

**INVITATION FOR BID
HIGHLAND TOWNSHIP
ELK COUNTY BOARD OF COMMISSIONERS
HIGHLAND TOWNSHIP PARK PROJECT**

Sealed bids for a Community Development Block (CDBG) project will be received by the Elk County Planning Department Office, Elk County Courthouse Annex Building, 300 Center Street, P.O. Box 448, Ridgway, PA 15853, until 3:30 PM, June 18, 2025. All bids will be held until the June 19, 2025 Commissioner's Meeting at 10:00 AM, at which time all bids will be publicly opened and read aloud. Faxed or emailed bids will not be accepted.

Highland Township Park Project involves the construction of a 144sf public restroom building and 500sf of accessible cast-in-place concrete sidewalk.

Copies of drawings, specifications, and bid forms may be obtained from the office of ARS Engineering Services, PO Box 202, Johnsonburg, PA 15845. Any questions or concerns should be directed to the Project Engineer, Ryan Miller, PE at 814-965-2211. Addenda, if any, will be issued to only those persons whose name and address are on record as having obtained a full set of bid documents.

Bidding and contract documents may also be examined at the following locations: Highland Township Building, 363 Pennsylvania Ave., James City, PA and the Elk County Planning Office, 300 Center Street, Ridgway, PA. Any project questions should be directed to the Project Engineer.

A pre-bid conference will be held at 10:00 AM on June 3, 2025 at the Highland Twp. Building located at 363 Pennsylvania Ave., James City, PA.

Bid security must accompany bid and shall be made payable to the Elk County Board of Commissioners in an amount equal to 10% of the bid price and in the form of a certified bank check or a bid bond issued by an acceptable surety and executed by the bidder. The successful bidder will be required to furnish and pay for satisfactory performance and payment bonds, each in an amount of 100% of the contract price. A maintenance bond will also be required at the completion of the project.

Bidders must submit with their bids the non-collusion affidavit contained in the contract documents.

Prevailing wages established under the Davis-Bacon Act will apply to this contract. The contract documents contain requirements addressing prevailing labor wage rates, labor standards, nondiscrimination in hiring practices, goals for minority and female participation, MBE and WBE participation, participation by Section 3 residents and businesses, and related matters. The bidders must submit documentary evidence of minority and women business enterprises which have been contacted and to which commitments have been made. Documentation of such solicitations and commitments shall be submitted concurrently with the bid. Bids that do not include this documentation may be rejected.

The Elk County Commissioners and Highland Township reserve the right to reject any and all bids and to waive any and all informalities. Bids may be held by the Elk County Commissioners for a period not to exceed 60 days from the date of opening bids for the purpose of reviewing the bids and investigating the qualifications of bidders, prior to awarding the contract.

This project is financed (in part) by a grant from the federal U.S Department of Housing and Urban Development, under the administration of the Commonwealth of Pennsylvania, Department of Community & Economic Development (DCED).

ELK COUNTY COMMISSIONERS
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