

December 18, 2025

Office of the County of Elk Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, December 18, 2025 at 10:10 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry, and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Matthew Frey, Treasurer; Bekki Titchner, Recycling Coordinator; Ceanne Titchner, Elections, Becki Taylor, CDBG Coordinator; Scott Atwell, Warden, Mike McAllister, EMA Director; Delaney Rowan, guest; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES– December 4, 2025 Commissioners Meeting

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS

1. Citation honoring Bekki Titchner, Elk County Recycling Coordinator on her retirement

RESOLUTIONS –

1. Resolution 2025-11 – Revision to the CDBG Application for the FY 2020 CV Horton Township Whetstone Waterline Project. **Motion to approve by Matthew G. Quesenberry, second by M. Fritz Lecker and carried unanimously.**
2. Resolution 2025-12 – Area Transportation Authority Local Matching Funds for July 1, 2026 through June 30, 2027. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
3. Resolution 2025-14 – Reduction of mills from the debt fund and increase of mills to the general fund for the calendar year 2026
4. Resolution 2025-13 – Setting the rates for County taxes for the calendar year 2026
Resolutions 2025-14 and 2025-13 were tabled for the next meeting on a motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

OLD BUSINESS

1. Request from Probation, due to company name change from the original contract:
 - a. Rescind new contract with Corrections Development, Inc./CD-BTM EM Division for electronic monitoring software and hardware approved at 12/4/2025 meeting.
 - b. Approve new contract with GOVAI EM Solutions for electronic monitoring software and hardware at the same rates from previous contract.

Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

NEW BUSINESS

1. Request from the Prison, Amendment to the contract with Inmate Calling Solutions, LLC to add tablets for the inmates. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
2. Request from the Prison, new contract with Hugh Henry's Pest Management d/b/a Pest Management from January 1, 2026 through December 31, 2028 at a rate not to exceed \$1,610.00 per year. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
3. Requested by EMA, renewal of a 3 year contract between MCM Consulting Group, Inc. and Elk County beginning 1/1/26 in the amounts of \$14,000, \$14,500, \$15,000 for years 2026 – 2028 respectively for professional 911 planning services relating to Elk County operations only. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
4. Requested by EMA, renewal of a 5 year contract between RBA Professional Data Systems, Inc. and Northern Tier Regional 911 System beginning 1/1/26 in the amount of \$169,658, a 4% increase, automatically renewable for 1 year terms at an increase of no more than 5% annually. This contract represents work relating to computer equipment and software, including routine and expected IT support for the CAD network, and all supporting infrastructure within the Northern Tier Regional 911 System. County of Elk acts as fiduciary for the Northern Tier Regional system. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
5. Request from Elk County Industrial Development Authority, reappointment of Patricia Brennen to the board for a five-year term to expire December 31, 2030. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
6. Request from Spring Creek Township, for allocation of County Liquid Fuel Tax funds in the amount of \$7,000.00 for equipment purchase. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
7. Request by the District Attorney's office, renewal service agreement with Savin from January 1, 2026 through December 31, 2026. This contract is at zero cost to the County. **Motion to approve by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)

1. Keller Engineers (received November 17th) regarding intent of Horton Township Supervisors to submit a chapter 105 application to PA DEP for a Waterway Obstruction and Encroachment for the T-333 (Mountain Church Rd.) culvert over Little Toby Creek. Project scope involves replacement of the existing bridge deck of Horton Twp No. HT -16. This notice is provided in accordance with Section 1905-A of the PA Administrative Code, as amended by Act 14, and PA Acts 67, 68 of the Municipalities Planning Code (MPC). This notice requires a 30 day public comment period.
2. US Resistor, Inc. (received November 19th) regarding their intent to file apply to the PA DEP for renew of existing air quality Permit#24-00126 to be used at their facility location in St. Marys. This notice is provided pursuant to Section 1905-A of the PA Administrative Code as amended by Act 14. This notice requires a 30 day public comment period.
3. Diversified Production, LLC (received November 24th) regarding filing of Notice of Intent with the Susquehanna River Basin Commission for the consumptive use of water for drilling and

development of natural gas wells on the Longhorn C Pad located in Jay Twp. The requested consumptive use is 3.0MM gallons per day.

4. PinOak Energy Partners (received December 5th) regarding filing of Notice of Intent with the Susquehanna River Basin Commission seeking approval for the consumptive use of water for drilling and development of natural gas wells on the Wolfinger Pad A – Beechwood, located in the City of St. Marys. The requested consumptive use is 5.0MM gallons per day. This notice is subject to 18 CFR section 806.22(f) which requires a 30 day public comment period.
5. Allegheny Coatings, Inc. d/b/a Allegheny Coatings (received December 8th) regarding their intent to file apply to the PA DEP for renew of existing air quality Permit#24-00188 to be used at their facility location in Ridgway. This notice is provided pursuant to PA Administrative Code 25PA, sections 127.12 and 127.43 as well as section 1905-A. This notice requires a 30 day public comment period.

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- PAGO, for the Ridgway Chainsaw Rendezvous for \$3,000.00 for advertising.
- Merry Christmas! County of Elk business offices will be closed on December 25th and 26th in honor of the holiday. Offices will also be closed on January 1, 2026.
- Meeting to consider the 2026 County of Elk budget for approval will be held on Tuesday, December 30th at 10:00AM in the TGWagner Conference Room.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS N/A

COMMENTS FROM TAXPAYERS N/A

ADJOURN MEETING

The meeting was adjourned at 10:40 AM on a motion by Gregory J. Gebauer.

**Next Meeting: Commissioner's Meeting (Budget)
10:00 A.M. December 30, 2025
Thomas G. Wagner Conference Room, Courthouse Annex**

**Next Regular Meeting
10:00 A.M. January 8, 2026
Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____

