

August 21, 2025

**Office of the County of Elk Commissioners  
Meeting Minutes**

**Elk County, Ridgway, PA**

The County of Elk Commissioners met on Thursday, August 21, 2025 at 10:00 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Kary Williamson, Deputy Chief Clerk/ HR Specialist; Emily Anders, Office Administrator; Calvin Moore, IT Director; Nancy Baker, CYS Director; Robin Overturf, Deputy Domestic Relations Director; Jasmine Peterson, Director Domestic Relations; LeeAnn Covac, Court Administrator; Jason Bowen, Deputy Chief Probation; Delaney Rowan, guest; Ellen Williams, Angel Flight East; and Marilyn Secco, Press. Excused was Patrick Straub, Chief Clerk.

**APPROVAL OF AGENDA**

**Gregory J. Gebauer requested to amend the agenda and add Ellen Williams from Angel Flight East as a presentation. Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

**APPROVAL OF MINUTES**– August 7, 2025 Commissioners Meeting

**Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

**PRESENTATIONS**

1. Ellen Williams from Angel Flight East spoke of the medical flights that Angel Flight volunteers fly in order to bring patients and families together for medical appointments and compassion flights at no cost. She explained how the program works, how to schedule a flight, and success stories from previous flights.

**RESOLUTIONS**

**OLD BUSINESS**

**NEW BUSINESS**

1. Request from Domestic Relations, 2025-2030 Title IV-D Cooperative renewal Agreement between the County of Elk, Court, and the Bureau of Child Support and Enforcement setting forth the regulations that the Domestic Relations Section must adhere to in order to maintain eligibility for Title IV-D funding. **LeeAnn Covac explained these are the regulations Domestic Relations must follow in order to obtain funding. Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
2. Request from CYS/ JPO to approve FY 2026/ 2027 Need Based Budget between the County of Elk and PA Department of Human Services. **Nancy Baker explained the cost to the County of**

**Elk will be \$117,000.00. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

3. Request from ADAS, exception letter for current board member, Ms. Margaret Johnson to continue on the Board of Directors without taking a one year hiatus as required by statute. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
4. Request from Johnsonburg Borough, allocation of County Liquid Fuel Tax funds in the amount of \$7,000.00 for winter rock salt. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
5. Request from Veteran Affairs, approval of benefits for 4 veteran burials, 1 widow burial and 4 veteran headstones. **Motion by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.**
6. Request from CYS, renewal contracts for grants with Dickinson Center, Inc. for July 1, 2025 through June 30, 2026:
  - a. Parents as Teachers Program Grant in the amount of \$319,026.00, a 4% increase.
  - b. Triple P Grant in the amount of \$100,152.00, a 4% increase.**Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
7. Request from CYS, renewal contracts with Dickinson Center, Inc. for July 1, 2025 through June 30, 2026:
  - a. Family Resource Network for \$18,380.00, an 83% increase
  - b. Comprehensive Psychosocial Evaluations for \$200.00 per evaluation with no increase**Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
8. Request from CYS, renewal contracts for July 1, 2025 through June 30, 2026:
  - a. Community Specialist Corporations for residential placement with a 3-4% increase.
  - b. Summit School, Inc. for residential placement with a 3.5-5% increase.
  - c. Pentz Run Youth Services for group home placements with a 7.5% increase.**Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
9. Request from Penn State Extension/ Elk County 4-H, use of the kitchen in the Annex building from September 2, 2025 through June 1, 2026 for an after-school program on Mondays and Tuesdays. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

**CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.) NA**

**GOOD OF THE COUNTY**

- We welcome and encourage the public to attend our meetings.
- America250PA update.
- Act 13 applications are due by August 31, 2025.
- Thank you to Jake Mercer for many years of great reporting.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

**QUESTIONS FROM THE PRESS – N/A**

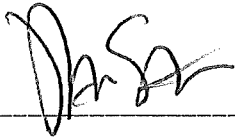
**COMMENTS FROM TAXPAYERS – N/A**

**ADJOURN MEETING**

The meeting was adjourned at 10:50 AM on a motion by Gregory J. Gebauer.

**Next Meeting:  
10:00 A.M. Thursday, September 4, 2025  
Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: \_\_\_\_\_

A handwritten signature in black ink, appearing to be "D. S. G.", written over a horizontal line.