

February 5, 2026
Elk County Board of Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Board of Commissioners met on Thursday, February 5, 2026 at 10:00 AM, Elk County Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry, and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Becki Taylor, CDBG Coordinator; Bekki Titchner, Recycling Director; Mike McAllister, EMA Director; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES— January 22, 2026 Commissioners Meeting

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

RESOLUTIONS—

1. 2026-01: Request by Planning Department, appoint Kathy McClelland as the 2026 Fair Housing Officer for Elk County and on behalf of Ridgway Borough. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
2. 2026-02: Request by Solid Waste Authority, approval of 2024 Elk County Municipal Solid Waste Management Plan. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

ORDINANCE-

1. 2026-01: Request by Elk County Solid Waste Authority, Updated Ordinance per 2024 Solid Waste Plan. **Motion to approve by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.**

OLD BUSINESS

NEW BUSINESS

1. Request by Coroner, ratification of Deputy Coroner agreement with Thor Lehman beginning January 1, 2026. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
2. Memorandum of Understanding between County of Elk and Northern Tier Community Action Corporation to designate Northern Tier Community Action Corporation as the Lead Agency for the administration of the PA Department of Agriculture's State Food Purchase Program (SFPP) from July 1, 2025 through June 30, 2026. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
3. Request from Probation, renewal contract with Northern Tier Children's Home, Inc. for residential placement as needed at a cost of \$90.00 per day from March 1, 2026 through February 28, 2027. This is no increase from the last contract. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

4. Request by EMA, contract between Mission Critical Partners, LLC (MCP) and Elk County, as fiduciary for Northern Tier Consortium (NTC) for renewal of VESTA CHE Maintenance call handling system. MCP to provide maintenance, monitoring, and hardware/software services support.
 - o Lumen/MSI VESTA Software and Monitor, and Response Support Plan from March 1, 2026, to December 31, 2026 \$254,942.00
 - o Annual Support January 1, 2026 to December 31, 2026 \$204,243.00
 - >> Total contracted amount \$459,185.00

Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

5. Request by EMA, recommendation for approval of contract by Northern Tier Consortium (NTC) between Mission Critical Partners (MCP), and the County of Elk for support an application for Automated Secure Alarm Protocol (ASAP) implementation for seven counties within the Northern Tier CAD Consortium. These services will be provided for a fixed fee of \$9,648. Travel expenses will be billed separately, if applicable. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
6. Request by EMA, renewal contract between MCM Consulting Group, Inc and County of Elk, as fiduciary on behalf of Northern Tier Regional Consortium for the period of 1/1/26 to 12/31/26 in the total amount of \$217,752.00 as follows:
 - o CAD System consulting \$49,968.00
 - o CPE System consulting \$49,968.00
 - o GIS \$117,816.00

Motion to approve by Matthew G. Quesenberry, second by M. Fritz Lecker and carried unanimously.

7. Request by EMA, renewal contract between with McCutcheon Enterprises Inc., and Elk County Government from January 1, 2026 through December 31, 2027 for services required under Act 165, PA Hazardous Materials Planning and Response Act in the amount of \$2,500 in year 1, \$7,500 in year 2. This is a retainer fee agreement only. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
8. Request by Veteran Affairs, approval of benefits for 5 veteran burials, 3 widow burials, and 3 veteran headstones. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
9. Request by Ridgway Downtown Decorating Committee, lawn use request from March 21, 2026 through April 11, 2026 for Spring and Easter decorating. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- America250PA update
- County of Elk business offices will be closed on February 16th in honor of Presidents Day.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

COMMENTS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:45 AM on a motion by Gregory J. Gebauer.

**Next Meeting:
10:00 A.M. Thursday, February 19, 2026
Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____

Kary Williamson