

October 1, 2026
Elk County Board of Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Board of Commissioners met on Thursday, October 1, 2026 at 10:00 AM, at the Elk County Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry, and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Matthew Frey, Treasurer; Mike McAllister, EMA Director; Scott Atwell, Warden; Donna Hottel, Workforce Solutions; Jeffery Streich and Kristy Agosti, MCM Consulting; Jack Lucas, PA State Game Warden; Gloria Molella and Harriet Stahli, Johnsonburg Helping Hands Food Bank; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES– September 17, 2026 Commissioners Meeting

Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS

1. Jack Lucas, Pennsylvania Game Commission State Game Warden with an update on PA Game Commission activities in Elk County.
2. Jeff Steiert and Kristy Agosti from MCM Consulting provided an overview of the recent EMS study prepared for Workforce Solutions of North Central PA.
3. Gloria Molella and Harriet Stahli from the Johnsonburg Helping Hands Food Bank presented an update on food bank activities.

RESOLUTIONS

OLD BUSINESS

NEW BUSINESS

1. Requested by Commissioners, for ratification of Amendment No.1 to Program Management Agreement for The Emergency Food Assistance Program (“TEFAP”) No. 4100090733 between the Commonwealth of Pennsylvania (“Commonwealth”), through the Department of Agriculture (“Department”), and the County of Elk (“County”). **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
2. Requested by Commissioners, for Maintenance Agreement between North Central Regional Planning and Development Commission and County of Elk from January 1, 2027 until December 31, 2031 for \$28,654.44 yearly, paid quarterly. This is for services at COE EMS Building and Grounds on Montmorenci Road. Breakdown as follows:
 - a. Building maintenance at a rate of \$7,000.00 per year with a 5% increase yearly.
 - b. Janitorial maintenance at a rate of \$15,254.44 per year with a 5% increase yearly.

- c. Exterior maintenance at a rate of \$6,400.00 per year with an annual adjustment not to exceed 10%.

Motion to approve by Matthew G. Quesenberry, second by M. Fritz Lecker and carried unanimously.

3. Request by Maintenance, for new contract with Stark Tech for Courthouse Heat Pump Controller replacement in the amount of \$207,600 to be paid from LATCF. **Motion to approve by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.**
4. Request by Prison, for new contract with Dobil Laboratories for replacement/ upgrade of fire alarm system at the rate of \$17,213.11. Dobil Laboratories is a COSTARS approved vendor. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
5. Request by CYS, for renewal contract with Central Counties Youth Center from July 1, 2026 through June 30, 2027 at a rate of \$667.00 per day for juvenile detention center. The County's share is 50%. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
6. Request by the RHS Alumni Association, ratification of the banner on the Courthouse Lawn from September 22, 2026 through September 28, 2026. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
7. Request by Elk County Blizzard Fest, banner on the Courthouse Lawn from January 2, 2027 through March 2, 2027. **Motion to approve by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.) - N/A

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- The County of Elk is seeking a qualified CPA firm to provide annual independent auditing services beginning with the County's 2026 calendar year. Interested firms may contact Patrick Straub, Chief Clerk, at pstraub@countyofelkpa.gov, or 814-776-5310 for additional information. Proposal deadline October 30, 2026.
- The PAGO board approved \$3,000 marketing grants for:
 - 2027 Elk County Blizzard Fest
 - 2027 Ridgway Chainsaw Carving Rendezvous
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

1. Marilyn Secco asked if the maintenance agreement with North Central Regional Planning and Development Commission was adjusted yearly in previous contracts. Patrick Straub stated it was not within the last 5 years.
2. Marilyn Secco asked if the repairs pertaining to the Stark Tech contract were planned or an emergency repair. Patrick Straub stated this is a priority as these were highly recommended by maintenance to be completed before they became an emergency and while seasoned staff were still here.

COMMENTS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 11:10 AM on a motion by Matthew G. Quesenberry.

Next Meeting:
10:00 A.M. Thursday, October 15, 2026
Thomas G. Wagner Conference Room, Courthouse Annex

Attest: _____

A handwritten signature in black ink, appearing to be "MSA", is written over a horizontal line.