

**February 20, 2024**

**Office of the County of Elk Commissioners  
Meeting Minutes**

**Elk County, Ridgway, PA**

The County of Elk Commissioners met on Tuesday, February 20, 2024 at 10:00 AM, County of Elk Courthouse, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT; Matthew Frey, Treasurer; Becki Taylor, CDBG Coordinator; Kathy McClelland, Office Manager; Kimberly Frey, Elections Director; Nancy Baker, CYS Director; Tyler Daniels, Chief Assessor; Northern Central Regional Planning and Development: Connor Vecellio, Transportation Planning Coordinator; Elise Grovanz, Community Development Coordinator; Katie Lenze, Community Development Coordinator; and Jim Chorney, Executive Director; and Marilyn Secco, Press.

**APPROVAL OF AGENDA**

**Motion made by Gregory J. Gebauer, seconded by Matthew G. Quesenberry and carried unanimously.**

**APPROVAL OF MINUTES**

**A motion was made by Gregory J. Gebauer to approve the February 6, 2024 with a correction of Matthew G. Quesenberry's middle initial in New Business #9, seconded by M. Fritz Lecker and carried unanimously.**

**PRESENTATIONS**

1. North Central Regional Planning and Development Commission: Jim Chorney, Executive Director along with Elise Grovanz, and Katie Lenze, Community Development Coordinators presented information about programs and updates that can benefit our region. **Connor Vecellio, Transportation Planning Coordinator spoke of transportation and the website updates, and the safety action plan. Elise Grovanz spoke of ways they can help with grant approvals. Katie Lenze spoke of the Greenway Mini Grant.**

**RESOLUTIONS -N/A**

**OLD BUSINESS -N/A**

**NEW BUSINESS**

1. Requested by the Elk County Prison; renewal of Memorandum of Understanding Between Indiana County & Elk County for inmate housing from January 24, 2024 until January 24, 2025. **A motion made by Matthew G. Quesenberry, seconded by Gregory J. Gebauer carried unanimously.**
2. Requested by CYS; new agreement with Menta Counseling of Indiana PA to provide psychological counseling, assessments and therapy to children and families on an as-needed basis. The agreement is for July 1, 2023 until June 30, 2024. **Nancy Baker, CYS Director provided information. A motion made by Gregory J. Gebauer, seconded by Matthew G. Quesenberry carried unanimously.**
3. Requested by Tax Assessment Department; Addendum to the contract of February 7, 2023 between County of Elk and Statewide Tax Recovery for the collection of delinquent Per Capita taxes. This Addendum will allow Statewide to contract with H.A. Berkheimer, Creditech, and BerkOne in the collections process. **A motion made by Gregory J. Gebauer, seconded by M. Fritz Lecker carried unanimously.**
4. Requested by Veterans Affairs, 5 burial and 6 headstone approvals. **A motion made by M. Fritz Lecker, seconded by Matthew G. Quesenberry, carried unanimously.**

**CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)**

1. Eastern Gas Transmission and Storage, Inc. (received February 13<sup>th</sup>) regarding their intent to apply for renewal of Title V Operating Permit (TVOP #24-00120) at Ardell Compressor Station. This notice is provided in accordance with the 1990 Clean Air Act which requires a 30 day public comment period.
2. Dewberry Engineers, Inc. (received February 14<sup>th</sup>) regarding St. Marys Water Authority’s intent to file apply to PA DEP for a Waterway Obstruction Permit. The project involves the replacement of the SR 1005-A01 bridge over Elk Creek and the relocation of an existing water line. Project location is City of St. Marys. This notice is provided pursuant to PA Administrative Code Section 1905-A, as amended by Act 14, which requires a 30 day public comment period.

**GOOD OF THE COUNTY**

- **M. Fritz Lecker announced Act 13 is now open. Deadline is close of business, February 29, 2024.**
- We welcome and encourage the public to attend our meetings.
- Introduction of the Courthouse Facility Dog, Miss Praline, will occur at the March 21<sup>st</sup> Commissioners’ meeting.
- Kim Frey will discuss the excess inventory auction to be held the week of February 24<sup>th</sup>, 2024. Auction items are located in the Annex Gymnasium for public inspection during regular business hours.

- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

#### **QUESTIONS FROM THE PRESS**

1. Marilyn Secco, Courier Express asked Connor Veccellio about the meaning of RPO. Connor Vecellio explained it was Rural Planning Organization.

#### **QUESTIONS FROM TAXPAYERS – N/A**

#### **ADJOURN MEETING**

The meeting was adjourned at 10:26AM on a motion by Matthew G. Quesenberry seconded by Gregory J. Gebauer and carried unanimously

**Next Meeting:  
Thursday, March 7, 2024  
10:00 A.M. Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: \_\_\_\_\_

A handwritten signature in blue ink, appearing to be 'MSA', is written over a horizontal line.