

**ELK COUNTY PROTHONOTARY FILING FEES**  
**EFFECTIVE JANUARY 1, 2022-UPDATED 1/1/2026**

<b>ABUSE (PFA):</b> [Includes Filing fee, Order, & Automation fee]	\$165.00
<b>AFFIDAVIT:</b>	\$3.50
<b>APPEALS:</b>	
-Appeal from the Court Of Common Pleas to an appellate court	\$63.00
-Appeal-DJ	\$164.75
-Appeal of Suspension	\$165.00
-Zoning Appeal	\$165.00
-Arbitration Appeal	\$498.25
-Assessment Appeal	\$165.00
-PLCB	\$165.00
<b>APPOINTMENT:</b>	\$7.00
<b>APPOINTMENT OF VIEWERS:</b>	\$29.50
<b>ARBITRATIONS (APPOINTMENT OF):</b>	
Where arbitration proceedings are processed by the Prothonotary	\$29.50
<b>AUDITS:</b>	\$10.50
<b>BENCH WARRANT:</b>	\$20.00
<b>BILL OF COSTS:</b>	\$10.50
<b>BOND:</b>	\$7.00
<b>BUILDING AGREEMENTS:</b> [Includes Filing fee & Automation fee]	
Filing of any building agreement, waiver, stipulation	\$25.00
<b>CERTIFICATION:</b>	
-Certificate of Authority	\$7.00
-Certifying copy of any paper:	\$6.25
-Divorce	\$10.50
-Lien	\$10.50
-Motor Vehicle	\$10.50
<b>COMPLAINTS:</b>	
<i>**Claims for child support, spousal support, and alimony pendente lite must be raised by filing a complaint in DRS</i>	
-Divorce [Each JCP count = \$41.25 *except custody count]	\$175.50
- Divorce with custody	\$227.25
-Custody (Includes Act 119-\$10.50)	\$175.50
-Civil Complaint	\$165.00
-Reissue/Reinstate	\$10.50
<b>COPIES</b>	\$0.50 per page
<b>DECREE (Divorce):</b>	\$20.00
<b>DISCONTINUANCE/DISMISS:</b>	
-Certificate of	\$10.50
-Partial	\$10.50
<b>EXECUTIONS:</b>	
Filing of any praecipe for writ of execution, revival, including attachment, possession or any other writ of execution	

not herein specifically provided for and all services incident thereto .....	\$29.50
<b>EXEMPLIFICATION:</b>	
Exemplification of records .....	\$21.00
<b>FAX OUT FEE:</b> .....	
	\$5.00
<b>FINANCIAL STATEMENT:</b> .....	
	\$7.00
<b>FOREIGN:</b>	
-Decree [Includes Filing fee, Order, & Automation fee]: .....	\$165.00
-Judgment [Includes Tax & Automation fee] .....	\$25.50
-PFA .....	\$22.00
<b>JUDGMENTS:</b>	
-Entry of any judgment or decree, which is final, whether by <i>agreement, demurrer, non pros, or preliminary objection or motion on verdict or award, by Court Order, finding, opinion, copy of docket entries, ex-record, certified copy of non-payment of inheritance tax, certified copy from criminal court or domestic relations including services</i> .....	\$20.00
-Amended .....	\$10.50
-Assignment of .....	\$10.50
-Certified Docket Entries .....	\$19.75
-Confession, consent, notes, bonds, etc. (Includes Tax & Automation fee) .....	\$25.50
-Criminal Judgments (Includes Tax, Satisfaction, & Automation fee) .....	\$36.00
-Default Judgment / Judgment on Revival.....	\$20.50
-District Justice (Transcript) [Includes Tax & Automation fee] .....	\$25.25
-Judgment Filed (General) [Includes Tax & Automation fee] .....	\$25.50
-Petition to Open/Strike .....	\$123.75
-Praecipe .....	\$20.50
-Release of.....	\$10.50
-Remove/Transfer.....	\$25.50
-Sub/Post.....	\$10.50
-Vacate/Withdraw.....	\$10.50
<b>LIENS:</b>	
-Filing any lien: municipal, mechanics, Federal, Commonwealth, certified copy of lien [Includes Automation Fee].....	\$25.00
-Stipulation Against.....	\$25.00
<b>LIS PENDENS:</b> .....	
	\$20.00
<b>MOTION:</b> .....	
	\$10.00
<b>MOTION/PETITION &amp; ORDER:</b> .....	
	\$30.00
<b>NOTARY PUBLIC:</b>	
-Registration of signature of notary public .....	\$3.50
-Notarize Signature.....	\$3.50
-Certificate of notary signature .....	\$3.50
<b>ORDER:</b> .....	
	\$20.00
<b>PETITION/APPLICATION:</b>	
-Commencing an action .....	\$165.00
-For Wage Attachment .....	\$131.50
-Recount Ballot Boxes.....	\$123.25
-For Name Change.....	\$165.00
-For Temporary Guardianship (Chapter 56).....	\$175.00
<b>POLITICAL SUBDIVISION:</b> .....	
	\$10.00

<b>POUNDAGE:</b>	
-For the handling of money paid into court for each dollar of the first \$1,000.....	\$ .03
-For each dollar of each additional \$1,000 or fraction thereof.....	\$ .01
<b>POWER OF ATTORNEY:</b> .....	
	\$7.00
<b>RETAKING MAIDEN NAME:</b> .....	
	\$10.50
<b>ROAD DOCKET:</b> .....	
	\$144.50
<b>SATISFACTIONS:</b>	
Entering satisfactions, releases, postponements, assignments, subordinations, of all encumbrances or liens by power of attorney or otherwise; or settlement, discontinued, ending or termination of any civil action at law or equity .....	
	\$10.50
<b>SEARCHES:</b>	
Search of any record or index, including certification:	
-Five years .....	\$10.50
-Naturalization search.....	\$10.50
<b>STATEMENT OF OBJECTION:</b> .....	
	\$165.00
<b>STIPULATION:</b> .....	
	\$20.00
<b>STRICKEN:</b> .....	
	\$10.50
<b>SUBPOENA:</b>	
Each .....	\$3.50
<b>SUGGESTION:</b>	
-Bankruptcy .....	\$10.50
-Nonpayment .....	\$20.00
<b>TRANSFER: (Civil)</b> .....	
	\$91.00
<b>WRIT:</b>	
-Attach Wages, Of Execution, Of Possession, Of Revival .....	\$29.50
-Of Summons, Of Scire Facias: (Includes Filing Fee, Order, & Automation Fee).....	\$165.00

**PAYMENT IN ADVANCE:**

*The Prothonotary shall not be required to enter on docket any suit or action, Order of Court, or enter any judgment thereon or perform any services whatsoever for any person, political subdivision or the Commonwealth until the requisite fee is paid.*

**MAXIMUM CHARGE TO POLITICAL SUBDIVISIONS:**

*The maximum fee to be charged a political subdivision for any one of the services provided for herein shall be \$10.00.*

**PROTHONOTARY AUTOMATION FEE:**

*An automation fee shall be assessed for the initiation of any action or legal proceeding including, but not limited to: summons, complaint, petition, agreement, judgment, stipulation, lien .....* **\$ 5.00**

**SIMILAR SERVICES:**

*The fees for services not herein specifically provided for or included in any other services shall be the same as for similar services.*

**STATE TAX:**

*The fees hereinbefore enumerated shall be exclusive of any State tax, surcharge or fee now levied or that may hereafter be levied.*

**NSF CHECK PROCESSING FEE..... \$25.00**

**ELK COUNTY CLERK OF COURTS FEE SCHEDULE**  
**EFFECTIVE JANUARY 1, 2022-UPDATED 12/1/2025**

AUTOMATION FEE on all new criminal filings (in addition to the filing fee) \$5.00	
<b><u>CRIMINAL CASE FILING FEE:</u></b> MISDEMEANOR or FELONY:	
Disposed before trial-----	Fee for 2022 \$154.00
	Fee for 2023 \$155.00
	Fee for 2024 \$156.00
Disposed during or after trial-----	Fee for 2022 \$204.00
	Fee for 2023 \$205.00
	Fee for 2024 \$206.00
<b><u>APPEALS</u></b>	
COURT OF COMMON PLEAS TO AN APPELLATE COURT \$63.00	
SUMMARY: From District Justice (including Automation fee) \$ 61.00	
<b><u>FFF for other matters filed including:</u></b>	
AMENDED ORDERS OF COURT	NC
APPLICATION FOR COUNTY PAROLE w/ ORDER	\$20.00
ARD DISMISSALS	\$20.00
BENCH WARRANTS	\$21.00
CRIMINAL MISCELLANEOUS (includes Automation fee)	\$108.00
EXPUNGEMENT	\$152.00
MEMORANDUM OPINION and ORDER	NC
MOTION TO TERMINATE ARD & ORDER	\$20.00
ORDERS RELEASING DEFT. FROM JAIL AFTER EXPIRATION OF SENTENCE	NC
PETITIONS FOR RULES TO SHOW CAUSE & ORDERS	NC
PETITION/MOTION or ORDER (filed after sentencing)	\$10.00
REVOCAION PETITION WITH ORDER	\$ 20.00
POST CONVICTION HEARING ACT PETITION (PCRA)	\$ 36.75
PROBATION WITHOUT VERDICT DISMISSAL	\$ 20.00
SEARCH WARRANTS (subject to change)	
WORK RELEASE-transfer from another county (including Automation fee)	\$100.00
<b><u>SERVICES RENDERED</u></b>	
CERTIFICATION OF PAPERS	\$ 10.00
COPIES per page	\$ 0 .50
CRIMINAL SEARCH FEE	\$ 10.50
NOTARIZATION OF SIGNATURE	\$ 3.50
SUBPOENAS	\$ 3.50
<b><u>JUVENILE COURT</u></b>	
Juvenile FILING FEE	\$32.25
Act 2002-85 – (CVC) All cases- Vehicle or Crimes Code (Formerly ACT 96-effective 8-27-02)	\$25.00
JCP FEE	<b>\$41.25</b>
	<b>TOTAL \$ 98.50</b>
JUVENILE EXPUNGEMENTS	\$20.00

POUNDAGE: 3 % for the first \$1,000.00 and 1 % for each additional \$1000 or fraction thereof for handling of money paid in to Court. Act No. 158 of 1982, effective June 18, 1982