

September 18, 2025
Office of the County of Elk Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, September 18, 2025 at 10:00 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Matthew Frey, Treasurer; Lee Neureiter, Register Recorder; Chi Catalone, Penn State Extension; Sierra Himes, Dickinson Center; Gloria Molella and Harriet Stahli, Johnsonburg Helping Hands Food Pantry; Mick Anderson, Guest; and Marilyn Secco, Press. Excused was Commissioner Matthew G. Quesenberry.

APPROVAL OF AGENDA

M. Fritz Lecker requested amending the agenda to add the Johnsonburg Helping Hands Food Pantry under Presentations. Motion by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.

APPROVAL OF MINUTES– September 4, 2025 Commissioners Meeting
Motion by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.

PRESENTATIONS

1. Gloria Molella and Harriet Stahli from the Johnsonburg Helping Hands Food Bank gave an update on sourcing and distribution for the Food Bank.

RESOLUTIONS –

1. Suicide Awareness Month – Chi Catalone from Penn State Extension and Sierra Himes from Dickinson Children Services. **Motion to approve by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.**
2. Hunger Action Month. **Motion to approve by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.**
3. 2025-07 – Missed Commonwealth Budget Deadlines. **Motion to approve by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.**

OLD BUSINESS

NEW BUSINESS

1. Request from Register Recorder, new contract with Neumo for Kofile Imaging project for \$1,560.00. (Step one of one-time project to digitizing military discharge papers.) **Motion to approve Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.**
2. Request from Register Recorder, new contract with Kofile Technologies, Inc. for \$3,020.50. (Step two of digitizing project described above.) **Motion to approve by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.**

Both items pertained to a project the Register Recorder was working on to digitize all DD14 documents for safe keeping and ease of recovery.

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.) N/A

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- Act 13 Grant Awards. **See attached media release for details.**
- Congratulations to the Crystal Fire Department on serving our area for 125 years.
- America250PA update. - The Liberty Bell dedication ceremony is scheduled for Nov. 6th after our regular commissioner meeting. The dedication will be held on the front promenade of the Courthouse lawn. The state America250PA committee has notified us that they are gearing up for America250PA Kick-Off Events; and have tentatively scheduled an event here in Elk County on January 27th from 6:30-8:30 pm. Commissioner Quesenberry is working to bring a military fife and drum group to participate in the St. Marys’ Memorial Day 2026 Parade. Also, A250PA mini-grant applications are due by October 15, 2025.
- The Veteran Affairs office will be closed on September 23, 2025 from 12:30PM to 4:00PM due to mandatory training.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS - N/A

COMMENTS FROM TAXPAYERS

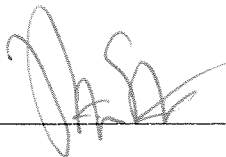
1. Patrick Straub wished M. Fritz Lecker a Happy Birthday.

ADJOURN MEETING

The meeting was adjourned at 10:50 AM on a motion by Grègory J. Gebauer.

**Next Meeting:
10:00 A.M. Thursday, October 2, 2025
Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____



MEDIA RELEASE

Act 13 Mini Grants - FALL ROUND 2025

9/16/2025

Applicant	Project	Description	Cost of Project	Amount Requested	Award
Jay Twp. Volunteer Fire Co.	Hose Dryer	Hose dryer reduces exposure to carcinogens	\$2,634.00	\$2,634.00	2,600.00
Ridgway Fire Department, Inc.	Emergency Generator Upgrade	Emergency Generator Upgrade	\$14,500.00	\$10,000.00	5,750.00
Tri-County Fire School	Renovation/Addition	Replace roof shingles, repair understructure, pain	\$14,178.00	\$10,000.00	4,000.00
Crystal Fire Department	Large Air Bag Project	Airbag is utilized to lift a vehicle	\$9,499.76	\$9,499.76	5,750.00
St. Marys Area Ambulance Service	Portable Radios	Purchase of 5 Portable Radios	\$7,575.00	\$7,575.00	7,575.00
Jay Township Sewage	Swing Check Valves	Replacement of 2 worn Swing Check Valves	\$9,243.10	\$7,243.10	5,000.00
Ridgway Township Municipal Authority	Electrical upgrade	Sewer Lift Station #2 Electrical Upgrade	\$8,050.00	\$8,050.00	2,500.00
Ridgway Borough	Clarion River Access	Downtown Ridgway Clarion River Access	\$40,000.00	\$10,000.00	2,500.00
Jones Township Municipal Authority	Grinder Pump Project	One Grinder Pump - 25 years old	\$3,825.00	\$3,825.00	3,825.00
Johnsonburg American Legion	Reconstruction outside of building	New siding, soffit, fascia & gutters	\$43,069.50	\$10,000.00	2,500.00
Ridgway-Elk Chamber of Commerce	Building Repair	Recent flooding caused by a failed gutter system	\$4,220.00	\$4,065.00	2,500.00
Johnsonburg Knothole Assn.	Accessibility project	Stream improvemet & accessibility fishing pier pro	\$130,821.56	\$10,000.00	5,000.00
St. Marys Pickleball Assn.	Outdoor courts	Pickle Ball Courts @ Benzinger Park	\$300,000.00	\$10,000.00	5,000.00
St. Marys Disc Golf Club Assn.	Tee Pad Installation	Disc Golf Course Tee Pad Installation	\$11,400.00	\$10,000.00	5,000.00
Elk County Farm Bureau	PDB Mobile Ag Science Lab	Mobile science lab teaches students K-5th grade	\$5,400.00	\$4,000.00	4,000.00
Ridgway Area School District	Crisis Preparation	Backpack crisis kits for each classroom	\$3,310.15	\$3,310.15	2,500.00
Fox Township Historical Society	Display Fixtures	Historical Display Fixtures	\$9,965.10	\$9,965.10	5,000.00
Fraternal Order of Eagles Aerie 46	kitchen renovation	Full renovation and expansion of kitchen	\$50,000.00	\$10,000.00	2,500.00
Cameron Elk Suicide Prevention Team	988 ATA Wrap	988 ATA Wrap to promote Suicide Prevention	\$10,500.00	\$1,500.00	1,500.00
			\$713,886.17	\$151,667.11	75,000.00