

July 24, 2025

Office of the County of Elk Commissioners

Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, July 24, 2025 at 10:00 AM, at the County of Elk Courthouse Annex, in the Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Matthew Frey, Treasurer; Kris Roselli, Tax Claims; Tyler Daniels, Assessment Director; Nancy Baker, CYS Director; Becki Taylor, CDBG Coordinator; Ryan Miller, ARS Engineering; Carrie Dempsey, Highland Township Supervisor/ Secretary with her special guest Malachi; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES– July 10, 2025 Commissioners Meeting

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS

RESOLUTIONS –

OLD BUSINESS

NEW BUSINESS

1. Request from Planning, CDBG bid opening for the Highland Township Park Project – FY 2023. **One bid was received from S.E. Rodich in the amount of \$57,700.00. Ryan Miller recommended accepting the bid with confirmation from Highland Township Supervisor/ Secretary Dempsey. Motion by Gregory J. Gebauer, second M. Fritz Lecker and carried unanimously.**
2. Request from Planning, CDBG bid opening for the Johnsonburg Business District Sidewalk Project – FY 2021. **Two bids were received:**
 - a. **Bucktail Excavating** **\$23,755.00**
 - b. **S.E. Rodich** **\$29,243.00****After a brief delay to review the bids, Ryan Miller recommended accepting the bid from Bucktail Excavating. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
3. Request from Tax Claim, for new contract with LexisNexis Risk Solutions for Accurint for Government from August 1 2025 through July 31 2026 at a rate of \$130.00/ month. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
4. Request from CYS, annual renewal of Child Welfare Information System Data Sharing Agreement as required by Commonwealth of Pennsylvania from October 1, 2025 through September 30, 2026. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. Larson Design Group (LDG) (July 2nd) regarding National Fuel Gas Distribution Corporation’s (NFG) intent to apply to the PA DEP for a NPDES General Permit 5 to complete a re-route of a section of pipeline due to an exposure. Permits will also be obtained for stream and wetland encroachments for the planned development as required by DEP PA Title Code 25, Environmental Protection, Chapter 105 Dam Safety and Waterway Management. The project name is Little Toby Creek Project and located in Horton Twp. This notice is provided in accordance with PA Act 14 which requires a 30- day public comment period.

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- America250PA updates –Bell completes it tour of schools and libraries! Will appear in Ridgway VFD Parade on August 2nd. Also, Mobile Unit at the Elk County Fair on Thursday/Friday August 7 * 8th – volunteers needed.
- Veteran Affairs office will be closed on August 5th and August 19th from 12:30PM to 4:00PM due to mandatory training.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- Fall Act 13 opens soon.

QUESTIONS FROM THE PRESS

1. Marilyn Secco questioned if the next meeting will be held at the Elk County Fair Grounds. M. Fritz Lecker stated that this had not been arranged this year.

COMMENTS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:20 AM on a motion by Matthew G. Quesenberry.

**Next Meeting:
10:00 A.M. Thursday, August 7, 2025
Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____

