

**September 17, 2026
Elk County Board of Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The Elk County Board of Commissioners met on Thursday, September 17, 2026 at 10:00 AM, Elk County Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry, and Gregory J. Gebauer. Also present were Emily Anders, Office Administrator; Calvin Moore, IT Director; Matthew Frey, Treasurer; Beverly Lenze, Fiscal Officer; Nancy Baker, CYS Director; Becki Taylor, CDBG Coordinator; and Richard Hicks, Taxpayer.

Excused were Rick Brown, Solicitor and Patrick Straub, Chief Clerk.

NOTES: Beverly Lenze served as acting Chief Clerk for the purpose of this meeting only.

APPROVAL OF AGENDA - Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES— September 4, 2026 Commissioners Meeting: Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS

RESOLUTIONS

OLD BUSINESS

NEW BUSINESS

1. Request by Planning, present the Elk County Planning Commission's project recommendations for the FY 2026 CDBG Application. **Total amount available for county projects is \$178,632.00. CDBG Coordinator Becki Taylor recommended awarding \$53,589.00 to Highland Township for their Slum and Blight project on the James City Cafe. This amount is 30% of the total project cost and the maximum that can be allotted from CDBG funds. The second award is to the Johnsonburg Community Center to fix the ceiling in the Weight Room in the amount of \$125,043.00. Ridgway Borough CDBG funds will be used for curb cuts in the Thorn Alley area in the amount of \$84,505.00. Motion to accept the recommendations by Matthew G. Quesenberry, second by M. Fritz Lecker and carried unanimously.**
2. Request by Maintenance for 2026 Preventative Maintenance agreement between the County of Elk and Cleveland Brothers Equipment Co. for backup generators in Courthouse and Annex from October 1, 2026 through September 30, 2027 at a rate of 1,375.00. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
3. Request by Commissioners – for new contract/Service Agreement between the County of Elk and First Person, Inc. (NFP) to provide compensation consulting services. The total cost is \$24,500.00. **Motion to approve by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.**

4. Request by CYS, for renewal contracts from July 1, 2026 through June 30, 2027. Rates are dependent on services needed:
 - a. Justice Works YouthCare to provide family preservation services. The County's share for Nurturing Parent is 5%, WhyTry is 10%, and Just Care and VIP are 20%.
 - b. Community County Services for maintain custody or reunification. County share is 5%**Motion to approve both contracts by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
5. Request by Ridgway–Elk County Chamber of Commerce, for Courthouse lawn use request for Saturday September 26, 2026 for the Annual Flavors of Fall Festival. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
6. Requested by Commissioners, a contract between County of Elk and Redbank Chevrolet, Inc., to purchase a new 2026 Chevrolet Equinox SUV VIN #3GNAXPEG2TL421280 for sum not to exceed \$26,064.00. The County will trade-in a 2016 Ford Fusion VIN#3FA6POG77GR184765. Redbank Chevrolet is an approved COSTARS vendor. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
7. Announcement of Act 13 Fall Round Mini-Grant Awards. **See attached list for the awards. All items except the award for the City of St. Marys Rec Board were voted on together. Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously. The City Rec Board award was voted on separately. Gregory J. Gebauer abstained from voting, as he is a member of the City Rec Board. Motion to approve by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.) N/A

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- A Veterans Outreach event, sponsored by the Elk County Council of the Legions will be held on September 26, 2026 at Elk County Catholic High School from 10AM to 2PM.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS N/A

COMMENTS FROM TAXPAYERS N/A

ADJOURN MEETING

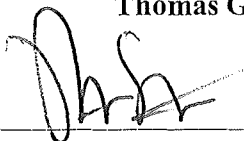
The meeting was adjourned at 10:30 AM on a motion by Gregory J. Gebauer.

Next Meeting:

10:00 A.M. Thursday, October 1, 2026

Thomas G. Wagner Conference Room, Courthouse Annex

Attest: _____



9/15/2026 ACT 13 MINI-GRANTS FALL 2026

Applicant	Project	Funding Category	Amount Requested	Match	Award
Toby Creek Watershed Assn.	Blue Valley Chemicals	preservation/reclamation to waters & supplies	\$3,500.00	\$1,000.00	1,500
Horton Township	Repair of 2017 International	emergency preparedness	\$6,795.62	\$0.00	5,000
Holy Rosary Church	AED Machines for 3 buildings	emergency preparedness	\$7,200.00	\$0.00	2,622
Ridgway Ambulance Corp.	Training Manikins	emergency preparedness	\$7,391.37	\$0.00	3,500
Wilcox Volunteer Fire Department	Airpak (SCBA) Bottles	emergency preparedness	\$10,000.00	\$300.00	3,500
Horton Twp. Volunteer Fire Dept.	Attack Hose Replacement	emergency preparedness	\$8,000.00	\$2,197.00	5,000
Johnsonburg Fire Department	Rope Rescue Equipment	emergency preparedness	\$3,400.00	\$3,400.00	3,400
Jones Twp Municipal Authority	Replace Grinder Pump	water,sewer	\$3,830.00	\$0.00	3,830
City of St. Marys	Community Pool Sanitary Sewer Compliance	water,sewer	\$10,000.00	\$15,000.00	7,500
Trail Assoc. of the McKean/Elk Divide	Rail Trail Lamont sign plan	Environmental, trails, parks	\$8,320.00	\$830.00	8,320
Elk County Farm Bureau	Farm Bureau Mobile Ag Lab	Environmental, trails, parks	\$1,800.00	\$600.00	1,800
Ridgway L L Baseball Assn.	new electronic scoreboards	Environmental, trails, parks	\$7,750.00	\$5,000.00	7,750
Spring Creek Township	Township Truck repair	roads/bridge/public infra	\$8,278.87	\$0.00	8,278
Benezette Township	blacktop repairs - Gray Hill Road	roads/bridge/public infra	\$10,000.00	\$2,992.00	10,000
Big Maple Farms Natural Therapies	Mini Horse Therapy/Horse powered reading	Social Services	\$3,000.00	\$0.00	3,000
		Requests Funded	\$99,265.86		\$75,000.00
		Unfunded Requests	\$89,992.36		
		Total Project Requests	\$189,258.22		