1st will take place at the Elk County Fairgrounds at 10am
- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS –

The press asked if there has been a date set for the trip to the Elk County Prison to see the new body scanner - At this time, no date has been set

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:40AM on a motion by Matthew G. Quesenberry, seconded by Joseph C. Daghir and carried unanimously

ATTEST: _____


Chief Clerk

**Next Meeting:
Tuesday, August 1, 2023
10:00 A.M. Elk County Fairgrounds**

August 1, 2023

**Office of the Elk County Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, August 1, 2023 at 10:00 AM, Elk County Fairgrounds, Kersey, PA. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Aidan Bobik, County Intern; Jim Abbey and Calvin Moore, IT; Kim Frey and Sue Millard, Elections; Tracy Gerber, Planning Director; Ryan Miller, ARS Engineering Services on behalf of Johnsonburg Borough; Jeremy Dorsey, Elk County Fair Director; Marilyn Secco and Brian Stockman, Press.

APPROVAL OF AGENDA

A motion was made by M. Fritz Lecker to approve the agenda, seconded by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Joseph C. Daghir to approve the July 18, 2023 minutes as presented, seconded by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS – N/A

RESOLUTIONS- N/A

OLD BUSINESS – N/A

1. Former Johnsonburg Hotel Clean-Up CDBG Project FY 2022 – **Bids were received from Bob Cummins Construction in the amount of \$241,000, Ellenberger Excavating \$86,400, International Excavating of Ohio, LLC \$442,740 and Bucktail Excavating \$142,581, there was a 5th bid received, however it was not in proper form - this item was tabled at the previous Commissioner meeting for further review** – Ryan Miller recommend to accept the bid by Ellenberger Excavating for \$86,400 for this project - A motion was made by Joseph C. Daghir seconded by Matthew G. Quesenberry and carried unanimously.

NEW BUSINESS

1. Application for Use of the Courthouse Lawn on August 11, 2023 by the Salvation Army for a Back-to-School Bash - **A motion was made by M. Fritz Lecker seconded by Joseph C. Daghir carried unanimously**
2. Application for Use of the Courthouse Lawn from September 22 through September 23, 2023 by the Ridgway-Elk County Chamber of Commerce for the Annual Flavors of Fall Festival - **A motion was made by M. Fritz Lecker seconded by Matthew G. Quesenberry and carried unanimously**
3. Request by the Elk County Solid Waste Authority to appoint Diane Park to fill a vacancy on their Board of Directors - **Joseph C. Daghir made a motion for Diane Park to fill the vacancy for the time remaining of the term seconded by M. Fritz Lecker and carried unanimously**
4. Application for Liquid Fuels Tax Funds for Ridgway Township for the Daguscahonda Paving Project awarded to New Enterprise Stone & Lime, Inc. in the amount of \$7,000 - **Matthew G. Quesenberry made a motion seconded by M. Fritz Lecker and carried unanimously**
5. Application for Liquid Fuels Tax Funds for the City of St. Mary's for the purchase of 255.20 tons of 1b stone at \$27.43 per ton in the amount of \$7,000 - - **A motion was made by M. Fritz Lecker seconded by Joseph C. Daghir carried unanimously**
6. Renewal contract with Danielle Melillo, Guardian ad Litem for CYS Agency for FY 23/24 - **Joseph C. Daghir made a motion seconded by Matthew G. Quesenberry and carried unanimously**
7. Renewal contracts with Dickinson Center, Inc, for FY 23/24 for CYS for:
 - A. Parents as Teachers
 - B. Family Resource Network
 - C. Positive Parenting Program (Triple 3)
 - D. Comprehensive Psychosocial Evaluations with Recommendations
 - E. Forensic Mental Health Evaluation - **Matthew G. Quesenberry made a motion seconded by Joseph C. Daghir carried unanimously**
8. New contract with Friendship House for foster care CYS for FY 23/24 - **A motion was made by M. Fritz Lecker seconded by Joseph C. Daghir carried unanimously**
9. New MOU with ePN eRecording Partners Network for the Register and Records office - **Joseph C. Daghir made a motion seconded by M. Fritz Lecker and carried unanimously**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)

1. PA PUC regarding application of Windstream D & E for approval of the alteration of a public crossing (where Redwood Street intersects, at grade) by the installation of an aerial fiber optic cable in the City of Weedville, Elk County. This is a single track of Buffalo & Pittsburgh Railroad (DOT 528 238T). Public notice is required in accordance with PA Public Utility Code Section 2702, Title 66. Any objection must be received by August 14, 2023.

GOOD OF THE COUNTY

- The annual Elk County Fair will take place Tuesday, August 8th through Saturday, August 12th - **Jeremy Dorsey updated those in attendance of recent renovations at the fairgrounds**
- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS –

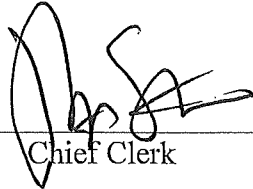
The press asked what Guardian ad Litem meant with Tom Wagner replying he/she represented the CYS client in court proceedings - The press asked the address of the Friendship House to which M. Fritz Lecker replied Scranton, PA

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:24AM on a motion by M. Fritz Lecker seconded by Matthew G. Quesenberry and carried unanimously

ATTEST: _____



Chief Clerk

**Next Meeting:
Tuesday, August 15, 2023
10:00 A.M. Conference Room #2 Annex**

**August 10, 2023
Meeting Minutes**

**Elk County Salary Board
Elk County, Ridgway, Pennsylvania**

The Elk County Salary Board met on Thursday, August 10, 2023 in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Dagher, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Peggy Schneider, Treasurer; Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Dan Rimer, IT; Brian Stockman, Press.

Excused was Tom Wagner, Solicitor.

FORMALITY:

Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry along with Treasurer, Peggy Schneider comprises the members of the Elk County Salary Board.

Joseph Dagher is the Chairperson of the Salary Board as he is the Chairperson for the County Commissioners.

M. Fritz Lecker made a motion to approve the Agenda as presented, seconded by Peggy Schneider carried unanimously

Peggy Schneider made a motion to approve the July 5, 2023 Minutes as presented, seconded by Joseph C. Dagher carried unanimously

OLD BUSINESS: N/A

NEW BUSINESS –

1. Create one (1) temporary part time Veterans Affairs Trainer position in the Veterans Affairs Department to be filled by Leslie Neal, the outgoing Veterans Affairs Director, with a maximum of twenty-one (21) hours per week. This position will have a pay rate of \$24.57 per hour and will be expire on or before 12/31/2023. **A motion made by Matthew Quesenberry, seconded by Joseph C. Dagher carried unanimously**
2. Clarify the full time Elk County Prison Nurse position is a salary Grade N, with a range for 2023 of \$36,005 - \$54,008 as defined under the J.L Nick Salary data – This position was created under Salary Board action on December 6, 2022 - **A motion made by M. Fritz Lecker, seconded by Joseph C. Dagher carried unanimously**

QUESTIONS FROM THE PRESS –


Is new business #2 for one (1) position – **Yes, one position**

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

Motion by Peggy Schneider seconded by M. Fritz Lecker, carrying unanimously the meeting was adjourned at 10:10am.

ATTEST: _____



Chief Clerk

**Next Meeting
Tuesday, October 3, 2023
Immediately Following the 10am Commissioner Meeting
Courthouse Annex
Conference Room #2**

August 15, 2023
Office of the Elk County Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, August 15, 2023 at 10:00 AM, Elk County Courthouse Annex Conference Room #2. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Jim Abbey and Calvin Moore, IT; Tracy Gerber, Planning Director; Becki Taylor, CDBG Coordinator; Ron Fannin, Maintenance Director; Gerry Copella and Mike Straub, VA Department; Ryan Miller, ARS Engineering Services; Bill Laird, St. Mary's Airport Authority; Brian Zebracki, PA Department of Military & Veterans Affairs; Marilyn Secco and Brian Stockman, Press.

APPROVAL OF AGENDA

A motion was made by M. Fritz Lecker to revise the Agenda to include under Good of the County an announcement from Ryan Miller, ARS Engineering, of upcoming project going out for bid on the original Courthouse roof replacing the end-of-life faux slate with real slate, seconded by Joseph C. Daghir and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Joseph C. Daghir to approve the August 1, 2023 minutes as presented, seconded by M. Fritz Lecker and carried unanimously.

PRESENTATIONS – N/A

RESOLUTIONS-

1. 2023-18 Approval of Modification to Community Development Block Grant FY 2021 Application – **A motion was made by M. Fritz Lecker seconded by Joseph C. Daghir carried unanimously**
2. 2023-19 – Supporting the Pennsylvania Commission for the United States Semiquincentennial (AMERICA250PA) – **A motion was made by M. Fritz Lecker seconded by Matthew G. Quesenberry carried unanimously**

OLD BUSINESS – N/A

NEW BUSINESS

1. Application for Liquid Fuels Tax Funds for Jay Township for 2768 tons of E-3 Oil at \$2.53 per ton the amount of \$7,000 – **A motion made by Joseph C. Daghir seconded by M. Fritz Lecker carried unanimously**

2. Bid opening for Courthouse Addition Window Replacement Project – One (1) bid was received from Bryn Enterprises, LLC, Export, PA for \$529,880.00 - A motion made by Joseph C. Daghir to accept the lone bid seconded by Matthew G. Quesenberry carried unanimously
3. Election Integrity Grant Application in the amount of \$105,563.87 - A motion was made by M. Fritz Lecker seconded by Matthew G. Quesenberry carried unanimously
4. Renewal contract with Dr. Allen H. Ryen PH. D for CYS Agency for FY 23/24 -A motion made by Joseph C. Daghir seconded by Matthew G. Quesenberry carried unanimously
5. Renewal contract with Keystone Adolescent Center for group home services for FY 23/24 for CYS-A motion made by Joseph C. Daghir seconded by Matthew G. Quesenberry carried unanimously

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.) N/A

GOOD OF THE COUNTY

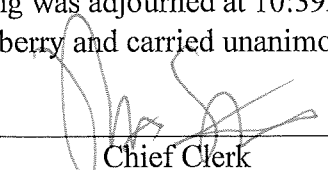
- Recognition of service and retirement of outgoing VA Director, Leslie Neal
- Introduction of Gerry Copella, VA Director and Michael Straub, VA Assistant Director
- Update from Bill Laird, St. Mary’s Airport
- August 31, 2023 is National Drug Awareness Day
- *Announcement from Ryan Miller, ARS Engineering, of upcoming project going out for bid on the original Courthouse roof replacing the end-of-life faux slate with real slate*
- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:39AM on a motion by M. Fritz Lecker seconded by Matthew G. Quesenberry and carried unanimously

ATTEST: 
Chief Clerk

Next Meeting:
Tuesday, September 5, 2023
10:00 A.M. Conference Room #2 Annex

September 5, 2023
Office of the Elk County Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, September 5, 2023 at 10:00 AM, Elk County Courthouse Annex Conference Room #2. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Dagher, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Dan Rimer, IT; Becki Taylor, CDBG Coordinator; Kathy McClelland, Planning Department; Bob Shaffer, Manager DuBois Regional Airport; Marilyn Secco and Brian Stockman, Press.

APPROVAL OF AGENDA

A motion was made by Matthew G. Quesenberry to approve the Agenda, seconded by M. Fritz Lecker and carried unanimously.

APPROVAL OF MINUTES

A motion was made by M. Fritz Lecker to approve the August 15, 2023 minutes as presented, seconded by Joseph C. Dagher and carried unanimously.

PRESENTATIONS

1. Update from Bob Shaffer, Manager, DuBois Regional Airport

RESOLUTIONS-

1. 2023-20 – Acknowledge Hunger Action Month – September - **A motion was made by Matthew G. Quesenberry seconded by Joseph C. Dagher carried unanimously**

OLD BUSINESS – N/A

NEW BUSINESS

1. Retroactive Application for Use of the Courthouse Lawn by Messengers Supporting Recovery/Mecca-Mann on September 2, 2023 for a luminary service for Remembrance Day for Drug Overdose Awareness Day - **A motion was made by M. Fritz Lecker seconded by Matthew G. Quesenberry carried unanimously**
2. Recommendation from Alcohol & Drug Abuse Services, Inc. to appointment Mr. Brian Harmon as a Board Member of ADAS, Inc., if approved term would be effective immediately – **A motion made by Joseph C. Dagher seconded by M. Fritz Lecker carried unanimously**

3. Present the Elk County Planning Commission's project recommendations for the FY 2023 CDBG Application – **The total CDBG allotment for FY 2023 to the County of Elk is \$218,749.00, this item was tabled until such a time that the Planning Department can present the recommendations to the Board of Commissioners**

Total Elk County CDBG Allotment	\$218,749.00
18% Admin	- \$39,374.00
Available Project Dollars:	\$179,375.00

Project:	Funding Approved:
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Highland Twp. Municipal Authority Water Meter Replacement Project	\$56,222.00
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Jones Twp Grinder Pumps	\$26,865.00
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Helping Hands Food Pantry	\$10,000.00
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Highland Twp. Playground Accessible Upgrade	\$48,200.00
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Johnsonburg Borough Slum & Blight Control Bergen Street/First Ave.	\$38,088.00
--	-------------

PROJECT TOTAL:	\$ 179,375.00
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4. Update the Cooperation Agreement between the County of Elk and the Borough of Ridgway for Community Development Block Grant (CDBG) Program – Planning Department - **A motion was made by M. Fritz Lecker seconded by Matthew G. Quesenberry carried unanimously**
5. Agreement with Aimee Gatton, LPN to provide nursing services at the Elk County Prison - **A motion was made by M. Fritz Lecker seconded by Joseph C. Daghir carried unanimously**
6. Grant Agreement for 2023 for \$100,000 with the Pennsylvania Housing Affordability & Rehabilitation Enhancement Fund (PHARE) – Planning Department - **A motion made by Joseph C. Daghir seconded by M. Fritz Lecker carried unanimously**
7. Elk County Human Service Development Fund (HSDF) Proposals for FY7/1/23 through 6/30/24
- A. Community Nurses Home Support Services, Inc. d/b/a Penn Highlands Healthcare at Home Penn Highlands Adult Day Services for \$2,000
 - B. Life and Independence for Today for \$2,000

- C. Office of Human Services, Inc. Area Agency on Aging for \$9,935
- D. The Guidance Center for \$7,000
- E. Dickinson Center, Inc. for \$4,565
- F. Alcohol and Drug Abuse Services, Inc. for \$7,000
- G. CenClear Services for \$7,000

A motion was made by M. Fritz Lecker seconded by Matthew G. Quesenberry carried unanimously

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. Civil & Environmental Consultants, Inc. regarding intent of Keystone Powdered Metal Company Co., LLC to renew its PA DEP State-Only Operating Permit # 24-00016 for St. Mary’s facility located at 251 State St. PA Code Title 25 requires a 30-day public comment period.
2. 75th District State Representative Mike Armanini invitation to attend the Dr. Betty Hayes Memorial Highway dedication ceremony on Monday September 4th from 1:30-2:00pm at the former Bennetts Valley Elementary School in Weedville, PA.
3. Keller Engineers regarding intent of Benezette Township to apply for PA DEP - PA Chapter 105 Stream Encroach Permit for the implementation on a effluent pump station at the existing wastewater treatment facility. The permit is subject to Section 1905-A of the Commonwealth Administrative Code as amended by Act 14, as well as Acts 67, 68 and 127 of the Municipal Planning Code. Project location is in Benezette Township. PA Code Act 14 requires a 30-day written notice and comment period.

GOOD OF THE COUNTY

- Open House Event – Elk County Veterans Affairs Department – **Thursday, September 21, 2023**
- The second meeting for the month of September of the Elk County Board of Commissioners will be on Tuesday, September 19th at 10am at **Twin Lakes, Main Pavilion**. Please note the change of venue. **A representative from the Allegheny National Forest will be attending to recognize the 100-year anniversary of the ANF**
- **The deadline for applications for Act 13 was August 31 and the applications are currently being reviewed**
- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

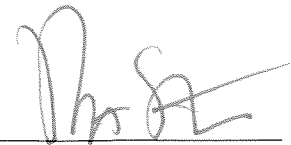
A member of the Press asked the total amount of the Elk County Human Service Development Fund proposals, New Business #7, with that total being \$50,000

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:48AM on a motion by M. Fritz Lecker seconded by Joseph C. Daghir and carried unanimously

ATTEST: _____


Chief Clerk

**Next Meeting:
Tuesday, September 19, 2023
10:00 A.M. Conference Room #2 Annex**

September 19, 2023

Office of the Elk County Commissioners

Meeting Minutes

Location – Twin Lakes, Jones Township, Elk County

The Elk County Commissioners met on Tuesday, September 19, 2023 at 10:00 AM, Twin Lakes, Jones Township, Elk County. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Dan Rimer, IT; Becki Taylor, CDBG Coordinator; Ryan Miller, ARS Engineering Services representing Office of Human Services; Ms. Jamie L. Davidson, Forest Supervisor, Allegheny National Forest; Rob Fallon, District Ranger, Allegheny National Forest; Ms. Laura Funaki, President, Friends of Twin Lakes; Laurie Storrar, Treasurer, Friends of Twin Lakes and Jones Township Secretary; Louise Avery, Board member, Friends of Twin Lakes; Marilyn Secco and Brian Stockman, Press.

APPROVAL OF AGENDA

A motion was made to add Resolution 2023-21, 100th Anniversary of the Establishment of the Allegheny National Forest to the Agenda by Matthew G. Quesenberry seconded by Joseph C. Daghir which carried unanimously.

APPROVAL OF MINUTES

A motion was made by M. Fritz Lecker to approve the September 5, 2023 minutes as presented, seconded by Joseph C. Daghir and carried unanimously.

PRESENTATIONS

1. Ms. Laura Funaki, Friends of Twin Lakes
2. Ms. Jamie L. Davidson, Forest Supervisor, Allegheny National Forest and/or Rob Fallon, District Ranger, Allegheny National Forest – ANF 100th Anniversary Celebration Sunday, September 24th

RESOLUTIONS

1. Resolution 2023-21, 100th Anniversary of the Establishment of the Allegheny National Forest - **A motion was made by M. Fritz Lecker seconded by Matthew G. Quesenberry carried unanimously**

OLD BUSINESS – N/A

NEW BUSINESS

1. Bid opening for FY 2022 Office of Aging – Accessible Entrance Project 108 and 118 Center Street, Ridgway, PA – **Two (2) bids were received; Bucktail Excavating Inc., St. Marys, PA \$37,250 and Stegar Masonry, Inc., Ridgway, PA \$44,000 – After being excused briefly to discuss, Becki Taylor and Ryan Miller returned asking the BOC to accept the bid from Bucktail Excavating, Inc. contingent upon approval of OHS - A motion made by Joseph C. Daghir seconded by M. Fritz Lecker carried unanimously**
2. Grant agreement with The County of Elk on behalf of CAPSEA with Pennsylvania Housing Finance Agency (PHFA) for \$175,000 for Everything Under One Roof Elevator Project - **A motion was made by Matthew G. Quesenberry seconded by Joseph C. Daghir carried unanimously with a tip of the hat to Kathy McClelland of Elk County Planning Department for spearheading this project**
3. Ratification of license renewal agreement with Permitium for the Elk County Sheriff's office. Contract effective dates 09-09-23 to 09-08-24, and shall be automatically renewed for successive one (1) year terms unless either Party provides sixty (60) days written notice. - **A motion made by Joseph C. Daghir seconded by M. Fritz Lecker carried unanimously**
4. Renewal contract on behalf of CYS with Peter VonKorff, PH. D. for FY 23/24 - **A motion made by Joseph C. Daghir seconded by Matthew G. Quesenberry carried unanimously**
5. Announcement of Act 13 Mini Grant Awards, per attached list - **A motion was made by M. Fritz Lecker seconded by Joseph C. Daghir carried unanimously (See attached list)**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)

1. Seneca Resources Company, LLC (received September 6th) regarding notice of intent for consumptive use of water for drilling and development of natural gas well(s) at Clermont Pad D located in Jones Twp, Elk County; Sergeant Twp, McKean County and Shippen Twp, McKean County.
2. Senator Robert P. Casey, Jr, United States Senate (received September 11th) regarding acknowledgement of Elk Board of Commissioners for contacting him concerning bills S. 1165, the 'Reentry Act', and S. 971, the 'Due Process Continuity Act'. This legislation concerns improving access to, and the coordination of health care for incarcerated individuals.
3. Civil & Environmental Consultants, Inc. (CEC) (received August 28th) regarding Keystone Powdered Metal Company's intent to renew its PA DEP operating permit 24-00016 at its St. Mary's facility (CEC Project 333-665). This notice is provided in accordance with PA Code Title 25 which requires a 30-day public comment period.

GOOD OF THE COUNTY

- Open House Event – Elk County Veterans Affairs Department on Thursday, September 21, 2023 during office hours, 8:30am – 4pm

- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.


QUESTIONS FROM THE PRESS N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 11:06AM on a motion by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously

ATTEST: _____


Chief Clerk

**Next Meeting:
Tuesday, October 3, 2023
10 A.M. Conference Room #2 Annex**

			MEDIA RELEASE	FALL 2023 MINI GRANT APPLICATIONS		
			MINI GRANTS	SEPTEMBER 2023	9/12/2023	\$75K to Grant
Date Rec'd		PRIOR AWARD	Project	Funding Category	Description	Cost of project
25-Jul	Elkland Search & Rescue	Y	Power Mast Antenna	Emergency Prep	Purch/install power mast on volume Command Unit-enhance communication capacity	4331.20
11-Aug	St Marys Ambulance Service	Y	Dash Cameras, Mounts/Pagers	Emergency Prep	Dash Camera system/3-yr subscript'n@ \$5634;Pagers@\$3890/lpadMounts@\$660	10184.00
22-Aug	Crystal Fire Dept of St Marys	Y	Carbon Fiber Air bottles	Emergency Prep	Update w/purch of (5) 45 minute air bottles	9500.00
31-Aug	Horton Twp VFD	Y	Positive Pressure Fan	Emergency Prep	Replace PPfan used to remove smoke/gases	6500.00
31-Aug	Jay Township VFD	Y	2023 Pierce Mini Pumper	Emergency Prep	New Pumper Truck	314147.00
31-Aug	Ridgeway Ambulance	Y	Equip/Radio Upgrades	Emergency Prep	ALS Bags@\$2924/Radio/Pagers@\$5897.97	8821.72
31-Jul	Millstone Township	Y	Millstone Road Repair	Roads, bridges, etc.	Dirt Road repair - 121 T DSA Stone	5626.00
29-Aug	Fox Township Little League	N	Pavilion w Storage Shed	Environmental- parks	more purpose payment & turnkey designed shed	40000.00
31-Aug	Elk County Riders ATV	N	Electric Service Trail Dreams	Public Infrastructure	Provide Single phase electric to building site	3077.13
28-Aug	Mt. Zion Cemetery Assoc	N	Pavilion Railing	Environmental- parks	Install railing to protect podium&enclose pavil	6800.00
29-Aug	St. Marys Sportsmen	Y	Erosion Prevention	Water,Storm, Sewer	Purchase stone/gabian baskets to control eros	5000.00
10-Aug	Elk County Historical Society	Y	Print Hardcopy/catalog obituaries	Records Management	Redesign Website(\$2872)/Supplies(2200.80)	5072.80
31-Aug	TriCounty Church of God	N	Roof Replacement	Social Services	Replace Roof @ 315 Center St	44400.00
29-Aug	Johnsonburg Knothole Assoc	Y	Park & Recreation Facilities	Environmental- parks	Construct a Building for Restroom Facilities	17800.00
31-Aug	Shamrock Football	Y	Cooler	Public infrastructure	Cooler @Memorial Field	5444.70
31-Aug	Tri County Rail to Trails Assoc	Y	Storage Container	Environmental- parks	Storage Container for Tractor	6000.00
30-Aug	Bennetts Valley Senior Ctr	Y	Heating AC Unit	Public Infrastructure	Replace Heat/AC Unit from 20118835.	8835.00
					TOTALS	501,539.55
4-Aug	Elk County Fire Chief's Association		NOT A MINI-GRANT AWARD	Emergency Prep	Safety Class on Lithium Battery Emergencies fo	5950.00
						\$5,950.00
						\$5,950

October 3, 2023
Office of the Elk County Commissioners
Meeting Minutes
Location – Elk County Courthouse Annex

The Elk County Commissioners met on Tuesday, October 3, 2023 at 10:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir and M. Fritz Lecker. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Jim Abbey, IT; Becki Taylor, CDBG Coordinator; Ryan Miller, ARS Engineering Services; Tracy Gerber, Planning Director; Ron Fannin, Maintenance Director; Todd Caltagarone, Sheriff; Michelle Pastore, Employment Support Specialist Dickinson Center; and Marilyn Secco, Press.

Excused: Commissioner Matthew G. Quesenberry

APPROVAL OF AGENDA

A motion was made by M. Fritz Lecker to approve the agenda, seconded by Joseph C. Daghir and carried unanimously.

APPROVAL OF MINUTES

A motion was made by M. Fritz Lecker to approve the September 19, 2023 minutes as presented, seconded by Joseph C. Daghir and carried unanimously.

PRESENTATIONS

1. County Safety and Preparedness, Sheriff Todd Caltagarone

RESOLUTIONS

1. 2023-22 - Approval of Community Block Grant Application for FY 2023 - **A motion was made by M. Fritz Lecker, seconded by Joseph C. Daghir and carried unanimously.**
2. 2023-23 – Recognizing and Commemorating the 78th Anniversary of National Disability Awareness Month - - **A motion was made by Joseph C. Daghir, seconded by M. Fritz Lecker and carried unanimously.**

OLD BUSINESS – N/A

NEW BUSINESS

1. Bid opening for the original Courthouse roof replacing the end-of-life faux slate with real slate – **Two (2) bids were received; Midstate Roofing & Coating Inc., Belleville, PA \$449,549 and Bryn Enterprises LLC, Export, PA \$649,000 – After being excused briefly to discuss, Tracy Gerber, Becki Taylor and Ryan Miller returned asking the BOC to accept the bid from Midstate Roofing & Coating Inc. - A motion was made by Joseph C. Dagher, seconded by M. Fritz Lecker and carried unanimously.**
2. Application for Use of the Courthouse Lawn from October 3, 2023 through October 9, 2023 to hang a banner welcoming RHS Alumni - **A motion was made by M. Fritz Lecker to retroactively approve, seconded by Joseph C. Dagher and carried unanimously.**
3. Application for Liquid Fuels Tax Funds for Horton Township for oil and chipping of various township roads in the amount of \$7,000 - **A motion was made by Joseph C. Dagher, seconded by M. Fritz Lecker and carried unanimously.**
4. Application for Liquid Fuels Tax Funds for Johnsonburg Borough for a new truck in the amount of \$7,000 - **A motion was made by Joseph C. Dagher, seconded by M. Fritz Lecker and carried unanimously.**
5. Application for Liquid Fuels Tax Funds for Spring Creek Township for purchase of anti-skid and salt for winter maintenance in the amount of \$7,000 - **A motion was made by Joseph C. Dagher, seconded by M. Fritz Lecker and carried unanimously.**
6. Renewal contract on behalf of CYS with Adelphoi Village for group home services for FY 23/24 - **A motion was made by M. Fritz Lecker seconded by Joseph C. Dagher carried unanimously, contingent upon Solicitor Wagner's approval.**
7. Renewal contract on behalf of CYS with Summit School for residential placement for FY 23/24 - **A motion was made by M. Fritz Lecker seconded by Joseph C. Dagher carried unanimously, contingent upon Solicitor Wagner's approval.**
8. Renewal contract on behalf of CYS with Community Specialists Corporation for residential placement for FY 23/24 - **A motion was made by M. Fritz Lecker seconded by Joseph C. Dagher carried unanimously, contingent upon Solicitor Wagner's approval.**
9. Exoneration request for the outstanding Per Capita taxes for the year 2022 for St. Marys by Charles Bloam III in the amount of \$2,640.00 - **A motion was made by Joseph C. Dagher, seconded by M. Fritz Lecker and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)

1. Dewberry Engineers, Inc. (09-18-23) regarding intent of PennDOT to make applications for a waterway obstruction permit with PA DEP. The project (Dewberry Project# 50149365) involves the replacement of the SR 1005-A01 bridge in the City of St. Mary's. Act 14 requires the permit applicant to give written notice to the affected municipalities and requires a 30-day comment period. The permit is also subject to Acts 67, 68 and 127 of the Municipal Planning Code.
2. The EADS Group (09-25-23) regarding intent of Jones Township to apply to the PA DEP for a BWM-GP-11 General Permit Registration for the replacement of an existing bridge crossing Oil Creek on Joy Gardens Rd.(T-481), Jones Twp. The permit

is subject to Section 1905-A of the Commonwealth Administrative Code as amended by Act 14, as well as Acts 67, 68 of the Municipal Planning Code. Act 14 requires the permit applicant to give written notice to the affected municipalities and requires a 30-day comment period.

3. USDA (09-21-23) regarding intent of the Forest Service to initiate an environmental analysis for the Penoke ATV Trail Stabilization project located about 7 miles Northeast of Marienville, in warrant 2021, Howe Twp, Forest County. The Forest Service is proposing to stabilize the stream bank along Gilfoyle Run by felling 6 uprooted trees to create a large wood structure to stabilize the bank and trail. The County of Elk is being notified as matter of courtesy only since it is not the affected County but for the purpose of seeking concerns, issues, or specific comments regarding the proposed work scheduled in a neighboring county.

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- On this date 50 years ago Solicitor Tom Wagner was sworn into the Pennsylvania Bar Association – Congratulations Tom!
- The County of Elk's employees held their annual fall litter pick up on Thursday, September 28 – 22 bags of trash were collected

QUESTIONS FROM THE PRESS:

The press asked to clarify the address of the first bidder, Midstate Roofing & Coating, Inc., which is Belleville, PA.

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:42AM on a motion by Joseph C. Daghir seconded by M. Fritz Lecker and carried unanimously

ATTEST: _____


Chief Clerk

Next Meeting:
Tuesday, October 17, 2023
10 A.M. Conference Room #2 Annex

**October 3, 2023
Meeting Minutes**

**Elk County Salary Board
Elk County, Ridgway, Pennsylvania**

The Elk County Salary Board met on Tuesday, October 3, 2023 in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir and M. Fritz Lecker. Also physically present were Peggy Schneider, Treasurer; Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Jim Abbey, IT Director; The Honorable Shawn T. McMahon, President Judge; LeeAnn Covac, District Court Administrator; and Marilyn Secco, Press.

Excused was Matthew G. Quesenberry, Commissioner.

FORMALITY:

Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry along with Treasurer, Peggy Schneider comprises the members of the Elk County Salary Board.

Joseph Daghir is the Chairperson of the Salary Board as he is the Chairperson for the County Commissioners.

M. Fritz Lecker made a motion to approve the agenda as presented, seconded by Joseph Daghir carried unanimously

Joseph C. Daghir made a motion to approve the August 10, 2023 Minutes as presented, seconded Peggy Schneider by carried unanimously

RESOLUTIONS -

1. 2023-01 – Authorizing the Temporary Change of Position for the Law Clerk for the Court of Common Pleas - **A motion made by Joseph C. Daghir, seconded Peggy Schneider carried unanimously**

OLD BUSINESS: N/A

NEW BUSINESS –

1. Create one (1) part-time Judicial Law Clerk position for the Court of Common Pleas at a salary grade Q as defined under the J.L Nick Salary system. - **A motion made by Joseph C. Daghir, seconded Peggy Schneider carried unanimously**
2. Create one (1) full-time IT Director Trainee in the Information Technology Department (expires March 2nd 2024) at a salary grade U as defined under the J.L Nick Salary system. - **A motion made by Joseph C. Daghir, seconded M. Fritz Lecker carried unanimously**

3. Create one (1) full-time Office Administrator for the Commissioner's Office at a salary grade K as defined under the J.L Nick Salary system. - **A motion made by Joseph C. Daghir, seconded M. Fritz Lecker carried unanimously**
4. Modify Salary Board approval of October 1, 2019 new business item #4 from "creation of a full-time from a part-time Office Manager for the Elk County Public Defender's Office at a Level 7" to "create one (1) part-time Office Manager for the Elk County Public Defender's Office not to exceed 30 hours/week at salary grade I as defined under the J.L. Nick Salary system". - **A motion made by Joseph C. Daghir, seconded M. Fritz Lecker carried unanimously**
5. Create one (1) part-time Administrative Assistant for the Elk County Public Defender's Office not to exceed 30 hours/week at salary grade I as defined under the J.L. Nick Salary system". - **A motion made by Joseph C. Daghir, seconded M. Fritz Lecker carried unanimously**

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

Motion by M. Fritz Lecker seconded by Peggy Schneider, carrying unanimously the meeting was adjourned at 11:04am.

ATTEST: _____


Chief Clerk

**Next Meeting
Tuesday, January 2, 2024
Immediately Following the 10am Commissioner Meeting
Courthouse Annex
Conference Room #2**

October 17, 2023
Office of the Elk County Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, October 17, 2023 at 10:00 AM, Elk County Courthouse Annex Conference Room #2. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Dagher, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Tom Wagner, Solicitor; Jim Abbey, IT Director; Jennifer Catalano, Fiscal Officer Office of Human Services and Board Member of the Elk County Humane Society; Evan Gustafson and Hunter Beeler Ridgway High School Seniors job shadowing Jennifer Catalano; Marilyn Secco and Jake Mercer, Press.

APPROVAL OF AGENDA

A motion was made by M. Fritz Lecker to approve the agenda, seconded by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Joseph C. Dagher to approve the October 3, 2023 minutes as presented, seconded by M. Fritz Lecker and carried unanimously.

PRESENTATIONS – N/A

RESOLUTIONS – N/A

OLD BUSINESS – N/A

NEW BUSINESS

1. 15 Veteran Burial Allowances for Veterans Affairs - **A motion made by Joseph C. Dagher seconded by Matthew G. Quesenberry carried unanimously**
2. 11 Widow Burial Allowances for Veterans Affairs **A motion made by Joseph C. Dagher seconded by Matthew G. Quesenberry carried unanimously -**
3. 14 Veteran Headstones Allowance for Veterans Affairs - **A motion made by Joseph C. Dagher seconded by Matthew G. Quesenberry carried unanimously**
4. Renewal contract on behalf of CYS with CAPSEA, Inc. for Incredible Years program for FY 23/24 - **A motion made by Joseph C. Dagher seconded by M. Fritz Lecker carried unanimously**
5. Renewal contract on behalf of CYS with George Junior Republic in Pennsylvania for residential placement for FY 23/24 - **A motion made by Joseph C. Dagher seconded by M. Fritz Lecker carried unanimously**

6. Addendum on behalf of CYS with Keystone Adolescent adding Extraordinary Transportation for FY 23/24 - **A motion made by Joseph C. Dagher seconded by Matthew G. Quesenberry carried unanimously**
7. New lease contract with Quadient Leasing USA, Inc. to replace end of life mailing system for the Commissioner's Office **A motion made by M. Fritz Lecker seconded by Joseph C. Dagher carried unanimously**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)

1. Civil & Environmental Consultants, Inc. (CEC) (received October 2nd) regarding Mersen USA GS Corp's intent to apply to the PA DEP for a General NPDES Permit for stormwater discharges associated with small construction activities. Project scope includes demolition of an existing impervious site infrastructure and buildings for the purpose of constructing of a new building and appurtenant site features (CEC Project 333-874). This notice is provided in accordance with PA Act 14 which requires a 30-day public comment period.
2. GrafTech International USA (received October 10th) regarding intent to apply for a Storage Tank Site Specific Installation Permit from the PA DEP. Project scope consists of the construction of one 25,000 gallon above ground storage tank to replace an existing 50,000 tank in the same location. The Storage Tank and Spill Prevention Act requires notification of all water users and municipal officials within 20 miles downstream miles.

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- Please remember to vote. **Polls are open from 7am until 8pm on Tuesday, November 7th**
- Note the change to Conference Room #1 for the November 8th BOC meeting
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

A member of the Press inquired about Incredible Years Program, New Business #4, and was advised to contact CYS Director, Nancy Baker to clarify.

QUESTIONS FROM TAXPAYERS

Jennifer Catalano thanked the Commissioners for the CDBG grant for the ramp at The Office of Human Services and for the grant the previous year for The Elk County Humane Society. She then inquired about the Act 13 Mini Grant Program and was given information about the Spring 2024 application period.

ADJOURN MEETING

The meeting was adjourned at 10:31AM on a motion by Matthew G. Quesenberry seconded by Joseph C. Daghir and carried unanimously

ATTEST: _____


Chief Clerk

Next Meeting:
Wednesday, November 8, 2023
10:00 A.M. Conference Room #1, Courthouse Annex

November 8, 2023
Office of the Elk County Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Wednesday, November 8, 2023 at 10:00 AM, Elk County Courthouse Annex Conference Room #1. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Jim Abbey, IT Director; Bekki Titchner, Recycling Director; Kathy McClelland, Planning Department; Billie Jo Weyant, Executive Director CAPSEA; Cortney Pahel, Dickinson Center Program Director; Marilyn Secco and Brian Stockman, Press.

Excused was Tom Wagner, Solicitor

APPROVAL OF AGENDA

A motion was made by Matthew G. Quesenberry to amend New Business Item #2 changing the word of *Commissioners* to *Directors* and to change *Ms.* to *Dr.* and with those changes to approve the agenda. Joseph C. Daghir seconded the motion and it carried unanimously.

APPROVAL OF MINUTES

A motion was made by M. Fritz Lecker to approve the October 17, 2023 minutes as presented, seconded by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS – N/A

RESOLUTIONS

1. 2023-24 – PHARE request for proposal for 2023 CAPSEA Under One Roof Elevator Project, Elk County Planning Department - **A motion made by Joseph C. Daghir seconded by Matthew G. Quesenberry carried unanimously**
2. 2023-25 - PHARE request for proposal for 2023 Accessibility Modifications and Slum & Blight Remediation, Elk County Planning Department - **A motion made by Joseph C. Daghir seconded by Matthew G. Quesenberry carried unanimously**
3. 2023-26 - PHARE request for proposal for Northern Tier Ramps of Hope, Elk County Planning Department - **A motion made by Joseph C. Daghir seconded by Matthew G. Quesenberry carried unanimously**
4. 2023-27 – National Parents as Teachers Day, Dickinson Center - **A motion made by Matthew G. Quesenberry seconded by M. Fritz Lecker carried unanimously**

OLD BUSINESS – N/A

NEW BUSINESS

1. Reappoint Ray McMinn and Andy Sorg as Farm Directors for the Elk County Conservation District Board for a four (4) year term effective 1/1/24 through 12/31/27 - **A motion made by Joseph C. Daghir seconded by Matthew G. Quesenberry carried unanimously**
2. Reappointment of Dr. Clythera Horning to the Elk County Housing Authority Board of Directors through 12/31/28 - **A motion made by M. Fritz Lecker seconded by Joseph C. Daghir carried unanimously**
3. Elk County Municipal Solid Waste Management Plan Disposal Capacity Agreements - **A motion made by Joseph C. Daghir seconded by Matthew G. Quesenberry carried unanimously**
4. New agreement for IT consulting services with Appalachia Technologies, LLC, time and material only from date of execution and is auto-renewable for successive one-year terms, dated 11-8-23 - **A motion made by M. Fritz Lecker seconded by Joseph C. Daghir carried unanimously**
5. Renewal contract on behalf of CYS with Community County Services for Family Group Decision Making and Family Redevelopment for FY 23/24 - **A motion made by Joseph C. Daghir seconded by Matthew G. Quesenberry carried unanimously**
6. Renewal contract on behalf of CYS with JusticeWorks YouthCare for Nurturing Parent, Nurturing Parent Substance Abuse, JustCare and Truancy Remediation & Diversion for FY 23/24 - **A motion made by M. Fritz Lecker seconded by Joseph C. Daghir carried unanimously**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)

1. E&M Engineers and Surveyors PC (received October 23rd) regarding Spring Creek Township's intent to submit a General Permit Registration (GP-11) to the PA DEP for the replacement of a bridge on Arroyo Road (T-314). In accordance with Section 1905-A of the Commonwealth Administrative Code, as amended by Act 14, written notification of proposed construction activities must be provided to all applicable municipalities and counties at least 30 days prior to the issuance of PA DEP GP-11 permits

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- Jim Abbey, Patrick Straub and Joseph Daghir, Election Board members stated that the Election on Tuesday, November 7th went smoothly with Elk County being the first in the state to report results
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:30AM on a motion by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously

ATTEST: _____


Chief Clerk

Next Meeting:
Wednesday, November 22, 2023
10:00 A.M. Conference Room #2, Courthouse Annex

November 8, 2023, immediately following the BOC 10am meeting

Meeting Minutes
Elk County Salary Board
Elk County, Ridgway, Pennsylvania

The Elk County Salary Board met on Wednesday, November 8, 2023 in Conference Room No. 1 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Dagher, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Peggy Schneider, Treasurer; Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Jim Abbey, IT Director; Marilyn Secco and Brian Stockman, Press.

Excused was, Tom Wagner, Solicitor.

FORMALITY:

Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry along with Treasurer, Peggy Schneider comprises the members of the Elk County Salary Board.

Joseph Dagher is the Chairperson of the Salary Board as he is the Chairperson for the County Commissioners.

M. Fritz Lecker made a motion to approve the agenda as presented, seconded by Joseph Dagher carried unanimously

Joseph C. Dagher made a motion to approve the October 3, 2023 Minutes as presented, seconded by M. Fritz Lecker carried unanimously

RESOLUTIONS: N/A

OLD BUSINESS: N/A

NEW BUSINESS:

1. Create one (1) full-time GIS Coordinator/IT Technician in the Information Technology Department at a salary grade R as defined under the J.L Nick Salary system. - **A motion made by Joseph C. Dagher, seconded Peggy Schneider carried unanimously**
2. Collapse one (1) full-time Record Storage Coordinator in the Records Storage Department. **A motion made by Joseph C. Dagher, seconded Matthew G. Quesenberry carried unanimously**

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING - Motion by M. Fritz Lecker seconded by Peggy Schneider, carrying unanimously the meeting was adjourned at 10:59am.

ATTEST: _____


Chief Clerk

**Next Meeting
Tuesday, January 2, 2024
Immediately Following the 10am Commissioner Meeting
Courthouse Annex
Conference Room #2**

November 22, 2023
Office of the Elk County Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Wednesday, November 22, 2023 at 10:00 AM, Elk County Courthouse Annex Conference Room #1. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Dagher, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Tom Wagner, Solicitor; Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Dan Rimer, IT; Tracy Gerber, Planning Department; Aimee Kemick, President Tri-County Rails to Trails; Matt Darusuik; Land Protection Manager, Tri-County Rails to Trails; Marilyn Secco and Brian Stockman, Press.

APPROVAL OF AGENDA

A motion was made by M. Fritz Lecker to approve the agenda, seconded by Joseph C. Dagher and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Joseph C. Dagher to approve the November 8, 2023 minutes as presented, seconded by M. Fritz Lecker and carried unanimously.

PRESENTATIONS – N/A

RESOLUTIONS

1. 2023-28 – Adopting the Elk County 2023 Hazard Mitigation Plan, Planning Department. A motion was made by Joseph C. Dagher, seconded by Matthew G. Quesenberry and carried unanimously.

OLD BUSINESS – N/A

NEW BUSINESS

1. Application for Use of the Courthouse Lawn retroactive from November 6, 2023 through January 15, 2024 to place Christmas decorations on the lawn of the Courthouse by the Ridgway Heritage Council - **A motion made by M. Fritz Lecker seconded by Joseph C. Dagher carried unanimously**
2. Reappointment of Dr. Clythera Horning to the Elk County Housing Authority Board of Directors through 12/31/28 - **A motion made by M. Fritz Lecker seconded by Joseph C. Dagher carried unanimously**

3. Elk County Municipal Solid Waste Management Plan Disposal Capacity Agreements - **A motion made by Joseph C. Daghir seconded by Matthew G. Quesenberry carried unanimously**
4. New agreement for IT consulting services with Appalachia Technologies, LLC, time and material only from date of execution and is auto-renewable for successive one-year terms, dated 11-8-23 - **A motion made by M. Fritz Lecker seconded by Joseph C. Daghir carried unanimously**
5. Renewal contract on behalf of CYS with Community County Services for Family Group Decision Making and Family Redevelopment for FY 23/24 - **A motion made by Joseph C. Daghir seconded by Matthew G. Quesenberry carried unanimously**
6. Renewal contract on behalf of CYS with JusticeWorks YouthCare for Nurturing Parent, Nurturing Parent Substance Abuse, JustCare and Truancy Remediation & Diversion for FY 23/24 - **A motion made by M. Fritz Lecker seconded by Joseph C. Daghir carried unanimously**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. E&M Engineers and Surveyors PC (received October 23rd) regarding Spring Creek Township’s intent to submit a General Permit Registration (GP-11) to the PA DEP for the replacement of a bridge on Arroyo Road (T-314). In accordance with Section 1905-A of the Commonwealth Administrative Code, as amended by Act 14, written notification of proposed construction activities must be provided to all applicable municipalities and counties at least 30 days prior to the issuance of PA DEP GP-11 permits

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- Jim Abbey, Patrick Straub and Joseph Daghir, Election Board members stated that the Election on Tuesday, November 7th went smoothly with Elk County being the first in the state to report results
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:30AM on a motion by Joseph C. Daghir seconded by M. Fritz Lecker and carried unanimously

ATTEST:



Chief Clerk

Next Meeting:
Wednesday, November 22, 2023
10:00 A.M. Conference Room #2, Courthouse Annex

December 19, 2023
Office of the County of Elk Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Tuesday, December 19, 2023 at 10:00 AM, County of Elk Courthouse Annex Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also present were Thomas G. Wagner, Solicitor; Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Emily Anders, Office Administrator; Dan Rimer, IT; Scott Atwell, Warden; Astasia May-Straneva, Corrections Counselor; Jen Quagliani, Chief Probation/Parole Office; Gerald Copella, Director Veteran's Affairs; Elizabeth Erich and Jen Catalone, Elk County Humane Society; Nancy Zameroski, Assessment Office; Al Maletto, Johnsonburg Borough Council; and Georgia Wagner, Guest; and Marilyn Secco and Jake Mercer, Press.

APPROVAL OF AGENDA

A motion was made by M. Fritz Lecker to approve the agenda, seconded by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Matthew G. Quesenberry to approve the December 5, 2023 minutes as presented, seconded by M. Fritz Lecker and carried unanimously.

PRESENTATIONS

Jen Catalano and Elizabeth Erich representing the Elk County Humane Society spoke about the costs associated with running the Humane Society such as food, housing and veterinarian care. They also spoke about the many volunteers who help to successfully run the shelter.

RESOLUTIONS

1. 2023-30 – Thomas G. Wagner – The Commissioners honored Thomas G. Wagner for his many years of dedication and hard work for the County of Elk. They thanked him and expressed their deep appreciation for his wise council. **A motion was made by Joseph C. Daghir, seconded by Matthew G. Quesenberry and carried unanimously.**

OLD BUSINESS – N/A

NEW BUSINESS

1. Official County of Elk 2024 Calendar Year. - **A motion made by M. Fritz Lecker, seconded by Joseph C. Dagher carried unanimously**
2. Pearson VUE Test Center contract to offer GED testing at the prison. - **A motion made by Joseph C. Dagher seconded by M. Fritz Lecker carried unanimously**
3. The Probation Department is requesting a new contract with COBRA Systems (EZ Supervision) for case management software. **A motion made by Joseph C. Dagher seconded by Matthew G. Quesenberry carried unanimously**
4. Renewal contract on behalf of CYS with Penta Run Youth Services to provide Independent Living services to eligible youth in Elk County.- **A motion made by Joseph C. Dagher, seconded by Matthew G. Quesenberry carried unanimously**
5. Requested by Elk County Industrial Development Authority Board, Reappointment of Charles W. Constable from January 1, 2024 through December 31, 2028 **A motion made by Matthew G. Quesenberry, seconded by M. Fritz Lecker carried unanimously**
6. Delete from the bank account signatories effective 1/1/2024 Joseph Dagher and Connie Herzing **A motion made by M. Fritz Lecker, seconded by Joseph C. Dagher carried unanimously**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- Special meeting for review of proposed budget on Thursday, December 28, 2023 at 10:00 am in the Thomas G. Wagner Conference Room in the Annex Building
- Gerald Copella, Veteran's Affairs Director talked about changes in the Veterans Affairs office. This was tabled for a later discussion.

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS

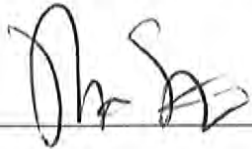
- Al Maletto, Johnsonburg Borough Council, thanked Thomas G. Wagner and Joseph C. Dagher for their service to our county

ADJOURN MEETING

The meeting was adjourned at 10:45AM on a motion by M. Fritz Lecker seconded by Joseph C. Daghir and carried unanimously

**Next Meeting:
Tuesday, January 2, 2024
10:00 A.M. Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____

A handwritten signature in black ink, appearing to be "J. S.", is written over a horizontal line.

December 5, 2023

**Office of the County of Elk Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The County of Elk Commissioners met on Tuesday, December 5, 2023 at 10:00 AM, County of Elk Courthouse Annex Conference Room #2. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Joseph C. Dagher, M. Fritz Lecker and Matthew G. Quesenberry. Also present were Tom Wagner, Solicitor; Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Emily Anders, Office Administrator; Dan Rimer, IT; Peggy Schreiber, Treasurer; Chad Kahnell, Assistant Director Domestic Relations, Mike Armanini, State Representative; and Brian Stockman, Press.

APPROVAL OF AGENDA

A motion was made by M. Fritz Lecker to approve the agenda, seconded by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Joseph C. Dagher to approve the November 22, 2023 minutes as presented, seconded by M. Fritz Lecker and carried unanimously.

PRESENTATIONS – N/A

RESOLUTIONS

1. 2023-29 – Local Match for ATA for FY 2024-2025. - **A motion was made by Joseph C. Dagher, seconded by Matthew G. Quesenberry and carried unanimously.**

OLD BUSINESS – N/A

NEW BUSINESS

1. Authorize bank account signatories effective 1/1/2024. The new board of County of Elk Commissioners (Mary B. Lecker, Matthew G. Quesenberry, and Gregory J. Gebauer) and the new Treasurer, Matthew T. Frey and Second Deputy Treasurer, Alicia DeMetro will be sworn in on 12/28/2023. Delete from the account, Peggy B. Schneider, Treasurer and Melissa A. Otteni, Second Deputy Treasurer. - **A motion made by Joseph C. Dagher, seconded by M. Fritz Lecker carried unanimously**
2. Renewal contract on behalf of CYS with Children's Advocacy Center of McKean County, FY 2023-2024 for conducting specialized investigations. - **A motion made by Joseph C. Dagher seconded by M. Fritz Lecker carried unanimously**

3. Renewal contract on behalf of CYS with The Bradley Center, FY 2023-2024 to provide residential placement.- **A motion made by M. Fritz Lecker seconded by Joseph C. Daghir carried unanimously**
4. Renewal contract on behalf of the County of Elk with George Castellano, MD, F.A.C.E.P. as Medical Director for the Prison. The term is for five (5) years starting January 1, 2024 until December 31, 2028. The cost will be \$41,912.56 for the first year and will incur a 3% increase each following year.- **A motion made by Matthew G. Quesenberry, seconded by Joseph C. Daghir carried unanimously**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. Diversified Energy, LLC received November 21st regarding their intent to apply to the PA DEP, Bureau of Air Quality, to obtain a State-Only Operating Permit (SOOP) for their natural gas well pad (Longhorn Pad C) located in Jay Twp. There are many individual pieces of approved equipment listed in this correspondence relating to Marcellus Shale natural gas well production. The facility is authorized under GP5a permits AG5A-24-00001B, and GP5A-24-00195B. These BAQ-GPA/GP-5 permits requires municipal and county notification.
2. Penn Highlands Healthcare received November 21st regarding their intent to apply to the PA DEP, Bureau of Air Quality, to renew its State-Only Operating Permit (SOOP) for its facility located at 763 Johnsonburg Rd. St. Marys This notice is required in accordance with Section 1905-A of the PA Administrative Code as amended by Act 14 and requires municipal and county notification.

GOOD OF THE COUNTY

- Recognition of outgoing elected officials: Commissioner Joseph C. Daghir and Treasurer Peggy Schreiber
- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- Joseph C. Daghir welcomed Chad Kannel, Assistant Director, Domestic Relations
- Tom Wagner introduced Rick Brown from Meyer, Wagner, Brown, Kraus as the new solicitor

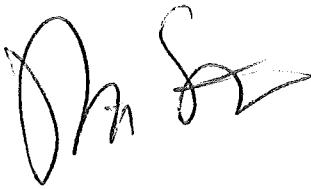
QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:20AM on a motion by M. Fritz Lecker seconded by Matthew G. Quesenberry. Joseph C. Daghir objected. The motion was carried.

Next Meeting:
Tuesday, December 19, 2023
10:00 A.M. Conference Room #2, Courthouse Annex

A handwritten signature in black ink, appearing to be "Dn Sz" or similar, located below the meeting information.

**December 13, 2023
Elk County Salary Board
Meeting Minutes**

Elk County, Ridgway, Pennsylvania

The Elk County Salary Board met on Wednesday, December 13, 2023 in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also present were Peggy Schneider, Treasurer; Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Emily Anders, Office Administrator; President Judge Shawn McMahon; LeeAnn Covac, District Court Administrator; Dan Rimer, IT; Marilyn Secco, Press.

Excused was, Tom Wagner, Solicitor.

FORMALITY:

Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry along with Treasurer, Peggy Schneider comprises the members of the Elk County Salary Board.

Joseph Daghir is the Chairperson of the Salary Board as he is the Chairperson for the County Commissioners.

Peggy Schneider made a motion to approve the agenda as presented, seconded by Matthew Quesenberry carried unanimously

M. Fritz Lecker made a motion to approve the November 8, 2023 Minutes as presented, seconded by Joseph Daghir carried unanimously

RESOLUTIONS:

2023-02 - Authorizing the Temporary Substitution of Position for a Collections (Enforcement) Officer for the Court of Common Pleas. President Judge Shawn McMahon explained purpose and intent of the resolution and need to redirect County Probation resources in a more effective manner. There are millions of dollars in unpaid fines and fees many parties; including State, municipalities, County and in restitution to victims. Targeted enforcement should allow far great collections and other counties have witnessed success in this approach. The resolution also provides a fiscally sound proposal, and cooperation between the Court and Executive branch. Results of this action will be closely monitored and modified as appropriate. **A motion made by Joseph Daghir, seconded by M. Fritz Lecker carried unanimously.**

OLD BUSINESS: N/A

NEW BUSINESS:

1. Temporarily substitute the position of Collections (Enforcement) Officer for the Court of Common Pleas as per resolution 2023-02.
2. Re-title the current "Collections Officer" position as "Collections Administrator" which remains a salary grade I as defined under the J.L. Nick Salary system.
3. Create one (1) full-time position of "Collections (Enforcement) Officer" at a recommended salary grade K as defined under the J.L. Nick Salary system.

- All 3 New Business Items were voted on together. A motion made by Joseph C. Daghir, seconded Peggy Schneider carried unanimously

QUESTIONS FROM THE PRESS –

Marilyn Secco, The Courier Express questioned if this position would create one or two new jobs. President Judge Shawn McMahon explained the current Collections Officer will become the Collections Administrator. Although Collections Enforcement Officer would be hired, an Adult Probation Officer position, which was currently approved, will be suspended as a result of this action. There will be no net increase in Court positions authorized by County.

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING - Motion by Joseph C. Daghir seconded by M. Fritz Lecker, carrying unanimously the meeting was adjourned at 10:30am.

ATTEST: _____


Chief Clerk

**Next Meeting
Tuesday, January 2, 2024
Immediately Following the 10am Commissioner Meeting
Courthouse Annex
Conference Room #2**

**December 28, 2023
Elk County 2024 Budget Meeting
Meeting Minutes**

Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met on Thursday, December 28, 2023 in the Thomas G. Wagner Conference Room of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Emily Anders, Office Administrator; Matthew Frey, Treasurer Elect; Beverly Lenze, Fiscal Officer; Greg Gebauer, Commissioner Elect; Scott Atwell, Warden; and Calvin Moore, IT.

M. Fritz Lecker made a motion to approve the agenda as presented and seconded by Matthew G. Quesenberry, carrying unanimously.

M. Fritz Lecker made a motion to approve the minutes from the December 27, 2022 as presented and seconded by Joseph C. Daghir, carrying unanimously.

NEW BUSINESS:

1. Review and consider for adoption the County of Elk 2024 Budget. **A motion made by Matthew G. Quesenberry, seconded M. Fritz Lecker, carried unanimously**

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING - Motion by M. Fritz Lecker, seconded by Matthew G. Quesenberry, carrying unanimously the meeting was adjourned at 10:19am.

ATTEST: _____


Chief Clerk

**Next Meeting
Tuesday, January 2, 2024
10am Commissioner Meeting
Courthouse Annex
Thomas G. Wagner Conference Room**