

**December 19, 2024**

**Office of the County of Elk Commissioners**

**Meeting Minutes**

**Elk County, Ridgway, PA**

The County of Elk Commissioners met on Thursday, December 19, 2024 at 10:00 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Nancy Baker, CYS Director; Calvin Moore, IT Director; Beau Grove, District Attorney; Aidan Bobik, America250PA Coordinator; and Marilyn Secco, Press. Joining via Zoom was Terry Brawand.

### **APPROVAL OF AGENDA**

**Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

### **APPROVAL OF MINUTES**— December 5, 2024 Commissioners Meeting

**Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

### **PRESENTATIONS**

### **RESOLUTIONS**

1. 2024-29 – ATA Match for State Operating Financial Assistance. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
2. 2024-30 - Request by Elk County Solid Waste Authority, adopt amendment to the articles of incorporation to add a provision to increase its existence to a date not exceeding 50 years from the date of the amendment approval. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

### **OLD BUSINESS**

### **NEW BUSINESS**

1. Ratification of agreement with Aidan Bobik to contract as the County of Elk America250PA Coordinator starting November 1, 2024 at the rate of \$20.00 per hour. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
2. Request by the District Attorney's office, renewal service agreement with Savin from January 1, 2025 through December 31, (corrected) 2025. This contract is at zero cost to the County. **Beau Grove explained this program was to notify victims when inmates were released from jail. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
3. Request by the Prison, inmate housing contract with Erie County Department of Corrections from January 1, 2025 through December 31, 2025 at a cost of \$75.00 per inmate housing day. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

4. Request by Planning, reappoint Heather Serafini for a 5 year term ending December 31, 2029 to the Elk County Redevelopment Authority. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
5. Renewal of MOU with Sharkey Piccirillo & Keen, LLP for the year ending December 31, 2024 County audit scope and objectives, not to exceed \$55,000.00. **Motion by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.**
6. Renewal contract between County of Elk and Meyer, Wagner, Brown, & Kraus for solicitor services with an annual increase equal to the non-bargaining County employee COLA. The 2025 contract is \$30,750.00. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
7. Request by CYS, new contract with Bethesda Childrens Home Lutheran Social Services from July 1, 2024 through June 30, 2025. This contract is for group home placement or shelter.
8. Request by CYS, renewal contract with George N. Daghir as Agency Solicitor with a 2.5% increase from January 1, 2025 through December 31, 2025 in the amount of \$41,797.80.

**Items 7 and 8 were voted on together. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

9. Request by Highland Township, application for an allocation of County Liquid Fuel Tax Funds in the amount of \$3,120.00 for the Old Lamont Road pipe replacement. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

**CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)**

1. Keller Engineers (received December 6<sup>th</sup>) regarding intent of City of St. Marys Water Authority to submit a GP-5 application to the Elk County Conservation District for the North Michael Street Culvert – Waterline Replacement Project. This notice is provided in accordance with Section 1905-A of the PA Administrative Code, as amended by Act 14, and PA Acts 67, 68 of the Municipalities Planning Code (MPC). This notice is provided pursuant to PA Administrative Code which requires a 30 day public comment period.
2. Stantec Consulting Services, Inc. (received December 9<sup>th</sup>) regarding intent of National Fuel Gas Corporation to file apply to PA DEP for a GP-11 Waterway Obstruction Permit for maintenance work within the Belmouth Well Storage Field located in Horton Twp. The proposed work involves top joint replacement at Well No. 5489 adjacent to Belmouth Run. This notice is provided pursuant to PA Administrative Code Section 1905-A, as amended by Act 14, which requires a 30 day public comment period.

**GOOD OF THE COUNTY**

- We welcome and encourage the public to attend our meetings.
- Introduction of Aiden Bobik as America250PA-Elk County Coordinator. **Aidan spoke of upcoming projects and thanked the Commissioners for choosing him as the Coordinator.**
- All non 24/7 operating County Offices will be closed at 2:00PM on December 24, 2024.
- 2025 budget approval public meeting will be held on Monday, December 30<sup>th</sup> at 10:00am.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

**QUESTIONS FROM THE PRESS**

1. Marilyn Secco asked for clarification on the name of the solicitor for CYS and requested the budget for America250 program, which M. Fritz Lecker stated was tentatively \$5,000.00.

**QUESTIONS FROM TAXPAYERS**

1. Terry Brawand spoke of the Comprehensive Plan, transparency within the County and the County audit.

**ADJOURN MEETING**

The meeting was adjourned at 10:35 AM on a motion by M. Fritz Lecker.

Next Meeting:  
10:00 A.M. Thursday, January 2, 2025  
Thomas G. Wagner Conference Room, Courthouse Annex

Attest: \_\_\_\_\_

