

May 9, 2024

**Office of the County of Elk Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, May 9, 2024 at 10:00 AM, County of Elk Courthouse Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Becki Taylor, CDBG Coordinator; Matthew Frey, Treasurer; Nancy Baker, CYS Director; and Marilyn Secco, Press. Excused was Commissioner M. Fritz Lecker.

APPROVAL OF AGENDA

Motion made by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES

Motion made by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS –

RESOLUTIONS –

OLD BUSINESS –

1. Request by CDBG, FY 2021 Ridgway Borough Curb Cut Project (Center Street Area) Bid Opening. Recommendation for approval. **Becki Taylor, CDBG Coordinator stated the low bid by Steger Masonry (\$97,515.00) was acceptable and recommended approving this bid. Motion made by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
2. Request by CDBG, FY 2022 Ridgway Borough Curb Cut Project (Long Street Area) Bid Opening. Recommendation for approval. **Becki Taylor, CDBG Coordinator stated the low bid by Steger Masonry (\$80,595.00) was acceptable and recommended approving this bid. Motion made by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

NEW BUSINESS

1. Request by Elk County Conservation District, MOU with County of Elk for shared goal of conserving natural resources in Elk County. **MOU between County of Elk and Elk County Conservation District to fund an annual amount of \$10,000 (for a 4-year**

period) to the District. These funds shall be dispersed by the District to eligible landowner/operators to reimburse up to 80% of the cost of any eligible agriculture conservation plans, E & S plans, nutrient management plans, manure management plans and/or other state recognized/required plans. **Motion made by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

2. Applications for an allocation of County Liquid Fuels Tax Funds for \$6,000 each:
 - a. Request by Ridgway Borough for Salt & Anti-Skid Material
 - b. Request by Jones Township for 2A Stone purchase.
 - c. Request by Fox Township for paving.

***New business 2a, b, and c were voted on together. A motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

3. Request by Veterans Affairs, 5 veteran burial requisitions, 1 Widow burial, and 4 veteran headstone forms. **A motion made by Gregory J. Gebauer, second by Matthew G. Quesenberry, carried unanimously.**
4. *Request by CYS, renewal agreement with Pentz Run Youth Services from July 1, 2024 through June 30, 2025.
5. *Request by CYS, renewal agreement with Keystone Adolescent Center from July 1, 2024 through June 30, 2025.

***New business 4 and 5 were voted on together. A motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

6. Request by Elk County Ecumenical, permission for banner for the Glory Bound Music Festival on September 7, 2024 from August 23, 2024 through September 8, 2024. **A motion by Gregory J. Gebauer, second by Matthew G. Quesenberry, carried unanimously.**
7. Request by Elk County Ecumenical, lawn use for Old Fashioned Cake & Ice Cream Social on June 7, 2024. **A motion by Gregory J. Gebauer, second by Matthew G. Quesenberry, carried unanimously.**
8. *Request by CDBG, Review and readopt the Citizens Participation Plan for the Community Development Block Grant (CDBG) Program for the County of Elk and on behalf of the Ridgway Borough.
9. *Request by CDBG, Review and readopt the Minority and Women's Business Enterprise Plan (MBE/WBE) for County of Elk and on behalf of the Ridgway Borough.
10. *Request by CDBG, Review and readopt the County of Elk Procurement Policy for the Community Development Block Grant (CDBG) Program and on behalf of the Ridgway Borough.

***New business 8, 9, and 10 were voted on together. Becki Taylor, CDBG Coordinator explained these were in place for many years and were being updated to add Gregory J. Gebauer's signature. A motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

11. Announcement of Solicitors:

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|--------------|----------------------|-----------------------|
| a. Treasurer | Lee Grace Valigorsky | \$2,000/Yr |
| b. Auditors | Matthew B. Taladay | \$1,500/Yr |
| c. Sheriff | Jeff DuBois | \$4,200/Yr |
| d. Coroner | Susan Shanaman | \$1,500/Yr + \$125/Hr |

Announcement only. No vote necessary.

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.) N/A

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- Applications are being accepted for PHEAA students. Details and application found on County of Elk website.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- **Matthew G. Quesenberry stated the election went smoothly and he wanted to acknowledge the hard work of Kimberly Frey, Elections Director, and Sue Milliard, Deputy Elections Director that led to an efficient and organized event. He also thanked all who worked the election.**
- **Gregory J. Gebauer stated that May 6-11 was National Correction Officer Week, Nurses Week and Teachers Week. He acknowledged the hard work performed by all 3 professions.**

QUESTIONS FROM THE PRESS

1. Marilyn Secco asked what the Elk County Ecumenical was and if they had ever applied for lawn use before. Matthew G. Quesenberry provided the group's contact name and stated he did not have any additional information on the group.

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:25 AM on a motion by Gregory J. Gebauer.

Next Meeting:
10:00 A.M. THURSDAY, May 23, 2024
JOHNSONBURG PUBLIC LIBRARY
520 Market St., Johnsonburg

Attest: _____

