October 15, 2026
Elk County Board of Commissioners
Meeting Minutes **Elk County, Ridgway, PA**

The Elk County Board of Commissioners met on Thursday, October 15, 2026 at 10:00 AM, Elk County Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry, and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Matthew Frey, Treasurer; Kathy McClelland, PHARE Officer; Nancy Baker, CYS Director; George Simbeck, Maintenance Supervisor; Becki Taylor, CDBG Coordinator; Scott Atwell, Warden; RoseAnna Ehrensberger; 911 Coordinator; Terri Covert, 911 Quality Coordinator; Marsha Dippold and guest, Tammy Anderson, Dickinson Center, Inc,; Scott Surra, Fox Township Fire Department; Angie Surra, guest; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Matthew G. Quesenberry requested modifying Resolution 2026-07 to read Act 137 not Act 13. Motion to approve with this change by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES– October 1, 2026 Commissioners Meeting

Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS

1. Citation for Scott Surra, retiring Fire Chief for Fox Township Fire Department.
2. Recognition of National Disability Employment Awareness Month with Marsha Dippold from Dickinson Center, Inc.

RESOLUTIONS –

1. 2026-06: Request by Planning, approval of the FY 2026 Community Development Block Grant (CDBG) Application. **Becki Taylor stated this would be the application for the $53,589.00 for Highland Township – Slum and Blight project on the James City Café and $125,043.00 for the Johnsonburg Community Center to fix the ceiling in the weight room. The Ridgway Borough funds would be utilized for curb cuts in the Thorn Alley area in the amount of $84,505.00. Motion to approve by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.**
2. 2026-07: Request by Planning, Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE)/ Act 137 ~~Impact Fee Act~~. **Kathy McClelland explained $100,00 would be utilized to do repairs of homes or handicap upgrades for people who meet the requirements. Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

OLD BUSINESS

NEW BUSINESS

1. Request by CYS, contract with CAPSEA, Inc. from July 1, 2026 through June 30, 2027:
    a. New contract for A Window Between the Worlds for trauma service in the amount of $58,333.00. The County's share is 10%.
    b. Renewal contract for Incredible Years for family development in the amount of $70,000.00. The County's share is 5%.
    Both items were voted on together. Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.
2. Request by Maintenance, ratification of contract with Allied Systems, Inc. to re-pipe perimeter loop in crawl space tunnel at the Courthouse Annex building in the amount of $20,289.00. Emergency repair. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
3. Requested by the Commissioners, State Food Purchase Program grant agreement for FY 2026–2027 between the Commonwealth of Pennsylvania, acting through the Department of Agriculture, and the Elk County Commissioners. The County's lead agency, Northern Tier Community Action Corporation, administers the program, including the purchase, transportation, storage, and distribution of food products to eligible participants. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
4. Request by Prison, new 36-month rental agreement contract between County of Elk and Quench USA, Inc. for a Culligan water purification system. Terms are $75.00/ month, with a one-time installation fee of $175.00. This will be paid by inmate booking fee. **Motion to approve by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.**
5. Request by Commissioners, new service contract between County of Elk and Weatherproofing Technologies, Inc (Tremco) for roof repairs at Elk County Prison at a rate of $5,000.00. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
6. Request by Veteran Affairs, for approval of benefits for 5 veteran burials, 2 spouse burials, and 2 headstones. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
7. Liquid Fuel Funds revision for Ridgway Borough for paving projects; they are combining their 2025 and 2026 requests into a combined request per PennDOT approval:
    a. Rescind the Liquid Fund approval of $7,000.00 for 2025 (approved @ 6/5/2025 regular Commissioner meeting). This has not been paid.
    b. Rescind the Liquid Fund approval of $7,500.00 for 2026 (approved @ 6/4/2026 regular Commissioner meeting). This has not been paid.
    Motion to approve 7a and 7b by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.
    c. Approval of revised request for Liquid Fuel Funds in the amount of $14,500.00 for Project #25-24402-001 Revision #2. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
8. Request by Ridgway Holiday Display Committee, for Courthouse lawn use from November 9, 2026 through January 9, 2027 for holiday decorations. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.) N/A

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- National First Responders Day is October 28th.
- Election dates to remember:
  - Last day to register to vote: October 19th.
  - Last day to apply for a mail-in ballot: October 27th
  - General Election: November 3rd.Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
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QUESTIONS FROM THE PRESS - N/A

COMMENTS FROM TAXPAYERS - N/A

ADJOURN MEETING

The meeting was adjourned at 10:45 AM on a motion by Gregory J. Gebauer.

Next Meeting:
10:00 A.M. Thursday, November 5, 2026
Thomas G. Wagner Conference Room, Courthouse Annex

Attest: _____