

**January 5, 2026
Elk County Salary Board
Meeting Minutes**

Elk County, Ridgway, PA

The Elk County Salary Board met on Monday, January 5 2026 at 10:00 AM, Elk County Courthouse, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer and Matthew Frey, Treasurer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Henry Amacher, Maintenance Supervisor; and George Simbeck, Maintenance Supervisor.

FORMALITY:

Commissioners M. Fritz Lecker, Matthew Quesenberry, and Gregory Gebauer along with Treasurer, Matthew T. Frey comprise the members of the Elk County Salary Board.

*The Board also consists of other Elected Officials when matters arise concerning their department.

The Chair of the Salary Board is M. Fritz Lecker as she is Chair for the County Commissioners.

APPROVAL OF AGENDA

Motion by Gregory J. Gebauer to approve, second by Matthew Frey and carried unanimously.

APPROVAL OF MINUTES – October 2, 2025

Motion by Matthew G. Quesenberry, second by Matthew T. Frey and carried unanimously.

OLD BUSINESS

NEW BUSINESS-

1. Approval of Job Descriptions:
 - a. Part-Time Janitor for Maintenance at UMWA Level 4 Salary Grade.
 - b. Full-time Janitor for Maintenance at UMWA Level 4 Salary Grade.
 - c. Maintenance I for Maintenance at UMWA Level 6 Salary Grade.
 - d. Buildings Maintenance Supervisor for Maintenance at Grade "N" on the J.L. Nick Salary Grade.
 - e. Prison/ HVAC & Electrical Maintenance Supervisor for Maintenance at Grade "N" on the J.L. Nick Salary Grade. **George Simbeck stated the generator maintenance at the tower sites was performed by Emergency Services Director and not Maintenance. The tower maintenance will be removed from the job description.**

Motion to approve with change to Prison/ HVAC & Electrical Maintenance Supervisor by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

2. All county employees not covered under a Collective Bargaining Agreement will receive a 2.75% COLA based on the final rate of compensation in 2025. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

3. Elected officials will receive a 3% increase for 2026 as per Resolution 2022-19.
Announcement only.


QUESTIONS FROM THE PRESS – N/A

COMMENTS FROM TAXPAYERS - N/A

ADJOURN MEETING

The meeting was adjourned at 10:15 am on a motion by Gregory J. Gebauer.

**Next Meeting:
Thursday, April 2, 2026
Following the 10:00AM Commissioners Meeting
Thomas G. Wagner Conference Room, Courthouse Annex Building**

Attest:  _____