

ELK COUNTY REDEVELOPMENT AUTHORITY
Minutes of October 2, 2025

The regular meeting of the Elk County Redevelopment Authority was held on Thursday, October 2, 2025, 2025 at the Elk County Courthouse Annex, Conference Room #1. Pat Brennen called the meeting to order at 1:03 PM. The following were present:

Board Members: Pat Brennen and Tracy Gerber
Via Zoom: Joe Haines, Heather Serafini and Jennifer Hibbard
Administrator: Kathy McClelland

APPROVAL OF MINUTES

Heather Serafini made a motion to approve the minutes from January 9, 2025 as presented; seconded by Joe Haines and carried unanimously.

RECORD OF BILLS

None.

OLD BUSINESS

Loan Balances

Kathy McClelland stated that we currently have 5 loans through the RDA. She added that all borrowers' payments are current.

Big Maple Family Farms, LLC – Balance due - \$215.28

Vito's Hoagie House – Balance due - \$17,889.18

Anytime, Lunchtime, LLC (2) - Balance due -\$5,551.37

Schatz Services, LLC – Balance due - \$18,689.38

Wildwoods Bar - \$22,221.04

Account Balance – Principle Account \$17,184.34
Interest Account \$13,596.92

RCAP – CAPSEA, Inc. Everything Under One Roof

Tracy Gerber stated that there are no updates. The RCAP grant hasn't been officially approved through the Office of the Budget

NEW BUSINESS

2026 Meeting Dates

After discussion, because of the July 4 holiday, it was suggested to move the regular meeting from July 2 to July 9. All meetings will remain on Thursdays beginning at 1:00 in Conference Room #1 in the Courthouse Annex on 300 Center Street in Ridgway.

Jennifer Hibbard made a motion to approve the 2026 RDA Meeting Dates as follows:

January 8, 2026, April 2, 2026, July 9, 2026 and October 1, 2026; Joe Haines seconded the motion and carried unanimously.

Reappointment

Joe Haines has agreed to stay on the RDA Board for another 5-year term. Heather Serafinni made a motion to approve Joe Haines for another 5-year term expiring December 31, 2030; Jennifer Hibbard seconded the motion and carried unanimously.

GOOD OF THE ORDER

SCHEDULING OF NEXT MEETING

The next regularly scheduled meeting of the RDA will be Thursday, January 8, 2026, at 1:00 PM at the Courthouse Annex, Conference Room 1, 300 Center Street, Ridgway. A Zoom link will also be available.

ADJOURNMENT

With no further business at hand, the meeting adjourned at 1:32 p.m. on a motion by Joe Haines and seconded by Tracy Gerber.