

March 7, 2024

**Office of the County of Elk Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, March 7, 2024 at 10:00 AM, County of Elk Courthouse, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Dan Rimer, IT; Matthew Frey, Treasurer; Becki Taylor, CDBG Coordinator; Kimberly Frey, Elections Director; Scott Atwell, Warden; Tracy Gerber, Planning Director; Derick Morey, Deputy Chief of Probation; Mark Quagliani, Dinsmore Welding and Fabricating; Ryan Miller, ARS Services; a representative from Industrial Welding and Fabricating; Tiff Winkler and Pam Fingado, Cameron Elk IDD; Al Maletto, Johnsonburg Borough Manager; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Motion made by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES

Motion made by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

PRESENTATIONS - N/A

RESOLUTIONS –

1. 2024-07- Developmental Disabilities Awareness Month – **Information provided by Pam Fingado and Tiff Winkler from Cameron Elk IDD. Motion made by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

OLD BUSINESS -N/A

NEW BUSINESS

1. Bid Opening for Elk County Jail Yard Screening Project. **After review by Ryan Miller, he stated the lowest bid, held by Swanson's Excavating and Fabricating was acceptable, as long as prevailing wages were being used. A motion made to accept this bid if the wages are correct by M. Fritz Lecker, second by Gregory J. Gebauer carried unanimously.**

2. Bid Opening for CDGB FY 2021 Johnsonburg Borough 2nd Ave. Parking Lot Project. **After bid opening, Ryan Miller requested the acceptance of the bid be tabled until the next meeting. Ryan request to take the bids to the Johnsonburg Borough to review. A motion by M. Fritz Lecker to table item, second by Matthew G. Quesenberry, carried unanimously.**
3. Bid Opening for CDBG FY 2022 Johnsonburg Borough Harrison Ave. Storm Sewer Project. **After bid opening, Ryan Miller requested the acceptance of the bid be tabled until the next meeting. Ryan request to take the bids to the Johnsonburg Borough to review. A motion by Matthew G. Quesenberry to table item, second by M. Fritz Lecker, carried unanimously.**
4. Request by Ridgway Community VBS, Application for use of the Courthouse Lawn for July 28, 2024 until August 1, 2024. **A motion made by Matthew G. Quesenberry, second by Gregory J. Gebauer, carried unanimously.**
5. Request by Ridgway Fire Department, Application for use of the Courthouse Lawn to hang a banner from May 1, 2024 through June 24, 2024. **Motion made by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
6. Request by Probation, new contract with LexisNexis Risk Solutions for "Accurint for Law Enforcement". This contract will be funded by the supervision fee account. **Derick Morey provided information. This will be a 1 year contract with a cost of \$155 per month. After the first year, they would evaluate to see if this was effective. Motion made by Gregory J. Gebauer, second by Matthew G. Quesenberry, carried unanimously.**
7. Request by Veterans Affairs, 4 veteran burial requisitions and 4 veteran headstone forms. **Motion made by Gregory J. Gebauer, second by Matthew G. Quesenberry, carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.) N/A

GOOD OF THE COUNTY

- **M. Fritz Lecker announced 30 applications for Act 13. These would be reviewed and the winners announced at next meeting.**
- **Kim Frey, Elections Director, provided dates and information on mail in ballots and the Primary Election.**
- We welcome and encourage the public to attend our meetings.
- Introduction of the Courthouse Facility Dog, Miss Praline, will occur at the March 21st Commissioners' meeting.
- Kim Frey will discuss the excess inventory auction to be held the week of February 24th, 2024. Auction items are located in the Annex Gymnasium for public inspection during regular business hours.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

1. Marilyn Secco, Courier Express asked Ryan Miller the expected start of the Prison Screening Project and the estimated completion time. Ryan stated the contractor has 60 days to start, unless material is not available and completion time should be 1-2 weeks.

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:35AM on a motion by Gregory J. Gebauer.

**Next Meeting:
Thursday, March 21, 2024
10:00 A.M. Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____

A handwritten signature in black ink, appearing to be 'Dh SA', written over a horizontal line.