Bereavement Request

I am writing to request pa	s to att	to attend funeral and			
gravesite service for my Re	lationship to deceased	Their name	, who p	assed away on	
Date of Death. At the time of	<u>his/her</u> death, fu	neral arranger	ments had no	t yet been dete	rminec
by the family. I have atta	ched a copy of tl	he obituary.			
Employee's signature	Date				