

July 10, 2025

Office of the County of Elk Commissioners  
Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, July 10, 2025 at 10:00 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Becki Taylor, CDBG Coordinator; Matthew Frey, Treasurer; Nancy Baker, CYS Director; Todd Caltagarone, Sheriff; Scott Atwell; Warden; Ryan Miller, ARS Engineering; Carrie Dempsey, Highland Township Supervisor; Paul Rees, Steve Marconi, Amanda Balon, and Andy Foust, Penn State Master Gardeners; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES– June 19, 2025 Commissioners Meeting

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS

1. Penn State Master Gardeners with an update on the Courthouse Annex flower gardens. **The Commissioners thanked the Master Gardeners for their hard work and impressive upgrades to the flower gardens on the Courthouse Annex lawn.**

RESOLUTIONS –

1. **2025-05:** Request from Planning, Revision to the FY 2022 CDBG Application. **Becki Taylor stated the remaining funds in the fiscal year would be moved to another curb cut project located in Ridgway. Motion by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.**

OLD BUSINESS

1. Request by Planning, CDBG – Bid opening for the Highland Township Park Project. One bid was received by S.E. Rodich Excavating, LLC in the amount of \$91,680.00. This was tabled for further review. **Ryan Miller, on behalf of Highland Township and Carrie Dempsey, Supervisor recommended the Commissioners reject the bid. They would rescope the project and have it rebid. Motion to reject bid by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

NEW BUSINESS

1. Request from Planning, CDBG – Award the CDBG FY 2021 Johnsonburg Business District Sidewalk Project. **M. Fritz Lecker stated this project was not ready and no action will be taken at this time.**
2. Ratification of renewal Grant Agreement and Assurance of Compliance between County of Elk and Commonwealth of Pennsylvania Department of Human Services (DHS) Medical Assistance

- Transportation Program (MATP) from July 1, 2025 through June 30, 2026. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
3. Request from Elk County Conservation District, ratification of reappointment of Gregory Gebauer as County Commissioner Director effective January 1, 2025 through December 31, 2025. **Motion by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously. Rick Brown stated this was an unpaid position and this action reaffirmed Gregory J. Gebauer as accepting.**
  4. Request from Elk County Prison, for ratification of new contract with Jamestown Psychiatric, P.C. from July 1, 2025 through June 30, 2026 at a rate of \$225.00 per lethality assessment. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
  5. Request from IT, renewal of CDW Government, LLC contract for Microsoft Enterprise Agreement Pricing (MS 365) for 155 users at total cost \$38,550.05 from July 15, 2025 through July 31, 2026; \$38,550.05 from August 1, 2026 through July 31, 2027. This contract was previously approved; term is July 15, 2024 to July 31, 2027. This approval relates to acceptance of pricing for years 2 & 3. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
  6. Request from Veteran Affairs, for approval of benefits for 4 Veterans burials, 1 widow burial, and 4 Veteran headstones. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
  7. Request from CYS, renewal contract with Central Counties Youth Center from July 1, 2024 through June 30, 2025 for juvenile detention at \$595.00 per day. **Motion by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.**
  8. Request from CYS, renewal contracts from July 1, 2025 through June 30, 2026
    - a. Merakey Pennsylvania for foster care with no increase
    - b. Outside In School of Experiential Education, Inc. for group home-no increase
    - c. Children's Advocacy Center for child interviews with no increase**8a, b, and c were voted on together. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
  9. Request from Ridgway-Elk County Chamber of Commerce, Courthouse lawn use request for Saturday, September 27, 2025 for the Annual Flavors of Fall festival. **Motion by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.**
  10. Request from the Salvation Army, Courthouse lawn use request for Friday, August 15, 2025 for the Back to School Bash. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

**CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)**

1. The Borough of Ridgway (received June 12th) regarding notice of an application for variance filed with the Zoning Hearing Board by The Brew Bank Brewing Company located at 255 Main St., Ridgway, PA. regarding setbacks. This property is located in the C- Commercial District. The public hearing will be held Wednesday, June 25<sup>th</sup>, 2025 at 5pm at the Ridgway Municipal Building.
2. EADS Group (received June 20<sup>th</sup>) regarding Pennhills Resources, LLC's intent to file apply for a PA DEP General Permit for the installation of a new gas line from Trib 50095 to Hunters Creek to the structure on Gamelands Road 28-9. Crossing Hunters Creek, Pigeons Run, and Unnamed

Tributaries. This notice is provided in accordance with Section 1905-A of the Commonwealth Administrative Code, PA Acts 14, 67, and 68 which requires a 30 day public comment period.

**GOOD OF THE COUNTY**

- We welcome and encourage the public to attend our meetings.
- America250PA update including the Mini Grant Program. **M. Fritz Lecker explained the America250AP Mini Grant Program and who was eligible to apply.**
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

**QUESTIONS FROM THE PRESS**

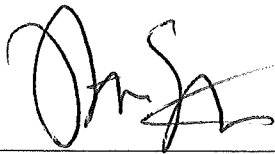
**COMMENTS FROM TAXPAYERS**

**ADJOURN MEETING**

The meeting was adjourned at 10:30 AM on a motion by Gregory J. Gebauer.

Next Meeting:  
10:00 A.M. Thursday, July 24, 2025  
Thomas G. Wagner Conference Room, Courthouse Annex

Attest: \_\_\_\_\_

A handwritten signature in black ink, appearing to be 'M. Fritz Lecker', written over a horizontal line.