

August 6, 2026

**Elk County Board of Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The Elk County Board of Commissioners met on Thursday, August 6, 2026 at 10:00 AM, Elk County Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry, and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Matthew Frey, Treasurer; Scott Atwell, Warden; Kathy McClelland, Planning; Nancy Baker, CYS Director; Jeremy Dorsey, Elk County Fair; Shaun McAulay, Northern Tier Community Action; and Justin Felgar, Press.

APPROVAL OF AGENDA

Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES– July 23, 2026 Commissioners Meeting

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS

1. Jeremy Dorsey gave an update on the events and costs for the Elk County Fair, including a larger firework display for Americas 250th.

RESOLUTIONS –

OLD BUSINESS

NEW BUSINESS

1. Request by the Planning Department, Memorandum of Understanding between the Elk County Commissioners, Northern Tier Community Action Corporation and Elk County Planning Department applying to the Pennsylvania Housing Finance Agency under the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund. **Total amount is \$100,000.00. The program will run until funds are depleted, no longer than 18 months. Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
2. Request from the Elk County Prison, contingent upon approval by and recommendation of the Prison Board, new contract with Clearfield Comprehensive Treatment Center to provide comprehensive health services for inmates. The agreement provides for services at a rate of \$125.00 per patient per week, effective upon approval, for an initial term of three (3) years, with an automatic one (1) year renewal unless terminated in accordance with the terms of the agreement. **This program is for methadone only. Contract was approved and recommended by the Prison Board at their meeting. Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
3. Request from the Elk County Prison, contingent upon approval by and recommendation of the Prison Board, new contract with Diagnostic X-Ray Services, Inc. for mobile imaging services for inmates. Fees will be based on the specific services provided. The agreement is for an initial term

of one (1) year, with automatic renewal unless terminated in accordance with the terms of the agreement. **Contract was approved and recommended by the Prison Board at their meeting. Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

4. Request by IT, renewal contract with Okta from October 21, 2026 through October 20, 2027 for multi-factor authorization in the amount of \$7,140.00. **Motion to approve by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.**
5. Request by Prison, emergency repairs for the Prison elevator for replacement of motor in the amount of \$14,229.33 and hydraulic pump in the amount of \$10,781.84. These are two separate contracts between the County of Elk and Eastern Elevator. Total cost of \$25,011.17 to be paid by Prison Work Release Funds. **Warden Atwell stated the motor replacement was completed. The pump issue was a wiring issue and the pump was not needed. Motion to approve the motor replacement only by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
6. Request by CYS, renewal contract with Dickinson Center from July 1, 2026 through June 30, 2027 for the following programs:
 - a. Family Resource Network, not to exceed the amount of \$18,380.00 per year. This is a shared cost program. The County's portion shall not exceed 20%, or \$3,676.00.
 - b. Positive Parenting Program, not to exceed the amount of \$115,891.00 per year. The County's portion shall not exceed 5%, or \$5,794.55.
 - c. Parent as Teachers, not to exceed the amount of \$338,462.00 per year. The County's portion shall not exceed 5%, or \$16,923.10.

Motion to approve all programs by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

7. Request by CYS and Probation, renewal contract with Marakey Pennsylvania from July 1, 2026 through June 30, 2027 for foster care. Rate dependent on services provided. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
8. Request by CYS and Probation, renewal contract with Children's Aid Society from July 1, 2026 through June 30, 2027 for foster care. Rate dependent on services provided. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
9. Renewal contract between the County of Elk and J.R. DePanfilis for snow removal services starting on September 1, 2026 through August 31, 2028 for Main Courthouse parking lot, Courthouse Annex parking lot, and South St. parking lot, each at a rate of \$45 for snowplowing only; \$45 for salt/ antiskid only, and/or \$85 for both. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
10. Review and consider proposals for the County's natural gas supply contract for 12, 24, and 36-month terms, with service to commence September 1, 2026. **Three (3) bids were requested.**
 - a. **UGI Energy (current provider) \$3.5508 per MCF**
 - b. **Constellation Energy – no bid**
 - c. **EGL Energy \$3.8 per MCF**

Motion to remain with UGI Energy and enter a 12 month contract by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

11. Request by Elk County Conservation District, assignment of West Penn Power Company "West Creek Wetland Learning Center" License Agreement dated October 10, 2012 from the County of Elk, to the Elk County Conservation District. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. U.S. Dept of Agriculture (USDA) received July 31st regarding U.S. Forest Service proposed recreation fee changes. The Forest Service will be accepting public comments until September 30, 2026. Under the 2004 Federal Lands Recreation Enhancement Act, at least 80% of the recreation fees collected shall be used on the local unit to operate, maintain and improve these sites. Below are the current and proposed Off-Highway Vehicle (OHV) special recreation permit changes:

Current:	Proposed:
\$35 annual permit fee	\$60 annual permit fee
\$0 multi-day per vehicle fee	\$35 multi-day fee (3 consecutive days)
\$10 day per vehicle fee	eliminate daily per vehicle fee

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- The Commissioners meeting on August 20, 2026 has been cancelled and will not be rescheduled.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS - N/A

COMMENTS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:40 AM on a motion by Gregory J. Gebauer.

**Next Meeting:
10:00 A.M. Thursday, September 3, 2026
Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____

